



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

BOARD OF COMMISSIONERS Regular Board Meeting Agenda

Tuesday, February 18, 2025

9:00 AM

*Meeting to be held in the County Board Room
at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.CO.TODD.MN.US](https://www.co.todd.mn.us)

Public Comment Period: 8:45 a.m.

Agenda Item

Agenda Time:

- | | | |
|----------|---|------|
| 1 | Call to Order and Roll Call | 9:00 |
| 2 | Pledge of Allegiance | 9:01 |
| 3 | Amendments to the Agenda | 9:02 |
| 4 | Potential Consent Items | 9:03 |
| 4.1 | Meeting Minutes - January 27th, 29th, 31st and February 4th, 2025 | |
| 4.2 | Accept Resignation of Kayla Andersen, PT Public Safety Telecommunicator 1/16/2025 | |
| 4.3 | Hire of PT Public Safety Telecommunicator, Kevin Valley Start date: TBD | |
| 4.4 | Resignation of Doug Thom - GIS Specialist 2/28/2025 | |
| 4.5 | Hire Eligibility Worker - Cheryl Klimek Start date: TBD | |
| 4.6 | Hire Eligibility Worker - Stacie Ilgen Start date: TBD | |
| 4.7 | Resignation Administrative Services Manager Jena Peterson 03/13/2025 | |
| 4.8 | American Legion 417 Oscar Jacobson Post - One Year Club Liquor License | |
| 4.9 | Birchwood Resort - Seasonal Liquor License | |
| 4.10 | Clarissa Ballroom - One Year Dance License | |
| 4.11 | Clarissa Ballroom - One Year 3.2 Malt Liquor License | |
| 4.12 | Clarissa Ballroom - One Year Setup License | |
| 4.13 | Clarissa Ballroom - One Year Wine License | |
| 4.14 | Diamond Point - One Year Liquor License | |
| 4.15 | Double Eagle Golf & Grille - Seasonal Liquor License | |
| 4.16 | Greystone Golf Club - One Year Liquor License | |
| 4.17 | Long Prairie Country Club - One Year Liquor License | |
| 4.18 | Rainbow Lodge - Seasonal 3.2 Malt Liquor License | |
| 4.19 | Rainbow Lodge - One Year Setup License | |
| 4.20 | Rainbow Lodge - Seasonal Wine License | |
| 4.21 | Saukinac Campground - One Year Liquor License | |
| 4.22 | Shady's Golden Eagle - One Year Liquor License | |
| 4.23 | Shadys Midway Inc - One Year Liquor License | |
| 4.24 | Shattuck's Hub Supper Club - One Year Liquor License | |
| 4.25 | The Rock Tavern LLC - One Year Liquor License | |
| 4.26 | Sauk Centre Area Chamber of Commerce - One Day Temporary On Sale Liquor License | |
| 4.27 | Gambling Permit - Sauk Centre Area Chamber of Commerce 5/3/2025 | |
| 5 | County Auditor-Treasurer | 9:05 |
| 5.1 | Commissioner Warrants | |
| 5.2 | Health & Human Services Commissioner Warrants | |
| 5.3 | Health & Human Services SSIS Warrants | |
| 5.4 | Todd County Parks & Trails 2025 Appropriation | |

Commissioners may be in the Commissioner's Board Room prior to the board meeting proceedings.

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The County Board will open the meeting at the posted time and reserves the right to alter the agenda schedule for business needs.



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BOARD OF COMMISSIONERS Regular Board Meeting Agenda

- | | | |
|---------------------------------|--|-----------|
| 6 | Board of Commissioners & SWCD Supervisors Joint Meeting | 9:10 |
| 6.1 | Separate Agenda listed within packet | |
| 7 | County Assessor | 9:30 |
| 7.1 | Schedule the 2025 CBAE Date & Time | |
| 8 | Public Works | 9:35 |
| 8.1 | Authorization to Purchase Plow Truck | |
| 8.2 | Authorization to Purchase Tractor - Mower | |
| 8.3 | FY 2029 Federal Transportation Block Grant - CSAH 51 Project | |
| 9 | MIS | 9:45 |
| 9.1 | Splunk Purchase | |
| 10 | GIS | 9:50 |
| 10.1 | 911 Address Sign Change | |
| 11 | Planning & Zoning | 9:55 |
| 11.1 | Mosher Request for Rezoning | |
| 12 | Health & Human Services | 10:00 |
| 12.1 | Approve Opioid Settlement Community Requests for Funding | |
| 12.2 | Todd County Public Health Advisory Committee Member List | |
| 12.3 | Todd County Public Health Advisory Committee Policy & Job Description | |
| 13 | Administration | 10:05 |
| 13.1 | Personnel Policy Section 7.24 Employee Recognition Service Awards | |
| 13.2 | Sourcewell Internship Program | |
|
Standing Reports | | |
| County Auditor-Treasurer Report | | |
| County Attorney Report | | |
| County Coordinator's Report | | |
| County Commissioners' Report | | |
|
14 |
Closed Session |
10:15 |
| 14.1 | Closed Session - Performance Evaluation County Coordinator | |
| | <i>The Commissioners will hold a closed session pursuant to Minnesota Statute 13D.05 for the purpose of evaluating the performance of an individual subject to the Board's authority.</i> | |
|
15 |
Closed Session |
10:30 |
| 15.1 | Closed Session - Allegations | |
| | <i>The Commissioners will hold a closed session pursuant to Minnesota Statute 13D.05, subd. 2(b) regarding preliminary consideration of allegations or charges against an individual subject to the Board's authority.</i> | |

Adjourn



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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-01
Agenda Topic Title for Publication:		Meeting Minutes Approval - January 27th, 29th, 31st and February 4th, 2025
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Minutes for the following meetings are attached: January 27 th , 29 th , 31 st and February 4 th , 2025		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Todd County Board of Commissioner's Meeting Minutes for January 27 th , 29 th , 31 st and February 4 th , 2025 as presented.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



*Minutes of the Special Board Meeting of the Todd County Board of Commissioners held on
January 27th, 2025*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 27th day of January, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Neumann and Noska.

Agenda

On motion by Becker and second by Denny, the following was introduced and adopted by unanimous vote: To acknowledge the agenda as presented.

Union Negotiations

Summary of proposals and discussion was held with the LELS beginning at 9:00 a.m.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 9:20 a.m.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the session at 10:14 a.m.

LELS provided counter offer for the board's consideration and exited the meeting thereafter.

Summary of proposals and discussion was held with the Dispatcher/Jailer LELS unit beginning at 10:30 a.m..

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 11:26 a.m.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To reopen the session at 12:00 p.m.

LELS Dispatcher/Jailer unit provided a recap summary to the County Board and exited the meeting thereafter.

Summary of proposals and discussion was held with the Teamsters Courthouse unit beginning at 12:13 p.m.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 12:33 p.m.

Commissioner Neumann arrived at 12:35 p.m. and joined the closed session in progress.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To reopen the session at 12:56 p.m.



Teamsters Courthouse provided counter offer for the board's consideration and exited the meeting thereafter at 1:32 p.m.

The board meeting was paused by Chair Byers at 1:35 p.m.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the board meeting.

Summary of proposals and discussion was held with LELS-Sheriffs unit beginning at 1:47 p.m.

On motion by Denny and second by Neumann, the following was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 2:22 p.m.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the session at 2:54 p.m.

LELS-Sheriffs exited the meeting after their caucus with no further discussion.

Summary of proposals and discussion was held with the AFSCME 65 – HHS unit beginning at 2:54 p.m.

On motion by Denny and second by Becker, the following was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 3:07 p.m.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the session at 3:41p.m.

AFSCME 65 - HHS unit provided a recap summary to the County Board and exited the meeting thereafter.

The board meeting was paused by Chair Byers at 4:23 p.m.

Chair Byers reopened the meeting at 4:32 p.m.

Summary of proposals and discussion was held with the AFSCME 65 – Public Works unit beginning at 4:32 p.m.

On motion by Becker and second by Neumann, the following was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 4:41 p.m.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To reopen the session at 4:45 p.m.

AFSCME 65 – Public Works unit provided a recap summary to the County Board and exited the meeting thereafter.

Adjourn

On motion by Neumann and second by Becker, the meeting was adjourned at 5:00 p.m.



*Minutes of the Special Board Meeting of the Todd County Board of Commissioners held on
January 29th, 2025*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 29th day of January, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Agenda

On motion by Becker and second by Denny, the following was introduced and adopted by unanimous vote: To acknowledge the agenda as presented.

Union Negotiations

Summary of proposals and discussion was held with the AFSCME 65 – Public Works unit beginning at 9:00 a.m.

On motion by Denny and second by Noska, the following was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 9:21 a.m.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the session at 10:03 a.m.

Negotiations resumed with AFSCME 65 – Pubic Works. Unit held caucus but did not return after.

The board meeting was paused by Chair Byers pending the next union unit arrival.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To resume the session at 10:42 a.m.

Summary of proposals and discussion was held with the AFSCME 65 – HHS unit beginning at 10:42 a.m.

On motion by Denny and second by Becker, the following was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 10:50 a.m.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To reopen the session at 11:20 a.m.

AFSCME 65 - HHS unit provided a recap summary to the County Board and exited the meeting at 11:41 a.m.

The board meeting was paused by Chair Byers at 11:42 a.m.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To resume the session at 12:02 p.m.

Summary of proposals and discussion was held with the LELS beginning at 12:02 p.m.



On motion by Noska and second by Neumann, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 12:14 p.m.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the session at 1:02 p.m.

LELS provided a recap summary to the County Board and exited the meeting at 1:32 p.m.

The board meeting was paused by Chair Byers at 1:32 p.m.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To resume the session at 1:47 p.m.

Summary of proposals and discussion was held with the Dispatcher/Jailer LELS unit beginning at 1:47 p.m.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 2:15 p.m.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the session at 2:34 p.m.

LELS Dispatcher/Jailer unit provided a recap summary to the County Board and exited the meeting at 2:58 p.m.

Summary of proposals and discussion was held with the Teamsters Courthouse unit beginning at 3:00 p.m.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 3:15 p.m.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To reopen the session at 3:44 p.m.

Negotiations resumed with Teamsters Courthouse unit.

The board meeting was paused by Chair Byers at 3:58 p.m.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To resume the board meeting at 4:18 p.m.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 4:29 p.m.

On motion by Noska and second by Neumann, the following motion was introduced and adopted by unanimous vote: To reopen the session at 4:43 p.m.

No further conversation was held with Teamsters Courthouse.



Adjourn

On motion by Noska and second by Becker, the meeting was adjourned at 4:44 p.m.



*Minutes of the Special Board Meeting of the Todd County Board of Commissioners held on
January 31st, 2025*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 31st day of January, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Agenda

On motion by Becker and second by Denny, the following was introduced and adopted by unanimous vote: To acknowledge the agenda as presented.

Union Negotiations

Negotiation discussion was held with Teamsters Courthouse unit beginning at 9:00 a.m.

The board meeting was paused by Chair Byers at 10:01 a.m.

The board meeting was resumed at 10:05 a.m.

Negotiation discussion was held with the Sheriff Supervisory unit beginning at 10:05 a.m.

The board meeting was paused by Chair Byers at 10:28 a.m.

The board meeting was resumed at 10:35 a.m. with negotiation discussion held with Teamsters Courthouse.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 10:40 a.m.

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: To reopen the session at 11:04 a.m.

Negotiation discussion was held with AFSCME 65 – Public Works unit beginning at 11:05 a.m.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 11:34 a.m.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To reopen the session at 11:57 a.m.

The board meeting was paused by Chair Byers at 12:04 p.m.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To resume the session at 12:23 p.m.

Negotiation discussion was held with AFSCME 65 – HHS unit beginning at 12:23 p.m.



On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 1:07 p.m.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To reopen the session at 1:14 p.m.

The board meeting was paused by Chair Byers at 1:26 p.m.

The board meeting was resumed at 1:29 p.m.

Negotiation discussion was held with LELS unit beginning at 1:29 p.m.

The board meeting was paused by Chair Byers at 2:00 p.m.

The board meeting was resumed at 2:15 p.m. with LELS.

No further discussion was held.

Adjourn

On motion by Noska and second by Becker, the meeting was adjourned at 2:24 p.m.



*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 4th, 2025*

Public Comment

Sharon Kutter addressed the County Board regarding concerns due to legal actions that occurred and urged the board to put policies and procedures in place to avoid reoccurrence of unnecessary legal actions.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of February, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with an update to verbiage to be presented for item 6.5 Update to Committee List: MTW Board of Health.

Consent Agenda

On motion by Byers and second by Denny, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for January 21st, 2025 as presented.

Approve the resignation of Child Services Social Worker Chasity Armstrong, effective September 3, 2024.

Commissioners

The Todd County Board of Commissioners recognizes that County employees are our most valuable asset and recognized staff for their years of service. 1st Quarter 2025 Service Awards were presented.

Auditor-Treasurer

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the January 2025 Auditor Warrants number (ACH) 904719 through 904831 in the amount of \$2,157,792.64 (Manual) 1034 through 1046 in the amount of \$68,930.79 and (Regular) 243818 through 243981 in the amount of \$1,551,642.86 for a total of \$3,778,366.29.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 403685 through 403712 in the amount of \$32,222.91 and (Regular) 58669 through 58702 in the amount of \$166,054.72 for a total of \$198,277.63.

On motion by Becker and second by Neumann, the following motion as introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 806169 through 806208 and (Regular) 712740 through 712785 for a total of \$56,002.47.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601559 through 601566 and (Regular) 518246 through 518267 for a total amount of \$39,596.39.



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On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To update the 2025 Todd County Commissioner Committee Assignments listing to appoint Commissioner Becker and Commissioner Noska to the Morrison, Todd, Wadena Community Health Board with the other commissioners as alternates. Furthermore, to update the 2025 Committee Assignments for the Policy Committee to be the Chair and Vice-Chair Commissioners effective immediately.

Public Works

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: Set the 2025 Spring Road Meeting for April 16th, 2025 at 9:00 AM at the Public Works Northern Shop.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To table the Authorization to Purchase Plow Truck agenda item to the February 18, 2025 meeting.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To table the Authorization to Purchase Tractor-Mower agenda item to the February 18, 2025 meeting.

Administration

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To rescind BAF 20240206-33, releasing the \$5,000 of ARPA funds committed for this grant program and allow the remaining funds of \$5,000 to be reassigned according to the terms of BA#20241217-20.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the rescinding of Board Action Tracking Number 20240903-28.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that on February 11, 2025 the Swanville School District will be holding a special election. Absentee voting for the March Township Annual Elections will open on February 7th. The next week the Auditor-Treasurer will be attending the annual MACO conference.

County Attorney's Report

The County Attorney had nothing to report but encouraged persons to vote in upcoming school election.

County Coordinator's Report

The County Coordinator has been working with the Safe & Secure grant committee, 911 sign committee and attended leadership training, mediation and negotiation meetings.

County Commissioner's Report

The Commissioners reported on meetings and events attended.
Commissioner Becker attended the Region V, Facilities, Safety, and labor negotiation meetings.
Commissioner Neumann attended the SRWD, CPT, and labor negotiation meetings.
Commissioner Noska attended the labor negotiations and MRCC meetings.



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Commissioner Byers attended the leadership, Opioid, labor negotiation, Facilities, and Safety meetings.
Commissioner Denny attended the labor negotiation and AMC leadership training meetings.

Adjourn

On motion by Noska and second by Denny, the meeting was recessed until February 18th, 2025.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
ANDERSON BROTHERS	\$ 290,432.27
ASSOC OF MN COUNTIES	\$ 24,437.00
ASSOC OF MN COUNTIES	\$ 2,556.00
GAPINSKI/TIMOTHY AND CHRISTINA	\$ 13,546.45
GREAT RIVER REGIONAL LIBRARY	\$ 86,976.25
LAKEVIEW LOAN SERVICING, LLC	\$ 101,223.65
LONG PRAIRIE SANITATION INC	\$ 6,317.90
MCCC, MI33	\$ 43,588.31
MCIT	\$ 29,238.00
PETERS LAW OFFICE, P.A.	\$ 8,285.75
SHI CORP	\$ 4,648.80
TODD CO HISTORICAL SOCIETY	\$ 15,000.00
TODD TRAILS ASSOCIATION	\$ 53,791.20
US BANK	\$ 376,015.00
VERIZON	\$ 6,352.45
VOYANT COMMUNICATIONS, LLC	\$ 3,377.68
36 PAYMENTS LESS THAN 2000	\$ 15,154.22
AMC (MCHRNA)	\$ 5,500.00
CARD SERVICES COBORNS	\$ 2,678.17
CENTRA CARE	\$ 12,109.12
DOHERTY STAFFING SOLUTIONS	\$ 2,191.31
DOUGLAS SWCD	\$ 2,872.60
DSC COMMUNICATIONS	\$ 13,689.40
FLEET SERVICES/WEX BANK	\$ 6,621.88
HILDI INC	\$ 6,300.00
HY-TEC CONSTRUCTION	\$ 355,149.07
KNEISL/JASON & KAYLA	\$ 16,972.69
LIBERTY TIRE SERVICES LLC	\$ 2,508.45
LONG PRAIRIE OIL COMPANY	\$ 2,894.90
MACO	\$ 2,190.00
MASWCD	\$ 7,431.37
MCIT	\$ 467,823.00
MN DEPT OF FINANCE	\$ 6,571.00
MN STATE SHERIFFS ASSOC	\$ 6,844.77
MORRISON COUNTY	\$ 10,887.88
MOTOROLA	\$ 24,872.40
ONSOLVE, LLC	\$ 10,116.97
PATNODE/MARK	\$ 33,157.77
SHIRLEY'S GAS & GROCERIES INC	\$ 3,212.09



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STEP	\$	10,084.83
STOECKEL JAHNER INC	\$	33,370.00
TODD CO AUD-TREAS	\$	8,690.77
VARNER/JOE	\$	8,511.51
WEST CENTRAL REG JUVENILE CTR	\$	12,707.00
WIDSETH SMITH NOLTING INC	\$	7,411.25
WONDERLICH/SCOTT A	\$	5,203.50
42 PAYMENTS LESS THAN 2000	\$	19,061.21
CITY OF BERTHA	\$	19,534.42
CITY OF BROWERVILLE	\$	6,473.23
CITY OF CLARISSA	\$	3,321.12
CITY OF EAGLE BEND	\$	13,612.92
CITY OF GREY EAGLE	\$	7,791.39
CITY OF HEWITT	\$	2,864.77
CITY OF LONG PRAIRIE	\$	20,922.96
CITY OF OSAKIS	\$	7,696.45
CITY OF STAPLES	\$	23,962.42
SAUK RIVER WATER SHED DISTRICT	\$	3,540.92
SCHOOL DISTRICT 213	\$	32,368.66
SCHOOL DISTRICT 2170	\$	62,408.44
SCHOOL DISTRICT 2753	\$	71,035.96
SCHOOL DISTRICT 486	\$	17,502.63
SCHOOL DISTRICT 740	\$	3,735.21
SCHOOL DISTRICT 743	\$	27,743.79
SCHOOL DISTRICT 786	\$	49,386.53
SCHOOL DISTRICT 787	\$	54,690.83
SCHOOL DISTRICT 818	\$	3,807.17
TOWN OF BARTLETT	\$	6,819.74
TOWN OF BERTHA	\$	13,297.08
TOWN OF BIRCHDALE	\$	7,659.01
TOWN OF BRUCE	\$	7,066.58
TOWN OF BURLEENE	\$	4,755.26
TOWN OF BURNHAMVILLE	\$	6,278.96
TOWN OF EAGLE VALLEY	\$	9,051.06
TOWN OF FAWN LAKE	\$	5,441.01
TOWN OF GERMANIA	\$	4,444.60
TOWN OF GORDON	\$	9,976.12
TOWN OF GREY EAGLE	\$	8,206.54
TOWN OF HARTFORD	\$	6,316.04
TOWN OF IONA	\$	11,178.04
TOWN OF LESLIE	\$	6,202.81
TOWN OF LITTLE ELK	\$	2,518.15
TOWN OF LITTLE SAUK	\$	7,423.99
TOWN OF LONG PRAIRIE	\$	6,754.73
TOWN OF MORAN	\$	6,390.91
TOWN OF ROUND PRAIRIE	\$	8,544.77
TOWN OF STAPLES	\$	9,458.16



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TOWN OF STOWE PRAIRIE	\$	13,077.33
TOWN OF VILLARD	\$	3,686.75
TOWN OF WARD	\$	8,460.15
TOWN OF WEST UNION	\$	2,883.03
TOWN OF WYKEHAM	\$	20,126.70
14 PAYMENTS LESS THAN 2000	\$	7,973.75
ACTIVE911 INC	\$	3,795.00
CENTERPOINT ENERGY	\$	10,695.33
COUNTIES PROVIDING TECHNOLOGY	\$	7,240.00
DSC COMMUNICATIONS	\$	41,651.76
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
GREYSTONE CONSTRUCTION COMPANY	\$	29,846.00
INITIATIVE FOUNDATION	\$	7,500.00
MADDEN GALANTER HANSEN, LLP	\$	5,964.87
MINNESOTA POWER	\$	19,402.90
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$	93,473.61
STAPLES ADVANTAGE	\$	2,004.36
WEST CENTRAL REG JUVENILE CTR	\$	12,707.00
34 PAYMENTS LESS THAN 2000	\$	13,567.57
CARGILL SALT DIVISION	\$	5,313.19
EBSO INC	\$	323,038.00
HEALTH PARTNERS DENTAL	\$	8,932.49
INFORMATION SYSTEMS CORPORATION	\$	208,837.00
KITZMANN LAW OFFICE	\$	2,760.00
MINNESOTA POWER	\$	2,040.63
RAINBOW RIDER	\$	46,407.49
STANTEC CONSULTING SERVICES INC	\$	9,220.52
TRIMIN SYSTEMS INC	\$	11,364.00
YIPA	\$	3,013.00
40 PAYMENTS LESS THAN 2000	\$	13,693.85
MN DEPT OF REVENUE	\$	41,466.52
US BANK - CC	\$	6,289.37
MN DEPT OF REVENUE	\$	15,132.42
11 PAYMENTS LESS THAN 2000	\$	6,042.48
TOTAL:	\$	3,778,366.29

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
D & D AUTO REPAIR	\$ 2,088.12
LONG PRAIRIE LEADER	\$ 2,883.00
MIDSTATES EQUIPMENT & SUPPLY INC	\$ 8,700.92
NORTH STAR OVERHEAD CRANE AND HOIST	\$ 3,461.89
NORTHERN STAR COOP	\$ 5,668.57
NUSS TRUCK & EQUIPMENT	\$ 7,058.71
OSBORNE/BILL	\$ 3,688.00
REVIZE LLC	\$ 8,280.00
TODD SOIL & WATER CONS DIST	\$ 131,458.72



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

ZIEGLER INC	\$	7,262.81
52 PAYMENTS LESS THAN 2000	\$	17,726.89
Total:	\$	198,277.63

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
8 PAYMENTS LESS THAN 2000	\$ 3,888.68
CENTRAL MN COUNCIL ON AGING	\$ 2,534.00
DHS - SWIFT	\$ 22,273.54
ITEN FUNERAL HOME	\$ 3,500.00
KARVONEN FUNERAL HOME	\$ 3,500.00
74 PAYMENTS LESS THAN 2000	\$ 20,306.25
Total:	\$ 56,002.47

VENDOR NAME	AMOUNT
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$ 6,038.80
GERARD TREATMENT PROGRAMS	\$ 8,938.85
MERIDIAN SERVICES INC	\$ 3,147.35
NORTHERN PINES MENTAL HLTH CTR INC	\$ 2,644.11
RANDY GOLOMBECKI CONSTRUCTION	\$ 2,260.00
WEST CENTRAL REG JUVENILE CTR	\$ 7,055.00
24 PAYMENTS LESS THAN 2000	\$ 9,512.28
Total:	\$ 39,596.39



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-02
Agenda Topic Title for Publication:		Accept Resignation of Kayla Andersen, PT Public Safety Telecommunicator
Date of Meeting: 2/19/2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Sheriff's Office		
Person Presenting Topic at Meeting: Sheriff Allen		
Background: Supporting Documentation enclosed ☐		
Part time Public Safety Telecommunicator Kayla Andersen has submitted her resignation from the Sheriff's Office effective 1/16/25.		
Options:		
Accept the resignation of Kayla Andersen, PT Public Safety Telecommunicator		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Accept the resignation of Kayla Andersen, PT Public Safety Telecommunicator		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250218-03
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Hire of PT Public Safety Telecommunicator	
Date of Meeting: 2/19/25	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Sheriff's Office		
Person Presenting Topic at Meeting: Sheriff Mike Allen		
Background: Supporting Documentation enclosed ☐		
An opening for a part time Public Safety Telecommunicator exists in the Sheriff's Office. Recruitment was conducted and Kevin Valley was selected as the best candidate for the PT Public Safety Telecommunicator Position. Starting pay is Grade 6, Step 4. Start date TBD.		
Options:		
1. To Hire Kevin Valley as a Part Time Public Safety Telecommunicator		
2. To not hire Kevin Valley as a Part Time Public Safety Telecommunicator		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To hire Kevin Valley as a Part Time Public Safety Telecommunicator. Grade 6, Step 4.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$	☐ Yes ☐ No	
Funding Source(s):		
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-04
Agenda Topic Title for Publication:		Resignation of Doug Thom - GIS Specialist
Date of Meeting: 2/18/2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: GIS		
Person Presenting Topic at Meeting: Adam Ossefoort		
Background: Supporting Documentation enclosed ☐		
A letter of resignation has been submitted by Doug Thom - GIS Specialist. Doug's final day with Todd County will be February 28th, 2025.		
Options:		
Accept the resignation		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Accept the Resignation of Doug Thom effective February 28th, 2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250218-05
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Hire Eligibility Worker - Cheryl Klimek
--	--

Date of Meeting: 02/18/2025	Agenda Time Requested:	☒ Consent Agenda
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Organization / Department Requesting Action: Health & Human Services
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Person Presenting Topic at Meeting: Jackie Och (consent item)

Background: Supporting Documentation enclosed ☐

An open Eligibility Worker position exists within the Financial Services Unit. Interviews were conducted and it is recommended to promote internal candidate Cheryl Klimek to fill the open Eligibility Worker position Grade 6 Step 4. Start Date: TBD

Options:

1. To promote Cheryl Klimek to fill the open Eligibility Worker position.

2. Not Approve

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

To promote Cheryl Klimek to fill the open Eligibility Worker position. Grade 6 Step 4, \$ 24.28/hr. Start date: TBD

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 24.28/hr	☒ Yes ☐ No	
Grade 6 Step 4		
Funding Source(s): 11-Social Services		
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-06
Agenda Topic Title for Publication:	Hire Eligibility Worker - Stacie Ilgen	
Date of Meeting: 02/18/2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och (consent item)		
Background: Supporting Documentation enclosed ☐		
An open Eligibility Worker position exists within the Financial Services Unit. Interviews were conducted and it is recommended to hire Stacie Ilgen to fill the open Eligibility Worker position Grade 6 Step 1. Start Date: TBD		
Options:		
1. To hire Stacie Ilgen to fill the open Eligibility Worker position.		
2. Not Approve		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To hire Stacie Ilgen to fill the open Eligibility Worker position. Grade 6 Step 1, \$22.22 /hr. Start date: TBD		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 22.22/hr Grade 6 Step 1 Funding Source(s): 11-Social Services	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-07
Agenda Topic Title for Publication:		Resignation Administrative Services Manager Jena Peterson
Date of Meeting: 2/18/2025	Agenda Time Requested: 5 min	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och (consent item)		
Background: Supporting Documentation enclosed ☐		
After many years of service with Todd County Health & Human Services Jena Peterson has resigned from her position as Administrative Services Manager, effective March 13 th , 2025.		
Options:		
1. Approve the resignation of Administrative Services Manager Jena Peterson, effective March 13 th , 2025.		
2. Not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the resignation of Administrative Services Manager Jena Peterson, effective March 13 th , 2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s): 21-Public Health	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-08
Agenda Topic Title for Publication:		American Legion 417 Oscar Jacobson Post - One Year Club Liquor License
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year Club On Sale & Sunday Liquor License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50, Long Prairie, MN in Little Sauk Township effective April 1, 2025 through March 31, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-09
Agenda Topic Title for Publication:		Birchwood Resort - Seasonal Liquor License
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a Seasonal On Sale and Sunday Liquor License for Birchwood Resort at the address of 22182 Birchwood Loop, Sauk Centre, MN in Birchdale Township effective April 15, 2025 through October 15, 2025.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-10
Agenda Topic Title for Publication:		Clarissa Ballroom - One Year Dance License
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year Dance License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2025 through March 31, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-11
Agenda Topic Title for Publication:		Clarissa Ballroom - One Year 3.2 Malt Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year On Sale and Off Sale 3.2 Malt Liquor License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2025 through March 31, 2026.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>	
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-12	
Agenda Topic Title for Publication:		Clarissa Ballroom - One Year Setup License	
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda	
Organization / Department Requesting Action: Auditor-Treasurer			
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer			
Background: Supporting Documentation enclosed ☐			
Application has been filed in the Auditor-Treasurer's Office			
Options:			
Recommendation:			
The Todd County Board of Commissioners approves the following by Motion: To approve a one year Setup License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2025 through March 31, 2026.			
Additional Information:		Budgeted:	Comments
Financial Implications: \$ Funding Source(s):		☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A		Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:			
Action Taken:	Voting in Favor	Voting Against	
Motion:	☐ Byers	☐ Byers	
Second:	☐ Denny	☐ Denny	
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska	
☐ Failed	☐ Neumann	☐ Neumann	
☐ Tabled	☐ Becker	☐ Becker	
☐ Other:	Notes:		
Official Certification			
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:			
			Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-13
Agenda Topic Title for Publication:		Clarissa Ballroom - One Year Wine License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year Wine License (including Strong Beer) for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2025 through March 31, 2026.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-14
Agenda Topic Title for Publication:		Diamond Point - One Year Liquor License
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve an Off Sale, On Sale and Sunday Liquor License for T.J.'s Diamond Point Inc dba Diamond Point Supper Club/Lounge at the address of 12867 Bayview Dr, Sauk Centre, MN in Birchdale Township effective April 1, 2025 through March 31, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-15
Agenda Topic Title for Publication:	Double Eagle Golf & Grille - Seasonal Liquor License	
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a Seasonal On Sale, Off Sale and Sunday Liquor License for DT Lisson Inc dba Double Eagle Golf & Grille at the address of 31886 County 3, Eagle Bend, MN in Burleene Township effective April 1st, 2025 through October 31st, 2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-16
Agenda Topic Title for Publication:		Greystone Golf Club - One Year Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year On Sale and Sunday Liquor License for Sauk Centre Country Club dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective April 1, 2025 through March 31, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-17
Agenda Topic Title for Publication:		Long Prairie Country Club - One Year Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club at the address of 406 6th St SE, Long Prairie, MN in Long Prairie Township effective April 1, 2025 through March 31, 2026.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-18
Agenda Topic Title for Publication:		Rainbow Lodge - Seasonal 3.2 Malt Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a Seasonal Off Sale and On Sale 3.2 Malt Liquor License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2025 through October 15, 2025.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-19
Agenda Topic Title for Publication:		Rainbow Lodge - One Year Setup License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a Setup License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 1, 2025 through March 31, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-20
Agenda Topic Title for Publication:		Rainbow Lodge - Seasonal Wine License
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a Seasonal On Sale Wine License including strong beer for Donald Panitzke dba Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2025 through October 15, 2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-21
Agenda Topic Title for Publication:		Saukinac Campground - One Year Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve an Off Sale, On Sale and Sunday Liquor License for Full O Fun LLC dba Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective April 1, 2025 through March 31, 2026.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-22
Agenda Topic Title for Publication:		Shady's Golden Eagle - One Year Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year On Sale and Sunday Liquor License for Shady's Golden Eagle at the address of 13218 County 103, Burtrum, MN in Grey Eagle Township effective April 1, 2025 through March 31, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-23
Agenda Topic Title for Publication:		Shadys Midway Inc - One Year Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one year Off Sale, On Sale & Sunday Liquor License for the Shadys Midway Inc at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township effective April 1, 2025 through March 31, 2026.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-24
Agenda Topic Title for Publication:		Shattuck's Hub Supper Club - One Year Liquor License
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve an On Sale, Off Sale and Sunday Liquor License for Michael Shattuck dba Shattuck's Hub Supper Club at the address of 30905 County 13, Burtrum, MN in Burnhamville Township effective April 1, 2025 through March 31, 2026.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-25
Agenda Topic Title for Publication:	The Rock Tavern LLC - One Year Liquor License	
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve an Off Sale, On Sale and Sunday Liquor License for The Rock Tavern LLC at the address of 11977 County 47, Grey Eagle, MN in Grey Eagle Township effective April 1, 2025 through March 31, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250218-26
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Sauk Centre Area Chamber of Commerce - One Day Temporary On Sale Liquor License	
Date of Meeting: February 18 th , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a one day On Sale Temporary Liquor License for the Sauk Centre Area Chamber of Commerce at the Marthaler's Shed at the address of 10098 County 11, Sauk Centre, MN in Kandota Township effective May 3 rd , 2025		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20250218-27
Agenda Topic Title for Publication:		Gambling Permit - Sauk Centre Area Chamber of Commerce
Date of Meeting: February 18 th , 2025		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a gambling permit for the Sauk Centre Area Chamber of Commerce to hold a raffle event at the Howard & Katherine Marthaler Shed in Kandota Township at the address of 10098 County 11, Sauk Centre, MN on May 3 rd , 2025.		
Additional Information:		Budgeted:
Financial Implications: \$ Funding Source(s):		☒ Yes ☐ No
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A		Facilities Committee Review: ☐ Yes ☐ No ☐ N/A
		Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



GAMBLING PERMIT – SAUK CENTRE AREA CHAMBER OF COMMERCE

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Area Chamber of Commerce through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Sauk Centre Area Chamber of Commerce to hold a raffle event at the Howard & Katherine Marthaler Shed in Kandota Township at the address 10098 County 11, Sauk Centre, MN on May 3rd, 2025.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-28
Agenda Topic Title for Publication:		Approve Commissioner Warrants
Date of Meeting: February 18th, 2025	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printout has been sent to the Commissioners and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Commissioner Warrants number (ACH) 403713 through 403742 in the amount of \$59,926.46 and (Regular) 58703 through 58742 in the amount of \$62,056.84 for a total of \$121,983.30.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

**** Todd County ****
WARRANTS FOR PUBLICATION



Cutoff 2000
Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION
Warrants Approved On 2/18/2025 For Payment 2/21/2025

<u>Vendor Name</u>	<u>Amount</u>
ARC ELECTRIC SERVICE	10,328.91
BROWERVILLE TRUCKWASH/BIG BOYZ	7,986.70
CARGILL SALT DIVISION	31,067.63
CONFITREK, INC.	2,400.00
EMERGENCY AUTOMOTIVE TECHNOLOGIE	13,392.29
LONG PRAIRIE LEADER	3,178.50
MOMENTUM TRUCK GROUP	2,725.58
SHI CORP	3,808.00
WHITMORE INC	2,370.00
WIDSETH SMITH NOLTING INC	19,644.00
60 Payments less than 2000	25,081.69
Final Total:	121,983.30



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-29
Agenda Topic Title for Publication:	Health & Human Services Commissioner Warrants	
Date of Meeting: February 18 th , 2025	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printouts have been sent for Commissioners to review and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Health & Human Services Commissioner Warrants number (ACH) 806209 through 806254 and (Regular) 712786 through 712829 for a total of \$114,525.11.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Warrants for Publication

Approval Date

2/18/2025

Payment Date

2/21/2025

Vendor name or #

Amount

DHS SWIFT	\$ 50,662.34
V#17455 - COST EFF HEALTH INS	\$ 2,709.11
LAKEWOOD HEALTH SYSTEM	\$ 2,552.41
RONALD MCDONALD HOUSE	\$ 2,500.00
RURAL MN CEP INC	\$ 12,800.80
SHI CORP	\$ 8,620.00
TODD COUNTY ATTORNEY'S OFFICE	\$ 2,200.00
73 PAYMENTS LESS THAN 2000	\$ 30,772.27

Final Total

\$112,816.93

KATIE

2/12/25 9:28AM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name

2/12/25 9:28AM


**INTEGRATED
FINANCIAL SYSTEMS**

Page 2

Warrants Approved On 2/18/2025 For Payment 2/21/2025

<u>Vendor Name</u>	<u>Amount</u>
10 Payments less than 2000	1,708.18
Final Total:	1,708.18



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-30
Agenda Topic Title for Publication:	Health & Human Services SSIS Warrants	
Date of Meeting: February 18 th , 2025	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printouts have been sent for Commissioners to review and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Health & Human Services SSIS Warrants number (ACH) 601567 through 601587 and (Regular) 518268 through 518284 for a total amount of \$89,562.09.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Warrants for Publication

Payment Date:

2/21/2025

Approval Date:

2/18/2025

Vendor name or #

Amount

AKSAMIT TRANSPORTATION INC

10516.48

16704

7012.20

Foster care provider

17598

4189.03

Foster care provider

GREATER MN FAMILY SRVS INC

2500.00

HEARTLAND GIRLS RANCH

22278.46

LUTHERAN SOCIAL SERVICE OF MN - ST PAUL

2086.70

12198

2900.00

Family Support Grant

17597

4021.01

Foster care provider

PRODUCTIVE ALTERNATIVES INC

2070.03

PSJ ACQUISITION LLC

6923.70

RESOURCE TRAINING & SOLUTIONS

4944.45

17734

2785.66

\$17,334.37

26 Pymts less than \$2000

Final Total

\$89,562.09



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion	☐ Report	20250218-31
☐ Discussion	☒ Resolution	
☐ Information Item	☐ Other	
Agenda Topic Title for Publication:		Todd County Parks & Trails 2025 Appropriation
Date of Meeting: February 18, 2025		Agenda Time Requested: 5 minutes ☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
See attached letter of request from the Todd County Parks & Trails Board		
Options:		
1. To approve the resolution		
2. Do not approve the resolution		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the resolution for the 2025 Parks & Trails Appropriation Funds Transfer of \$9,000 from the Todd County Allocation Funds to the Todd County Parks & Trails Board Fund.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 9,000	☐ Yes ☐ No	
Funding Source(s): 01-General Fund		
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



2025 PARKS AND TRAILS APPROPRIATION FUNDS TRANSFER

WHEREAS, the 2025 budget for Todd County's allocation of funds to the Todd County Parks and Trails Board has been approved at \$9,000; and

WHEREAS, a letter was received from the Todd County Parks and Trails Board requesting for the appropriation of funds from the General Fund for 2025.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$9,000 from the General Fund to the Parks and Trails Fund.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

PARKS & TRAILS BOARD

215 1st Avenue South, Suite 201

Long Prairie, MN 56347

Email: toddcountyparksandtrails@yahoo.com

February 9, 2025

Denise Gaida, Todd County Treasurer
215 1st Avenue South, Suite 201
Long Prairie, MN 56347

Dear Denise,

Todd County Park and Trails Board is writing you to request the allocation of funds of nine thousand dollars (\$9000.00) to the Park and Trails Account.

This allocation will be added to the accounts of Wobegon Trail and Battle Point Park Dock Maintenance as follows
\$8000.00 to Wobegon Trail (16-522-501-7522-5947)
\$1000.00 to Battle Point Park Dock Maintenance (16-522-7522-5947)

This investment will help maintain the Wobegon Trail and Battle Point Park Dock for the use of the citizens of Todd County and sustains the mission of providing and promoting outdoor recreation in Todd County.

Very Respectfully,

Lee Christopherson
Todd County Park and Trails Board



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☒ OtherJoint Meeting with SWCD	20250218-32
Agenda Topic Title for Publication:		Board of Commissioners & SWCD Supervisors Joint Meeting
Date of Meeting: 2/18/2025		Agenda Time Requested: 15 ☐ Consent Agenda
Organization / Department Requesting Action: SWCD		
Person Presenting Topic at Meeting: Adam Ossefoort/Deja Anton		
Background: Supporting Documentation enclosed ☐		
Once per year the entire Todd County Board of Commissioners and the Soil and Water Conservation District Supervisors meet in a joint session to discuss SWCD business.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Specific Board actions identified in joint agenda.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Todd County SWCD Supervisors and the Board of Commissioners **2025 Joint Meeting**

There will be a Joint Meeting between the Todd County Board of Commissioners (BOC) & Todd SWCD Board of Supervisors on **Tuesday, February 18, 2025** beginning at 9:00 am in the Commissioners' Room, upper floor, Todd County Historic Courthouse.

Meeting Purpose: *"At least once per year, preferably in February, the entire Todd County Board of Commissioners and the Soil and Water Conservation District Board will meet in joint session to discuss SWCD's accomplishments for the past year and its work plan for the coming year."*-Joint Powers Agreement

Agenda for Joint Meeting as follows per recommendation of the SWCD Board:

1. Call to Order

- 2.1 BOC Call to Order— Commissioner Bob Byers, BOC Chair
- 2.2 SWCD Call to Order—Supervisor Wayne Wendel, SWCD Board Chair

2. Approve Agenda

- 2.1 SWCD Approval
- 2.2 BOC Approval

3. SWCD Presentation

Anton w/ Board input, 15 min

- Introduction of New Supervisor/Staff and Staff Updates
- Questions on/highlights of the DRAFT 2024 Annual Report-(Formatting of publication will be corrected prior to February 18 meeting).
- 2024 Program Highlights, 605 Goals and SWCD Contributions, per the rec. of Comm. Byers

4. Approval Needed:

- 4.1 Approval of **Todd SWCD 2024 Annual Report data**, as presented.
- 4.2 Approval of the **Crow Wing MOA** for Implementation

5. Information:

- 5.1 Invitation to **RD OFFUT FARMS Ag Water Quality Certification Tour and Luncheon**, February 28, 2025- Please RSVP to Deja by **February 20**. Public Notice will be made.
- 5.2 Todd County **Annual Feedlot Meeting & Farmer Appreciation Dinner** is scheduled for **Thursday, March 20, 2025** at Central Lake College starting at **10:00 AM**. Coffee and baked good social begins at **9:30am**. This will be publically noticed to allow attendance of SWCD Board Supervisors and Commissioners.
- 5.3 MASWCD Legislative Priorities – please read attached from Sheila Vanney



ANNIVERSARY CELEBRATION

2025

Attention Farmers:

Feedlot Meeting and
Registration

Updates; RSVP Today!

Page 34-35
(inside back cover)

RSVP Today!



Left to right: Percy Perreton, Carlos, secretary; Richard Brand, county agent; Jim Hartman, Bertha, publicity chairman; Al Fischer, Soil Conservation Service technician; Wayne Voge, Bertha, chairman; Charles Hartung, Bertha, vice chairman; and Bruce Naylor, Verndale, treasurer.

2024 Annual Report & Newsletter

Conservation, Protection & Enhancement of Todd County's Natural Resources

“Who You Gonna Call”... at the SWCD?



Pictured above: L-R-Todd SWCD Board of Supervisors: Tom Williamson, District 5; Larry Bebus, District 4; Barb James, District 1; Dale Katterhagen, District 3, and Wayne Wendel, District 2.

If you have a generalized question or concern regarding water quality, soils, or other issues needing to be addressed at a leadership level, you can reach out to the individual **SWCD Board Supervisors** in your district. (See adjacent page). Some people also reach out to their Commissioners to pose these type of questions.. The Commissioners will generally direct you to the proper SWCD Board Supervisor. If you have a specific question pertaining to program rules or processes or have a technical assistance request, it is best to contact the **SWCD office** direct at **320-732-2644**. Typically, you will hear Sarah Katterhagen at the other end of the phone line, She will direct your call to the District Manager if this is a new project or concern, or to technical staff if your question is specific to one program. Once you begin working on a project with the SWCD, you will be provided direct contact information to all key members of your team.

Questions pertaining to **Planning and Zoning** should be directed to **Adam Ossefoort** at **320-732-4420**.

Todd Soil & Water Conservation District Staff:

Division Director, Adam Ossefoort-

Planning and Zoning/ SWCD Oversight

District Manager, Deja Anton-

Operations and Management, Water Planning, Aquatic Invasive Species Program, Cost-share Opportunities & Grant Acquisition, Livestock Mgmt. Planning, Forest Mgmt/ Easement Contact, Teams Supervisor

Program Coordinator, Sarah Katterhagen-

Well Sealings, Septic and Ag BMP Loans, Tree Sales, Farm Registrations, Youth Education & Program Outreach, Front Desk/Administration, and Drinking Water Testing



Adam Ossefoort, Division Director, oversees the Planning & Zoning and Soil & Water Departments in Todd County

Farm Conservation Team:

Tim Ebnet, Dylan Pratt, and Alyssa Scheve-

Cover Crops & Soil Health Mgmt, Nutrient Mgmt, Field Erosion, Farm, Ranch, & Feedlot Improvements, Live-stock Pipelines/Grazing/Fencing, Pit Closures, Irrigation Mgmt., Windbreaks, Ag Water Quality Certification, Irrigation Scheduling, & Pasture Easements

Riparian Team:

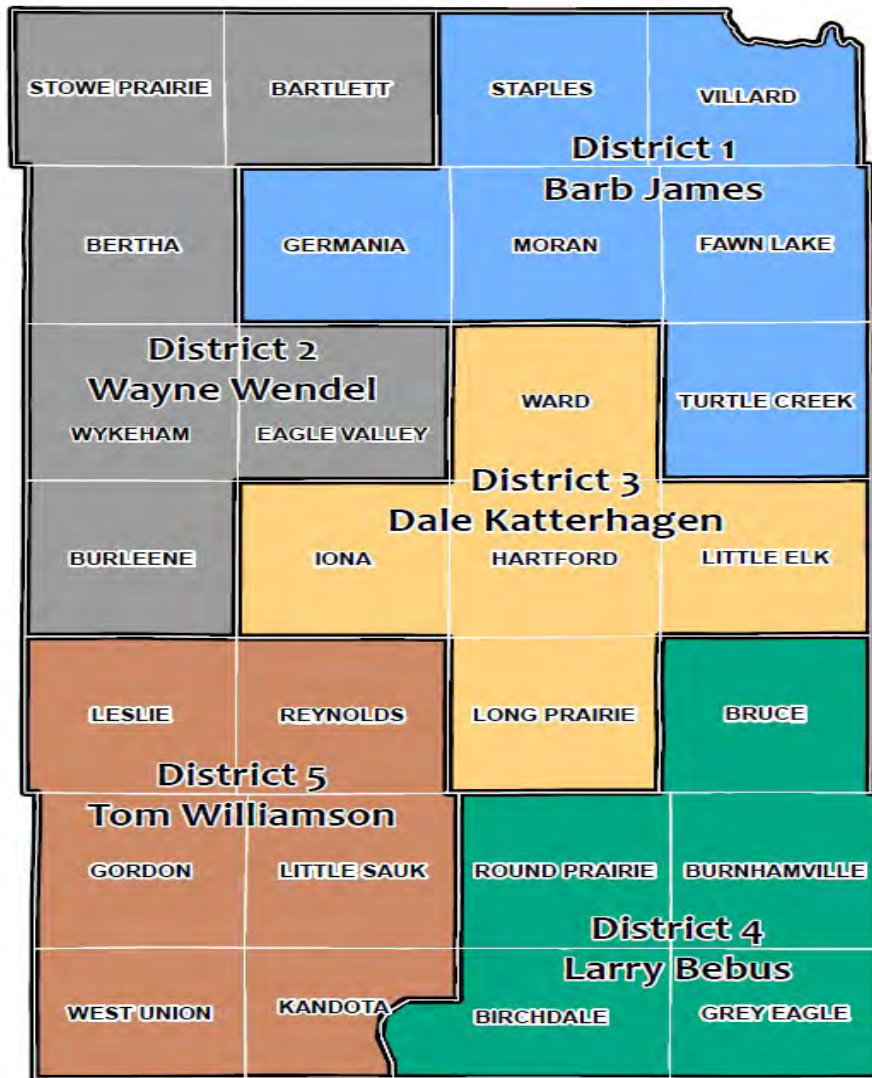
Josh Votruba and Kasen Christiansen-

Shoreline, streambank, & wetland restorations, WCA, Drainage, Native Plantings, Tree Plantings, Driveway & Trail Access Filling, Buffers, Ob Well Monitoring, Livestock Crossings, Alternative Watering Systems & Exclusion Fencing



The 2024 SWCD staff, from left to right: Tim Ebnet, Deja Anton, Sarah Katterhagen, Alyssa Scheve (rear), Josh Votruba (rear), Kasen Christiansen, and Dylan Pratt.

Todd County SWCD Board Of Supervisor District Map



Board Contact information

Area 1:

Barb James; (320-732-2644)

Area 2:

Wayne Wendel (320-732-2644)

Area 3:

Dale Katterhagen (320-761-6418)

Area 4:

Larry Bebus (952-250-2158)

Area 5:

Tom Williamson (320-808-9506)

District Manager:

Deja Anton (320-732-3481)

Todd SWCD works cooperatively with the Todd County Board of Commissioners, pictured below, to protect land and water resources while growing the local economy. Thank your Commissioners for their individual dedication to the long term objectives of the Todd County Comprehensive Plan L-R, front: Randy Neumann & Bark Becker; back: Bob Byers, Tim Denny, & Lew Noska



Cover page, from 1965 newspaper:

Early in 1965 after an intensive educational campaign by a steering committee of county commissioners and interested people, 170 petitioners circulated among Todd County landowners to petition the Minnesota Soil Conservation Commission to form a soil and water conservation district for Todd County. Over 1200 signatures were obtained.

Responding to the petition, the Commission held a hearing in the county. More than 120 people appeared and again responded favorably. On the March 24 referendum, the people voted 571 to 54 to organize a soil and water conservation district. March 29 the Commission approved the formation and appointed Percy Perreton, Carlos, and Wayne Voge, Bertha, for one and two year terms of office respectively. The Secretary of State issued an organization certificate April 12, 1965 and the remaining three board members were elected June 2.

Letter from the Todd SWCD Board Chair...

Exciting times in conservation.

The Todd County SWCD Mission Statement is:

“Conservation, Protection, and Enhancement of Todd County’s Natural Resources”.

How can your conservation dreams, ideas, and goals for your property become reality?

These are Exciting times in soil and water conservation.

The best part is, it’s voluntary, so it’s up to you to Conserve, Protect and Enhance your Natural Resources the way you desire.

Coming from an SWCD Supervisor, 2024 was an exciting time to be a SWCD Board Supervisor in Todd County. The SWCD Board’s role is in the development of direction, goals, and policy to facilitate the implementation of soil and water conservation for its citizens, and for a clean land and water landscape. Your Todd Soil and Water Board is proactive by:

1. Annual work sessions to set goals, best practices, and consider long term impacts across the landscape for all peoples, lands, and to develop a work plan.
2. Incorporation of resources, technical and fiscal, to meet needs and goals.
3. Accountability in providing process, technical and fiscal resources documenting outcomes.

What is Exciting in conservation resource planning?

The clean water planning and

funding has been enhanced and brought closer to the local level by cooperative watershed based plans implemented by SWCDs. These are called One Watershed One Plans (1W1P). 1W1Ps are an effort to employ enhanced funding within a watershed boundary for clean water.

All this to *Conserve, Protect, and Enhance our Natural Resources.*

Exciting conservation opportunities!

What’s your soil and water dream or idea? Is it small or big? Or, are you not sure and can’t figure it out? Do you need technical assistance to make soil and water health, safety, management, and conservation happen?

What other improvements have you been considering in soil and water conservation on your property, residence, or farm? Is it soil health, water conservation, water flow, water containment, nutrient and irrigation management? Is it grazing, livestock or feedlot management?

Might it be a raingarden or shoreland buffer? Or native grassland and forestry, a forest plans, wildlife habitat, or a pollinator planting?

It could be health, safety, and prevention with a well sealing, recovery of unused feedlots, or closing old manure pits. Or it could be purchasing trees through the Todd SWCD Tree Sale program.

Todd SWCD has the Exciting answers and resources.

Your **Exciting** idea has technical assistance available through the SWCD & may have funding to make it happen!

Todd SWCD has what it takes for your conservation management.

Your Excitement for 2025 soil and water conservation can be a reality.

Share it with your Todd SWCD by calling **320-732-2644**.

Exciting times in conservation.

By Lee Buchholz, 2024 Board Chair-

Lee farmed in Round Prairie TWP with his wife Pat. Together, they operated a dairy, crop and seed farm for 38 years. Recently retired, they rent farmland to a neighboring dairy.

Lee enjoys keeping up on land stewardship, crop seeds production and small acreage sweetcorn production for the local consumer market.

Lee and Pat embrace agriculture, living with the land and nature at home and in their travel adventures. Together with their three sons, two daughters-in-laws and four grandsons, they preserve nature together and enjoy fishing, hunting and sport activities.

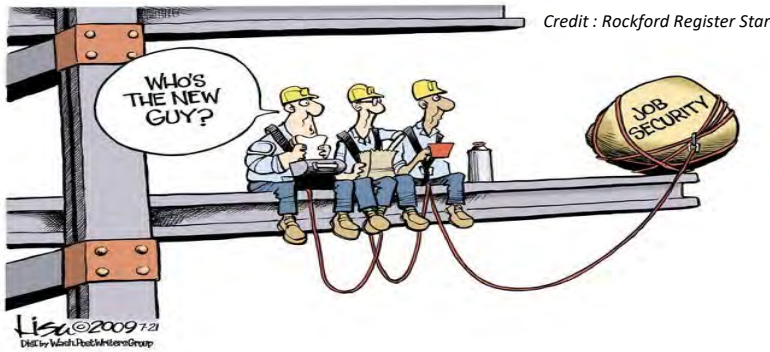


Buchholz Retires after a Quarter Century of Service to the SWCD

Lee– You have been the **Excitement!**, the EnErGy
 Motivating enthusiasm in the SWCD
 Do you want a job done? You need clear rationale?
 Call Supervisor Lee; he will figure it out
 There is always a solution; he can see both sides
 His advice is well-founded; based on facts and not lies
 He shows up at Tree Sales and at Envirofest
 He takes on leadership roles, doing his very best
 A dairy farmer, a seed salesman, and so much more
 He’s a writer, a thinker, even a “philosoph-or”
 He works well with Dale– Wow! Think of that!
 Like botanical engineers, they don thinking caps
 Together they A-maze us– what appears in the corn
 Without GPS– I guess from geniuses they’re born
 Cover crops– tree plantings– seed trials –MAWQCP certified
 In dedication to his township, you’ll find him mowing road-
 sides
 In need of delicious sweet corn, locally grown?
 Find Lee’s roadside stand, it’s the best corn in town
 He appreciates our staff and welcomes thoughts from the Board
 Encourages out-of-the-box thinking– stuff out of the norm
 Lee, we will miss your devotion, guidance, support, and wis-
 dom
 We are so very thankful for all you have done
 Our words define the pieces of you we will miss most
 To the **Excitement!** and 25 years of service, we toast...



Lee Buchholz ended his Service to Todd SWCD as of December 31, 2024. Lee is known for his enthusiasm, positivity, and dedication to common sense conservation. Over the years, he held meetings and field events on his farm in Grey Eagle. He champions soil health, cover crops, forestry initiatives, and youth education. He attended nearly every event the SWCD has ever hosted and has served on several local, regional, and State-wide committees, accepting leadership roles. He will be greatly missed.
 We wish Lee and his wife, Pat, an exciting, fun-filled retirement!



These Conservation “Rock Stars” are New to Todd County in 2024!

New Supervisor for District Four!

Larry Bebus of Birchdale Township, was elected by the citizens of Todd County in 2024 to represent the south-east section of the county as a Soil and Water Board Supervisor. Larry will replace Lee Buchholz who has retired. Larry has spent his summers on Little Birch Lake since 1960 and moved there permanently with his wife, Jill, in 2012. He has served as a board member and president on the Little Birch Lake Improvement Association. He continues to be involved in lake improvement activities not only on Little Birch but on other lakes in Todd County through the Aquatic Invasive Species committee, educating boaters at lake accesses. The last few years he has been helping organize educational training meetings for lake property owners along with Todd County and lake associations. This has brought an awareness of improving and protecting both land and water quality through partnership. Todd SWCD is excited to welcome Supervisor Bebus to the Board offering leadership and guidance for conservation activities throughout Todd County!



Todd, Wadena, and East Otter Tail SWCDs Awarded Grant from Board of Soil and Water Resources to Hire New Soil Health Practitioner Based in Long Prairie



Hello! My name is Alyssa Scheve, the Todd/Wadena/East Ottertail SWCD's Soil Health Practitioner. I am excited to be serving in this new partnership position among our counties!

First, a little about myself. I was raised in southeast North Dakota on a diversified crop and livestock operation where my family engrained in the importance of being good stewards of the land. We grew small grains, corn, soybeans and edible beans while raising commercial Angus cattle and hogs. Early on, while growing up immersed in agriculture, I learned how livestock and crops benefit each other while building soil health.

I graduated from North Dakota State University (NDSU) with a bachelor of science degree in Animal Science, Agriculture Communication and Extension Education. Upon graduation, I began my career as the NDSU Extension – Traill County Agriculture and Natural Resources Extension Agent located in Hillsboro. I enjoyed educating county landowners with various agriculture topics over my seven-year time in Traill County. Soil health was a topic that I became especially fond of while assisting landowners with saline soil issues.

I look forward to helping area producers learn more about what happens below ground to help what grows above ground become more sustainable. In this position, I can assist landowners with all things soil health from in-field soil tests, cover crops, crop rotations, livestock grazing and more!

My office is based out of the Todd County USDA Service Center in Long Prairie. My contact information is alyssa.scheve@co.todd.mn.us, (320)732-6618 x3 and (320)874-1812. Please reach out with your soil health concerns. I look forward to working with you!



MEET THE WORKING LANDS TEAM

MAE PETREHN

GRAZING BIOLOGIST - CENTRAL MINNESOTA



A LITTLE ABOUT MAE

Mae has been collaborating with farmers and natural resource professionals to enhance working grasslands for over 15 years. Growing up in Kansas she developed a passion for prairie and livestock, and pursued this interest in undergraduate work in Sociology at Northland College in Wisconsin and later in her Masters work in Sustainable Agriculture at Iowa State University. Mae's work at ISU focused on how natural resource professionals can improve communication and relationships for improved program delivery with grazing systems that enhance wildlife habitat. Since then, she has worked in numerous capacities such as a Certified Educator via Holistic Management International, as well as working with hundreds of farms in feedlot permitting, cost share assistance and organic certification. Moving to rural Minnesota in 2014 she started a livestock operation on a farm south of Brooten, MN with a focus on hair sheep grazing native prairie. Mae hopes to bring her experience and passion for managed grazing systems to producers in Central Minnesota who want to enhance the economic and ecological systems on their operations.



Ducks Unlimited Inc. strives to conserve, restore, and manage wetlands and associated habitats for North America's waterfowl. These habitats also benefit other wildlife and people.

Our vision: to have wetlands sufficient to fill the skies with waterfowl today, tomorrow and forever.

Mae Petrehn - Grazing Biologist
mpetrehn@ducks.org | 320-874-1522

Mae will be delivering technical assistance to livestock producers through DU's partnership with NRCS. She will be writing conservation grazing plans for producers to help improve their operations and the natural resources they manage.

New Grazing Biologist Joins Todd County!

“G-Raise” to new Heights with Mae




2024: Todd Board of Commissioners Approves Pheasants Forever Farm Bill Biologist Hire



Hi everyone! My name is Riley Peterson, and I was hired by Pheasants Forever to be Todd County's new Farm Bill Biologist. I am local to Todd County, being born and raised in Staples. I didn't grow up on a farm myself, but I was raised surrounded by those who did, and I grew to love and respect the hard-working nature and devotion of our nation's farmers. This led me to pursue a degree in Plant and Environmental Sciences, which I earned at the University of Minnesota Twin Cities. As I have grown, I have found the importance in pushing your comfort zone, which allowed me the privilege of studying in Honolulu, Hawaii, working for R.D Offutt Farms, participating in agricultural research, and now taking the opportunity to be a Farm bill Biologist right back home in Todd County. This position allows me to continue learning every day, not only about the science of conservation, but the true diversity of Todd County's landscapes, and the wonderful families I share my home county with. I am excited to continue growing into my position and can't wait to see what else it has to teach me! (320)732-6618 x3

At NRCS after Years of “Bare-bone” Staffing

Hello, my name is Daniel Scheve, and I am a new Soil Conservationist with the NRCS located at the USDA Service Center in Long Prairie.

I was born and raised in Long Prairie where agriculture and natural resources have always been an important part of my life. From crops and cattle, to being out in the woods; I have always been fascinated with the natural resources around me and all they entail. I was raised on the importance of treating the world around you with respect and making sure you don't leave it worse than you found it. I am grateful to be back in my home county and am looking forward to being helpful in any way I am able.



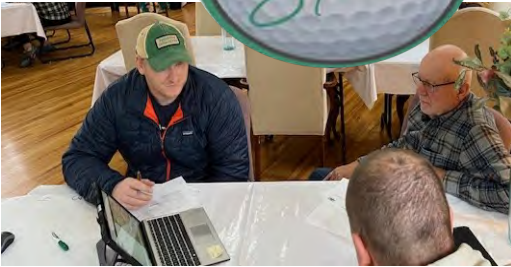
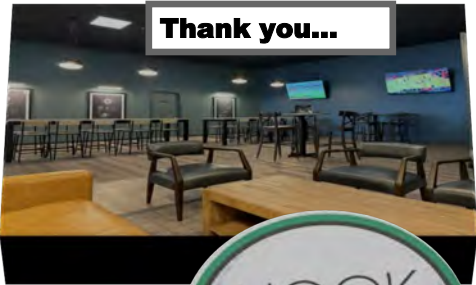
My contact information is Daniel.Scheve@usda.gov, and my office number is : (320)732-6618 ext. 117.



Each November, the Todd SWCD Board of Supervisors, SWCD Staff, NRCS staff, and the Board of Soil and Water Resources State Conservationists, Darren Mayers , meet to set goals and plan for the year ahead. Due to a venue scheduling conflicts, this year’s meeting was hosted out of the County in the meeting room at “Hook and Slice” in Alexandria who reserved the day for us. Todd SWCD Supervisors met for five hours to plan for the following year. On the next page, you will find goals set for the year 2024 upon which this report is based. Goals align with the initiative from within the SWCD Scope of Duties which serves as the foundation of the SWCD Mission. This publication serves as a summary of progress towards the 2024 goals. Please finger through the following pages to see pictures and read the success stories we chose to highlight in this year’s annual report. *(some pics from previous year work sessions)*



SWCD Supervisors: Tom Williamson, Lee Buchholz, Barb James, Dale Katterhagen, & Wayne Wendel





SWCD Mission Statement: *Conservation, Protection, and Enhancement of Todd County's Natural*

Todd SWCD Plan of Action

As developed by the SWCD
Board at the November 9, 2023
Work Session

2024 Objective: Building Resiliency through Outreach and Connection

Scope of Duties Targeted Initiative:

Provide conservation
leadership through
public outreach

Protect surface
waters through
cost-shared
practices

Provide
conservation
leadership through
public outreach

Offer a high level of
customer service on
current natural
resource concerns

Protect land
productivity with
effective soil and
nutrient mgmt.

Through what means will the initiative be achieved throughout 2024?

- **All People, All Spaces.** The people in Todd County are as diverse as its resources; different generations, cultures, politics, socio-economic stats, and origins. Todd SWCD will build connections between the citizens and the natural spaces in which they live, work, and recreate. Work will include steps to present media in alternate languages; reaching out to absentee landowners, classroom and youth education, and conducting site visits for any size property from lawns to forests. *(Todd SWCD Staff and Management)*
- **Safe Passages.** Travel corridors are important to the health and economy of the people. Todd SWCD appreciates the cities, public works, contractors and township road departments. Todd SWCD is available to work with these entities to ensure road, bridge, and culvert improvements have the least impacts to natural hydrology. When asked, Todd SWCD will review sites and plans, provide feedback, help with the identification of possible improvement projects, and offer cost-share for qualifying projects. The focus will be on projects that have a direct impact on natural hydrology systems including flow direction, flow volumes and velocity. *(Todd SWCD Riparian Team)*
- **Hard Surfaces Equal More Water.... Somewhere.** All land uses impact water infiltration from storm-water. From roads, driveways, and parking lots, to roof tops, stairs, parks, cemeteries, ballfields and lawns; to shoreline riprap, construction site, heavy equipment use, feedlots, tiles, and tillage. Todd SWCD is committed to providing information to the people of Todd County on these impacts and alternative practices. Land use guides, videography, newsletters, talk shows, partnering with Planning and Zoning, presentations, and one on one site visits will occur throughout the seasons to those who desire to learn how to best protect our natural resources. *(SWCD Staff and Supervisors)*
- **Droughts and Floods. Fire and Ice. Life and Death.** Changes in weather and climate impact all life: bacteria, microscopic lifeforms, bugs, mollusks, animals, plants, invasive species, algae, humans, grasslands and forests. In turn, the health of these lifeforms can alter the enjoyment of your property. People have a tendency to blame their neighbors or others for these impacts. However, the cause and most practical solution is often much closer than one might expect, maybe even right below your feet. Todd SWCD wants to help remedy problems landowners are facing due to climatic interference by offering solutions and cost-share on the property owned by that landowner, not on other peoples' lands. The first step to problem solving is the one you take when you open your door to face Mother Nature. *(SWCD Staff and Supervisors)*
- **Soil Profiles.** Natural resource protection and the resiliency of communities all tie back to the soil upon which we build our lives. For long term protection and resiliency of Todd County, Todd SWCD will focus on building healthy farms, healthy forests, healthy yards, and healthy landscapes. Productivity can be enhanced through increasing diversity in microbiology, reducing soil compaction, restoring water storage and water holding capacities, and better nutrient management. Todd SWCD offers assistance in native plantings, Lawns to Legumes and similar programs, cover crops, reduced tillage, forest stewardship plans, and tree plantings– all to improve the soil profile. *(SWCD Technical Staff)*

The following 16 pages provide examples of projects and efforts achieved to meet these goals in photos and stories.

Todd SWCD Leadership Shines
in 2024 through Public Outreach
to “All People” in “All Spaces”







What do safe passages have to do with protecting water and soil?

Hundreds of years ago, water paths were not altered except by Mother Nature- maybe a tree fell or a bank collapsed during flooding. Other than that, water ran freely across the landscape. With human settlement came roads and pathways. We filled, we blocked, we culverted. Creating obstacles in any natural cycle has long term consequences, and Mother Nature finds a way to overcome in ways humans do not always appreciate. Flooded roads threaten transport, commerce, and emergency response situations. Floodwaters cause turbulence of bottom sediments adding nutrients, erode soils and compacted road materials carrying all sort of particulates into the water from the road surface. As floodwaters reside, damage to water quality can be seen up to months and years later in algal blooms, restricted water flow from sandbars and debris from which invasive cattails may prosper, and other unanticipated results. This featured article, written by Todd SWCD technician, Josh Votruba tells how cost-share can help assist both the landowner, and in this case Todd County Public Works in achieving safer passages.

In 2024, the Todd County Soil and Water Conservation District (SWCD) completed a livestock crossing and fencing cost-share project located in Moran Township. The goal of this project was to address a sediment and nutrient resource concern due to unrestricted cattle access to an intermittent stream located on a property near the Long Prairie River. This particular property, was of concern to the Todd SWCD due to the large amounts of sediment leaving the property via an intermittent stream. The cattle, as they accessed the stream, would cause instream erosion and bank erosion which would cause sediment to dislodge and flow downstream and plug up a culvert located under a county road. The property is also located very close to the Long Prairie River, which was of concern. The issue with the plugged-up culvert was first brought to the Todd SWCD's attention by Todd County Public Works, as they were tasked with cleaning out the culvert under the county road on an annual basis.

Todd SWCD Aids in “Safe Passages” through Cost-shared projects

To address the issue with the sediment and nutrients entering the stream, the Todd SWCD worked with the landowner and the West Central Technical Service Area (WCTSA) Engineer to design a project that would allow for the cattle to cross the stream without causing instream erosion and dislodging sediment, and to restrict the cattle access to the stream and its adjacent wetlands on the property. The components of the final engineered design are listed below.

- 3150 linear feet of exclusion fence were installed to limit cattle access to the stream and its adjacent wetlands. Gates were installed throughout the fence to still allow for flash grazing in the wetland and riparian areas in times of drought.
- A 500 linear foot earthen diversion was installed just south of feedlot/barn to divert feedlot runoff away from the stream to an existing grass meadow field on east side of property.
- 20-foot-wide cattle crossing with a rock rip rap spillway was installed to allow for a stable crossing for cattle and equipment over the stream. A 24-inch dual wall pipe 40 feet in length was installed within the crossing to allow for continued flow within the stream.
- An approximately 20,000 square foot area of disturbed soil adjacent the stream downstream of the crossing was seeded and mulched to stabilize the soil. This area was fenced out to allow for vegetative regrowth.

With this project now completed, significant reductions in sediment and nutrients leaving the property should be expected as a result of the completed project. The fencing will allow areas previously disturbed by cattle to revegetate and heal, stabilizing the soils adjacent to the stream while also significantly reducing in stream erosion. In addition, the earthen diversion component of the project will prevent any feedlot runoff from entering the stream directly. Overall, this completed project will make a great positive impact on water quality for the Long Prairie River Watershed.



Photos above indicate the volume of sediment building up in the county road ditch on both the east and west sides of the road every year. The problem was caused by erosion due to lack of vegetation along the streambank and cattle disturbance upstream.



Photo A above shows the erosion and much disturbance where the cattle crossed the stream from one pasture to the next. **Photo B** is taken from the same vantage point, after construction, showing the restricted cattle—cross area with an appropriately sized culvert below the gravel pad. **Photo C**, below left, shows other areas of the stream void of vegetation, prior to the project, where cattle congregated for shade and water. **Photo D**, bottom right, shows the healing process of revegetation now that the cattle are fenced off from this area. Public Works should see benefits to the culvert under the county road in the years to come.





Todd SWCD Board Prioritizes Outreach to Todd County Residents on Stormwater Runoff from Impervious Surfaces (Hard Surfaces = More Water)



Lakeshores are subject to a variety of erosion-causing factors: natural wave action, wake boats, floods, ice-heaves, rodents, construction run-off, and recreational foot traffic. Lakeshores throughout Minnesota have been stripped of their native landscapes and replaced with “clean cut” lawns we call turf grass. Concerning soil stability, these are worst case scenarios. Cleanly shorn, vibrantly green lawns have very shallow root systems, averaging 2” in depth, and cannot withstand even moderate wave action. Rain water flows across the top and does not soak through this fibrous mat of shallow roots. Over time, the shoreline experiences soil loss and land cuts reducing lake frontage. Soil particles end up in the lake, carrying phosphorus to fester algal blooms and causing “turbidity” -cloudy, brown tinted water. These types of “green impervious surfaces” have become a serious water quality issue for many lakes in Todd County.

*This picture shows a typical parking lot after a strong summer rainstorm. Parking lots and roads, which are examples of **impervious surfaces**, where water runs off into local streams instead of soaking into the ground, act as “fast lanes” for rain-fall to make its way into streams and other surface waters. Rain that falls on a parking lot that has been baking in the sun all day during summer gets super heated. This heated water can be a shock to the aquatic life and can, thus, harm the water quality of the stream.*



2024 Contractor Meeting



Thanks to the organizational skills of Jamie Christenson, Land Use Planner, Todd County Planning and Zoning and Todd SWCD co-sponsored the highly attended 2024 Contractors Meeting. Todd SWCD knows that efficient conservation action relies heavily on the skilled knowledge/operational expertise and *willingness* of local contractors to take on SWCD conservation projects. It starts with listening to what the contractors have to say– what works; what doesn't, and sharing with contractors the required rules that must be followed when implementing cost-shared practices, in particular.



In the 2024 meeting, Todd County Planning and Zoning covered Septic Ordinance Updates. Todd SWCD covered topics such as working with multiple contractors, new bid and invoice requirements, project time frames when working under a grant activity, the Wetland Conservation Act - Contractor Responsibility Form., and types of stormwater and sediment controls used during construction.

Per recommendation by contractors, Todd SWCD requires landowners who work with the SWCD to be in good standing with County taxation processes and have no existing governmental land use violations in order to apply for cost-share assistance. Contractors have also requested the option of a Direct to Contractor Payment for landowners who opt to go that route. This had been in place in the past, and was removed per state recommendation in 2021. Todd SWCD Board of Supervisors will sought information from the Board of Soil and Water Resources and the County Attorney. AS it now stands, Todd SWCD cannot list a contractor as the sole name on a cost-share check. Thank you to the many contractors who attended this meeting!

We will see you in 2025!

Other 2024 Riparian Outreach efforts by the SWCD

- ◆ Birch Lakes' Education Day- April 13, 2024
- ◆ City of Hewitt– Hewitt Dam Meeting– June 6, 2024
- ◆ Big Swan Lake Association Meeting– August 24, 2024
- ◆ Local Work Group Tour to see Flooding– June 18, 2024
- ◆ 149 individual one-on-one home owner sites visited
- ◆ Responded to 188 citizens regarding riparian erosion
- ◆ 12 landowner in-office meetings
- ◆ 6 surveys completed on riparian sites
- ◆ 4 shoreland/storm water projects completed in 2024



Native Shoreland buffer project being installed to replace turf grass lawn on Pine Island Lake, Todd County



TODD SWCD Assists Landowners Despite 2024 “Floods and Droughts”

Todd County , as well as other parts of the State and Country, have received a dose of reality when it comes to extreme weather in recent years. 2024 was no different. Whether it has been straight line winds, tornadoes, torrential downpours, heavy smoke from wild fires, or extreme periods of drought, fortitude and resiliency , not blame, are needed to overcome these challenges. As was shown in the efforts of the Clarissa and Eagle Bend communities after the 2022 tornadoes demolished half of Eagle Bend, Todd County communities unite, not fight, in times like these

Spring of 2024 brought some torrential down pours, flooding many parts of Todd County, particularly the northern regions. One such event came at the very close of a landowner cost-share project– just as it was buttoning up and the last gravel graded. See picture on directly right.

This project was a livestock crossing and exclusion fence on the Partridge River just north of Clarissa. Throughout a typical year, the Partridge river appears to be more of a wetland flow than a river with the exception of the spring thaw. But on June 2, last year, after receiving 8 inches of rain, it became a mighty roaring white water river, rising many feet over night, and over topping the newly laid gravel and rock outlet.

There is no project designed heavy enough to withstand sudden or massive storm events so the contractor, engineer and



Above shows original erosion/disturbance by cattle in the river.



Above, last erosion blanket laid and stormwater controls in place just before the flooding event. Below, both pictures show the receding flood waters of the Partridge River remaining overtop the newly installed cattle crossing.



Floods and Droughts, Cont'd

SWCD technicians were a little nervous as to what they might find when they returned to the sight after the storm.
(See image on right.)

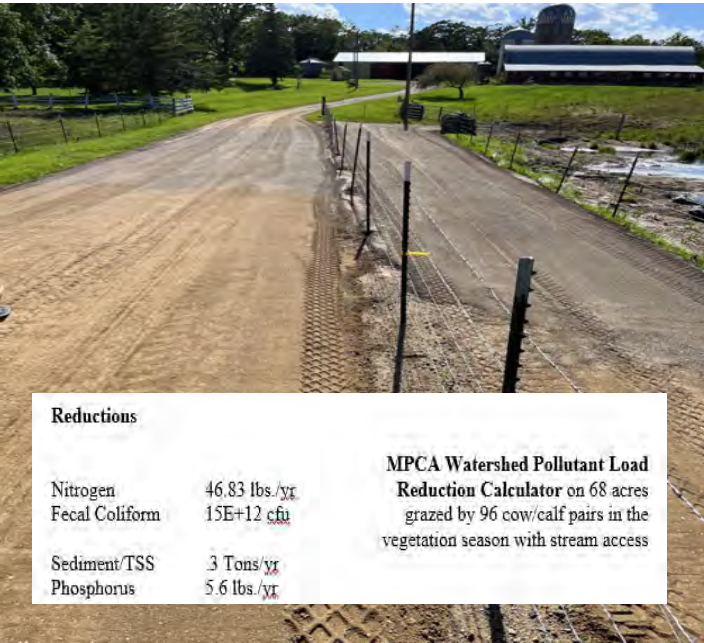
Surprisingly, the project held up quite well despite having many feet of high velocity water overtopping it. The picture below shows the exposed rock base and disturbed construction fabric, still in good condition that was the result of the



Events such as these are referred to as “Acts of God” in which no one can prepare for or protect under extreme conditions. Typically, landowners are responsible for the cost to maintain a project without cost-share, but in the case of “An Act of God”, funds can be made available for repairs during the 10 year project contract with the SWCD.



The Todd Soil and Water Conservation Board of directors swiftly identified and approved additional fund sources for the repair while the project was re-armored and solidified for the pasture season. No fingers were pointed. 🖤



Reductions

Nitrogen	46.83 lbs./yr
Fecal Coliform	15E+12 cfu
Sediment/TSS	3 Tons/yr
Phosphorus	5.6 lbs./yr

MPCA Watershed Pollutant Load Reduction Calculator on 68 acres grazed by 96 cow/calf pairs in the vegetation season with stream access





TODD SWCD Assists Landowners Despite 2024 “Floods and Droughts” Cont'd from Page 12

Photo Credit: Berscheit Farms, Bill & Anthony



**Over 1700 acres of Soil Health
Practices installed in the Fall of
2024**

Assisted by Todd SWCD Cost-share

Despite the dry fall, farmers went ahead with their soil health practices after the 2024 fall harvest. Working closely with Todd SWCD Farm Conservation Technicians, Tim Ebnet and Dylan Pratt, and the new Soil Health Practitioner, Alyssa Scheve, farmers learned which tillage methods and crops would be the most successful under the current conditions. Though the seed remained dormant in some weeks until it could catch some moisture, the crops came up. Farmers experimented with no till and strip still practices

this year, and four Todd County farmers were awarded Soil Health equipment grants from the MN Department of Agriculture.

Farmers have shared that, in wet years or dry, the fields they put under soil health practices are the first fields they can get on in the spring, and the most productive out of any in dry falls. On the next page, we will share an example of one such project as presented to the Todd SWCD Board of Supervisors. Currently, Todd SWCD cost shares soil health practices at 75%.

Todd County Cover Crop

Location Information

Township Name	Grey Eagle	Practice Types	Cover Crop
TWP, Range, Section	T127N, R32W Sec 6	Project Codes	340
Major Watershed	Mississippi-Brainerd	Field Technicians	Tim Ebnet

Resource Concern and Project Purpose Description

This is a cover crop planting after rye harvest on 20.4 acres. The cover crop will consist of turnips and radish. Due to the soil type, wind erosion is the main concern. There is an intermittent stream 100' from field edge that has connectivity to Lady lake.

Funding Information

	Bid		Cost Share
	\$988.36		75% \$741.27
Final Invoice (s)	\$1,774.50	Cost Share Payment Amount	\$741.27 (Approx. 42%)
Funding Source	FY Mississippi Brainerd WBIF	\$741.27	

Reductions

	Before	After	Reduction Notes
Sediment/TSS	6.8 ton/ac	3.7 ton/ac	WEPS erosion prediction calculator estimated that 63.24 tons of soil will be saved over a 2-year rotation of corn silage and cereal rye with the use of a cover crop.





Todd SWCD Promotes “Soil Profiles” through Tree Sales, Cost-share for Forest Stewardship Plans & Protection Activities

Todd SWCD has grown to appreciate that trees and forest management are critical to maintaining water quality and soil health across the landscape here in Todd County especially in riparian and shoreland areas. Todd SWCD holds a native tree sale every spring. Please call Sarah Katterhagen at 320-732-2644 to get on our mailing list as order forms go out as early as the November before our Spring Sale. Order early to be sure to get the species you want before they sell out!

Another focus has been on promoting woodland management plans. Currently Todd SWCD can cost-share forest management plans in the Red Wing Watershed, the Long Prairie Watershed, the Mississippi–Brainerd Watershed, and in spring of 2025, the Crow Wing River Watershed. (See watershed map on page ____). A cost-share rate of 75% is offered to landowners who are working with professional forestry consultants who are approved by the DNR. We love our local consultants. Please inquire at 320-732-2644 for a list of DNR approved foresters.

Below is a just a small sampling of what you learn about your forestry as excerpted from one sample wood-

2024 Todd SWCD Tree Sale Report

SOLD:

- ⇒ 250 Potted Stock
- ⇒ 18,125 Transplants
- ⇒ 25 Kits
- ⇒ 60 Regular Tree Tubes
- ⇒ 75 Vented tree tubes



Todd County Forest Stewardship Plan Request

Township Name	Leslie	Practice Types	Forest Mgmt
TWP, Range, Section	129N;35W; 5	Project Codes	106
Major Watershed	Long Prairie	Field Technicians	Anton
Minor Watershed	14040 Dismal Creek	Engineering Assistance	Stanley Musielwicz

Resource Concern and Project Purpose Description

87-acre tract of land split between two parcels. Property has a significant wetland complex with Dismal Creek passing through the property.

Interesting Factoids– Excerpt from Plan:

The deer population is too high. Meanwhile, 44 of the 65 species of migrant bird species that nest in these forests have reductions in populations. Both of these are likely due to fragmented forests for land use development and forest loss due to agriculture.

One uncommon bird that exists in this habitat is the Nelson’s Sparrow, and is defined as a Species in Greatest Conservation Need: 

Photo credit–
Stan



Todd SWCD Promotes “Soil Profiles” through Cost-share for Forest Stewardship Plans & Protection Activities- Example stewardship plan, continued...

There are woodland prairies on this property. Species include golden-rod, Kentucky bluegrass, milkweed, aster, wild strawberries and raspberries. Also gooseberry and leatherwood shrubs exist which indicate rich and fertile soil for growing trees. Meadow rue, bloodroot, ginger, moss and trillium cover the forest floor

Kandota soils grow excellent red pine stands that are easily established. Can mix with oak, basswood, and maple. If not planting to trees, leave as native brush, grasses, and wildflowers.

Other deciduous trees found include Burr Oak, Ironwood, Box elder, Aspen, and Elm.

Sadly, the large volume of buckthorn is ruining the diversity and wildlife value of this forest.



Saw-whet owl found on property. Photo credit– Stan Muscielwicz

Todd County was once heavily forested, especially near surface waters.

Forestry contributes to the overall health of the landscape by sequestering carbon, reducing the impacts of flooding through tree root absorption, providing for diversity in plant life, and improving soil health. Well managed forests have a direct correlation to higher water quality of proximal surface and groundwater. Forest diversity helps combat tree disease and other pests while balancing wildlife ecosystems.

Currently Todd SWCD offers technical assistance and cost-share for Forest Management.

Todd SWCD

The LCCMR Forestry
Management Grant

Tel: 320-732-2644

What this grant offers:

1. 75% Cost-share for Forest Management Plans
2. DNR cost-share for planting trees
3. Technical Assistance

Forest Management Plans-

Did you know that not all mature forest species or single species plantations (such as pine and aspen) are considered sustainable? What is best for your land when it comes to the health, sustainability, profitability, and/or value of your land?

- ◆ Pick a Private Forestry Consultant /Professional Plan Writer to discuss ways in which having a Forest Management Plan, a.k.a. Woodland Stewardship Plan, can improve forest sustainability and value.
- ◆ Apply to **Todd SWCD at 320-732-2644** for 75% cost-share to develop a Forest Management Plan. This means you pay for 25% of plan writing costs and the grant will cover the rest (not to exceed \$1200).

The Rules: The landowner must apply for the cost-share **BEFORE** the Plan writing begins and payments will not be issued until after the DNR approves the Plan.

DNR Cost-Share-

Forest management is a long term commitment. You may need to plant additional trees, thin or selectively cut old stagnant trees, stabilize soil areas that are eroding, and control pests or invasive species like buckthorn, etc. Thankfully, those with easements or land enrolled under the Sustainable Forest Incentive Act (SFIA) qualify for cost-share from the DNR to help cover costs associated with forest management. For more information on the DNR Cost-share, contact:

Jennifer Teegarden

Forestry Incentives Coordinator | Division of Forestry
Minnesota Department of Natural Resources

500 Lafayette Road

St. Paul, MN 55155

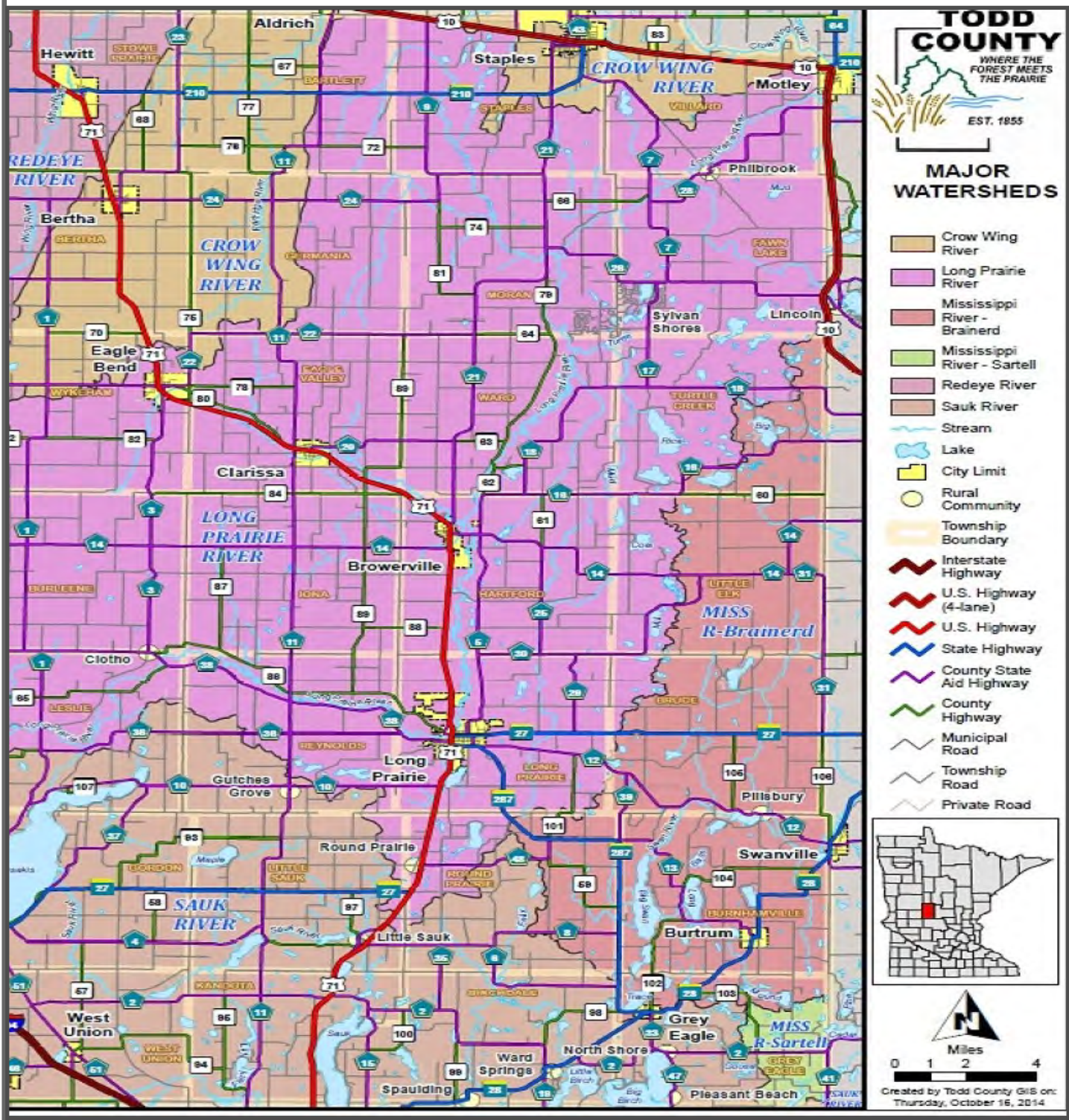
Phone: 651-259-5285



Cost-share assistance for landowners is now assigned by geographical watershed regions within the Mississippi River Basin. Similar to the nesting toys from Russia called Matryoshka dolls, a basin is broken down into watersheds which are then broken down into smaller sub-watersheds. This map shows the watersheds in Todd County. Once we know what watershed you live in, Todd SWCD can inform you of the opportunities for cost-share are for your project proposal. Call **320-732-2644**.



So what watershed are you? WHAT 1W1P FUNDING IS AVAILABLE IN YOUR AREA? See next page>



How Landowners can Protect Water Quality and Soil Health Using Cost-share

What's the Plan? One Watershed, One Plan (1W1P) updates for your Watershed?

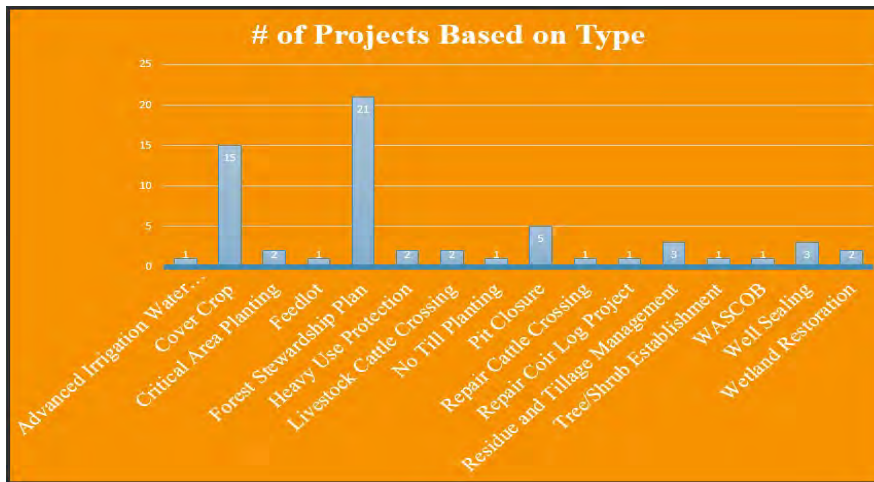


Watershed Name (and geographic partners):	What are we currently working on?	What funding is available to landowners in 2025?
<u>Long Prairie River</u> Todd, Douglas, Morrison, Wadena, & Otter Tail Co.	The second biennial plan was approved in 2024. In Todd County, projects include well sealings, field erosion projects, riverbank stabilization/ road stabilization, carcass management facilities, feedlot projects, Ag waste dry storage, pit closures, grazing and alternative waterers, and one carcass composting facility. To be considered in the next round of funding, please contact our office today. 320-732-2644. Please consider sealing your unsealed well at a cost-share rate of 75%.	Collectively, the watershed has received \$1,747,132 for work within the watershed. Landowners continually submit project requests for funding consideration. Awarded landowners are notified as their project rises to the top of the priority list. Those landowners who were not selected for this round of funding will be considered for future rounds of funding. Projects are currently getting funded at 75%. This means that the landowner must match 25% of the project cost while cost-share covers 75%
<u>Sauk River</u> Todd, Stearns, Douglas, Pope & Meeker Co.	The second round of funding is open and available for use. Please contact your local SWCD if you have a best management practice you would like to install in the future. In 2025, Todd SWCD will be working on shoreland projects on Big Sauk Lake and Lake Osakis and field and gully erosion around Sauk Lake, Big Birch Lake, and Little Birch Lake. Todd SWCD has been working with USFWS for some wetland restoration projects, and is working with a landowner to develop better fencing and alternative waters to limit cattle access to surface waters.	The Sauk River 1W1P grant funding for Round 2 was \$1,212,865. Dollars are focused on providing landowner cost-share, technical and engineering services, and education & coordination in the priority areas. Landowners continually submit project requests for funding consideration. Awarded landowners are notified as their project rises to the top of the priority list. Those landowners who were not selected for this round of funding will be considered for future rounds of funding. In 2024, we did experience a backlog in engineer designs. Our WCTSA Service Area is working hard to complete those designs for you. We appreciate your patience.
<u>Mississippi River- (Brainerd)</u> Todd, Morrison, Aitkin, Cass, & Crow Wing Co.	The Mississippi- Brainerd 1W1P plan is working through its first round of funding. In 2025, Todd SWCD will be working on wetland restorations, forest management plans, cover crops and soil health projects, field erosion, shore-land restoration and native buffers with a focus on, but not limited to, Big Swan Lake. A study is being done for the Schwanke Creek outlet at Big Swan Lake to determine what can be done to prevent further phosphorous and sediment loading to the lake.	The first round of funding offers the Mississippi-Brainerd Watershed \$1,492,655. In particular, Todd SWCD is looking for landowners on Big Swan Lake to improve their shoreline. For other project types anywhere within the watershed, please contact Todd SWCD for more information on how the SWCD can assist you both technically and financially. 320-732-2644.
<u>Crow Wing River</u> Todd, Wadena, Crow Wing, Hubbard, Cass, and Becker Co.	Partners have completed the Work Plan for the first round of funding in this watershed. We will have funding for forest stewardship plans, well seals, cover crops, irrigation management, field erosion, grazing plans, alternative waterers and fencing off low ground.	Funding for projects will become available in early 2025. Because Todd County only has a small portion of this watershed, our project dollars are more limited. We are looking for interested landowners with whom to partner. If you would like your project to be considered for funding, call the SWCD today. 320-732-2644
<u>Red Eye /Leaf River</u> Todd, Wadena, Becker & Otter Tail Co.	Partners will soon enter Round 3 of this grant. Todd SWCD is currently working on a pit closure, and developing plans for a streambank stabilization project. We have monies for well sealings, cover crops, forest mgmt. plans, irrigation mgmt., field erosion, grazing, and fencing/ alternative waterers.	Because Todd County only has a small portion of this watershed, our project dollars are a little more limited. Please call our office today at 320-732-2644 today to be added to the list for funding consideration.

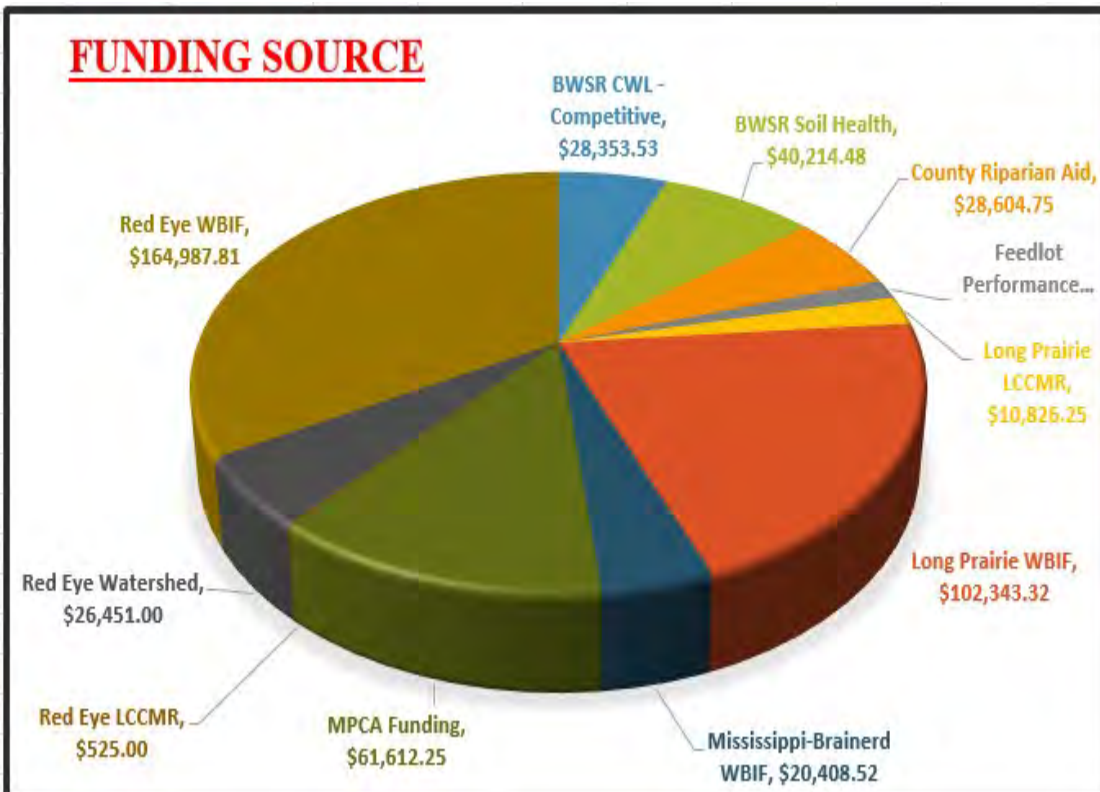


Todd SWCD Stimulates Local Economy in 2024: Completes 63 projects Valuing 1.2 Million Dollars.

Cost-share grants provide up to 75% cost-share to landowners in Todd County wishing to make environmental enhancements to their properties that result in a reduced number of pollutants entering both surface and ground water, providing habitat for wildlife, and keeping prime farmland soils in place while improving overall soil health. Todd SWCD often works in conjunction with West Central Technical Service Area which provides engineering support for larger scaled projects. While most of our projects are ecological in nature, the engineering efforts of WCTSA in Todd County were estimated at 3.1 million dollars resulting in 1.5 million dollars of engineered practices being installed in Todd County alone in 2024. Beyond the value of the project, these projects bring income to local taxpayers who own and operate businesses in Todd County, from cafés to lumber and beyond, a “fan effect exists. Todd SWCD doubled it’s project numbers from 2023 to 2024. On top of that, grants are used to reimburse the county for employee wages and operational costs. Much of the work Todd SWCD does supports other county departments such as Planning and Zoning or Public Health, and the overall Comprehensive Plan objectives, making it a win, win for all involved.



In 2024, the SWCD applied for grants and worked collaboratively with local agencies to acquire funding specifically for Todd Co.



Ag BMP Loan Projects

A total of \$517,401.88 worth of Ag BMP loans were channeled through and approved by Todd SWCD in 2024. These are 3% loans issued to qualified landowners by local lenders, backed by the MN Department of AG’s BMP Program.





Who's Who in Todd County- People who Make a Difference

**Kreemer Family of Leslie Township
Honored at the State MASWCD Convention
as Conservation Farmers of the Year**



Sarah Katterhagen was honored by John Jaschke, Executive Director of the Board of Soil and Water Resources as a Nominee for Conservationist of the Year in 2023.



Tim Ebnet served the farmers of Todd County for 5 years in Nutrient Mgmt. solutions. We wish you well, Tim.



Deb Johnson, Big Birch Lake, was recognized in the UMN AIS Detector newsletter for her volunteer efforts and vigilance to protect Todd County Public Waters from invasive species.

Mr. Charles Wegner was recognized for 31 years of volunteer Precipitation Monitoring for Todd SWCD and the DNR.



Jeff and Tracy Weldon, Kandota Township, were honored as Lands Stewards of the Year in 2023.



Samantha Middendorf was selected as the MASWCD Conservation Teacher of the Year in 2023

“Anything For Kids and Families”- Ken Meier



Turning off of County 11 into the Lions Fairy Lake Park, the prairie grasses were flushed by a myriad of native wild flowers. Moths, crickets, grasshoppers, beetles, butterflies, blue darning needles, bumble bees, honey bees, and dragonflies zipped from blossom to blossom, filling the air with the mesmerizing buzz of late summer. The oak savanna in the background was rippling as the aging leaves rustled with whispers of autumn just around the corner. Small waves lapped the sand-beach shore, the lawn areas were well maintained, and it was here that I met up with Ken Meier, a local representative for the Fairy Lake Lions. The Fairy Lake Lions, a subset club of the Sauk Centre Lions Club, is dedicated strictly to the betterment of Fairy Lake Park.

Many decades ago, the land on which the park now sits was generously donated by two ladies with one stipulation: the land was not to be developed for housing. A Board was formed called the Fairy Lake Lions, and the park was opened as a small swimming beach. Over the years, public amenities were added to include a parking lot, picnic tables, shelters, renovated restrooms, playground equipment, benches, volleyball courts and a disc golf course.

As time passed, with all the good changes, some other changes as recalled by Meier and the board members were not so good. The vegetation surrounding the park was changing. The first noticeable change was that an invasive buckthorn undergrowth was multiplying at a rapid rate through the tangled thicket forest. Invasive buckthorn is an all too common understory shrub with an extensive, fibrous root system that quickly weaves through the upper layers of soil on the forest floor. The shrub can grow up to 25 feet high and outcompetes other native species. The forest floor becomes a monoculture (lone specie) and chokes out the once diverse mixed species forest. Buckthorn serves as a overwinter shelter for soybean aphid eggs. It

**Fairy Lake Lions earn the
2024 Land Stewards Award
from the Todd County
Soil & Water Conservation
Board of Supervisors**



Fairy Lake Lions' Club— Land Stewards of the Year!

Cont'd

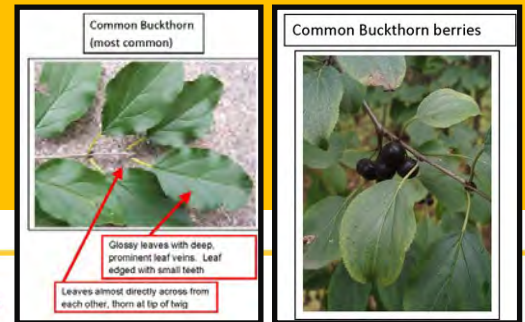
also disrupts the balance of the natural world, pushing out desirable native understory plants and creating a dark, dense thicket. Ken Meier was one of the first board members to contact the DNR Division of Forestry for help. An excerpt written by Jason Kern, Resource Protection Forester, details the resolution by the Lions:

In late 2017, DNR Forestry was invited out to visit with the Lions Club in relation to management of invasive buckthorn in cooperation with Todd County Soil and Water Conservation District. I visited with Ken Meier and discussed options for the wooded areas of the park and their heavy infestation of buckthorn. I attended a full meeting of the Lions Club in Sauk Centre in December of 2017 to present to the club membership on invasive buckthorn, why it is a problem, and options for control in the park. The full club membership asked many good questions along with great involvement in making a final decision to treat the buckthorn in their park.

I developed a technical plan for heavy mechanical removal of buckthorn along with hand removal where machinery could not operate, along with assisting with providing the club DNR Forestry Cost Share for the control project. Once it was approved, the Lions Club obtained a contractor to conduct the mechanical removal of the heavy infestation along with some hand cutting treatment. In the summer of 2018, the mechanical treatment using a forestry mulching machine was completed. The following year in 2019, chemical application in the understory treated the remaining regeneration and newly seeded buckthorn. The Lions Club has also used volunteers to pull buckthorn in parts of the forested areas, and continues to treat the small amount of buckthorn in the park. Now it is a manageable effort.

The engagement of the membership of the Lions Club and partnering with DNR Forestry resulted in a great achievement of a now healthy forest type that can be enjoyed by all users of the park, as well as showing the public that even heavy infestations of buckthorn can be brought down to a manageable level. Since then, I have advised the Club on various forestry related questions and concerns in management of their resource at the park. They are active and knowledgeable, and wish to leave a good legacy, provide a high quality recreational area for the public, and be good stewards of their property. It has been a privilege to work with them on these projects. ~
Jason Kern, Resource Protection Program Forester - Division of Forestry, **Minnesota Department of Natural Resources**

Once the buckthorn was controlled, the Lions began work with U.S. Fish and Wildlife (USFWS) on the remnant Oak Savanna. What is meant by the term *Oak Savanna*?



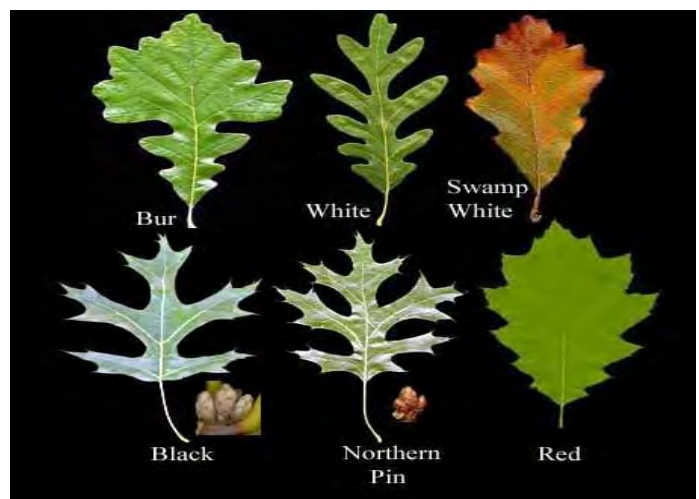
Quick facts

Common buckthorn is a **Restricted noxious weed**. It is illegal to import, sell or transport buckthorn in Minnesota.

- Common buckthorn is found in oak forests, savannas, prairies and riparian woods.
- It completely eliminates plant diversity in the understory over time.
- It thrives on well-drained soils.
- Plants leaf out early and hold their leaves late into the fall, creating dense shade.
- Seeds have a laxative effect on birds, aiding in seed dispersal.
- Common buckthorn is the overwintering host for the soybean aphid.

Common buckthorn should be reported. The Minnesota Department of Natural Resources provides detailed recommendations for **reporting invasive species**.

Oak Savannas are unique transition ecosystems that bridge the gap between the arid prairieland and the moister forest systems found in the Midwest. The landscape across Todd County represents the boundary of these two dominant ecosystems. Oak Savannas are made up of several distinctive species of grasses, wildflowers, and shrubs amongst widely-spaced oak trees. The dominant tree species in Oak Savannas are bur oaks followed by black, red, white and pin oaks, also known as Hill's oak.



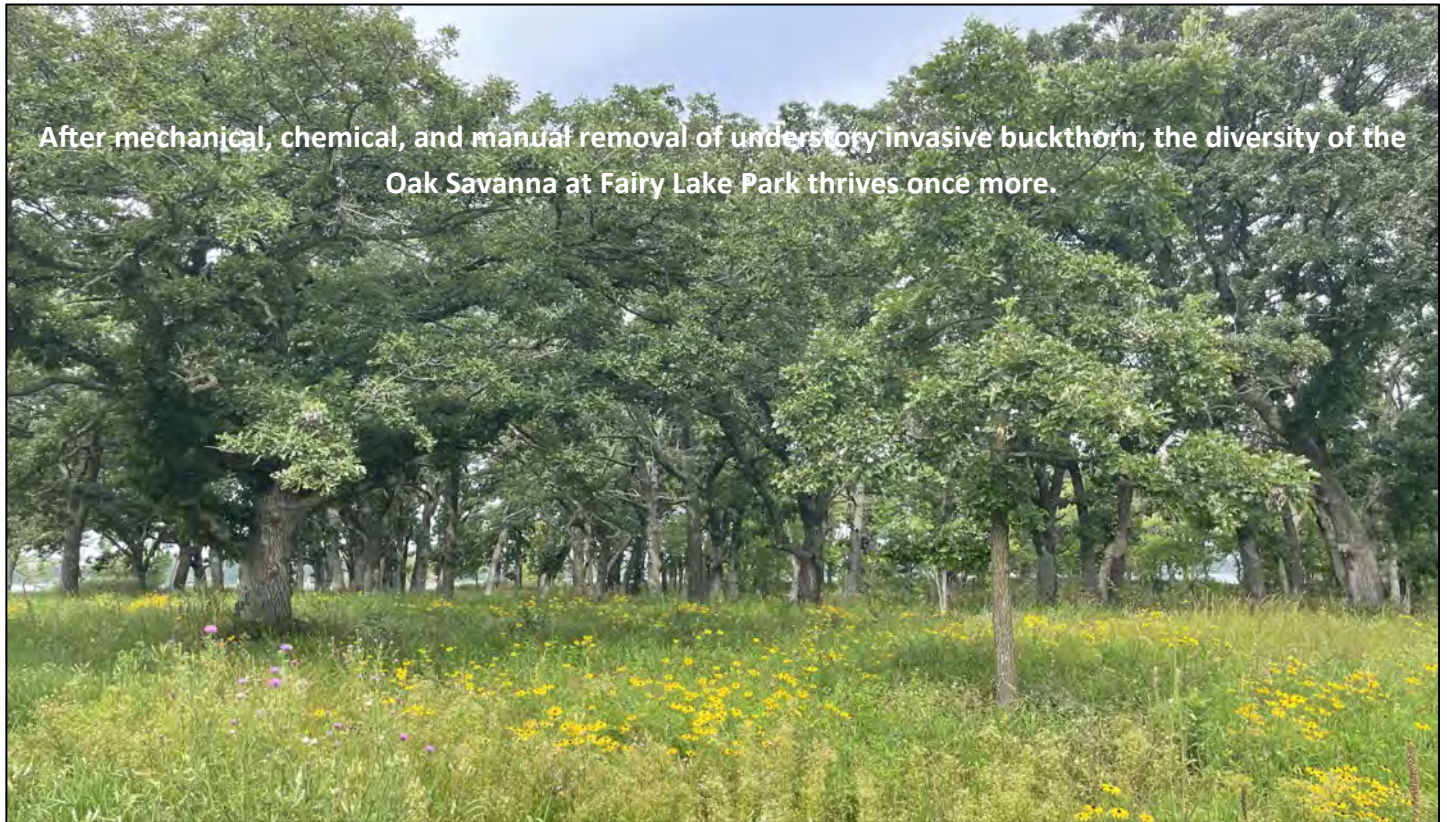
The floor of the Oak Savanna is a mixture of woody and herbaceous shrubs, forbs (wildflowers), prairie and other native grass species. The diversity of species found in the Oak Savannas is substantially greater than the woodland ecosystem or the prairie ecosystem, combined. This is evident by walking through the now restored Oak Savannas at Fairy Lake Park.

Ken Meier was very pleased by those involved in the forest restoration. He mentioned a logger from Browerville, a “one man show”. “He came in with his fellow buncher, laid down the box elders and larger buckthorn and got the job done. He was amazing! Carr’s Tree Service (Freeport)are also excellent.”

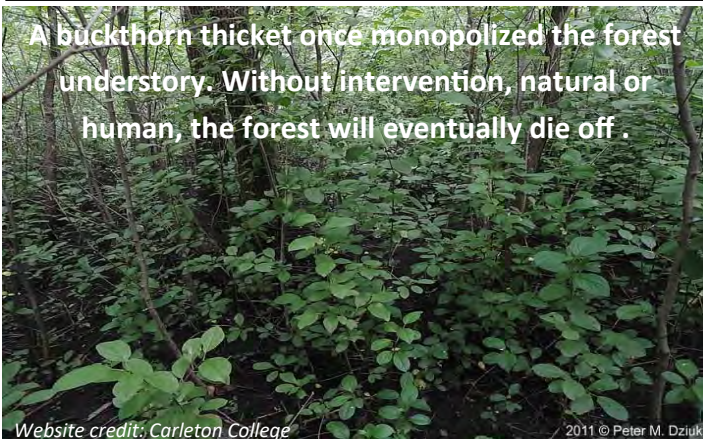
Once the buckthorn became successfully managed, the club followed through by reseeding the savanna. The restoration project was designed by John Riens of US Fish & Wildlife Services. Areas to restore included the native understory, addressing road edges in the park, scouring out the non-native reed canary and timothy grasses from the grassland areas and reseeding with natives to restore the succession of the Oak Savanna. These pictures are representative of how the Oak Savannas stand today two years after the native understory and prairie seeding.



After mechanical, chemical, and manual removal of understory invasive buckthorn, the diversity of the Oak Savanna at Fairy Lake Park thrives once more.



A buckthorn thicket once monopolized the forest understory. Without intervention, natural or human, the forest will eventually die off .



Website credit: Carleton College

2011 © Peter M. Dziuk

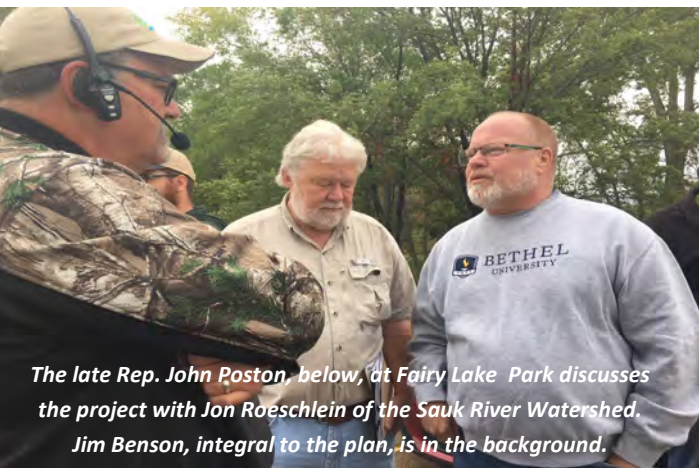
Next order up for the Fairy Lakes Lions’ Club was a request from Fairy Lake residents to restore an original lake outlet that had been blocked off by the creation of the beachfront, decades ago. Residents living on Fairy Lake were witnessing shoreline damage, loss of trees, erosion, and higher water levels that were threatening properties and placing septic systems at risk. Todd SWCD found aerial photos showing how the lake used to outlet to a wetland area near the park’s volleyball courts in high water periods of the past. In recent decades, the lake was instead using an outlet north of the park on County 11. This was at a Todd County Public Works

Land Stewards of the Year, Cont'd

culvert. The culvert was designed to drain the wetland on the east side of County 11 *into* the lake, thus protecting the roadway during high precipitation events or spring thaws. However, for as long as many residents can remember, the designed inlet has served as the alternative outlet for the lake resulting in flooding to the east to a farm field, *below*, in detriment to Ash-



ley Creek. Volumes of field sediment were carried and deposited each year into the creek lowering its water quality and contributing to the downstream turbidity of the Sauk River.



The late Rep. John Poston, below, at Fairy Lake Park discusses the project with Jon Roeschlein of the Sauk River Watershed. Jim Benson, integral to the plan, is in the background.

After several meetings with Todd Soil and Water technical staff, West Central Area Engineer, Ross Reiffenberger, P.E., the Sauk River Watershed District, Todd County Public Works, attorneys, the Department of Natural Resources (DNR), and several government agencies and officials including the late MN Representative John Poston, the Fairy Lake Lions Club approved an easement to allow the Fairy Lake Association to install a metered outlet slightly above the DNR Ordinary High Mark.

The outlet was completed in 2022.



This plan was pre-vetted through an engineer impact study. The project was cost-shared by Todd Soil and Water. Now, whenever the lake water is abnormally high, rising above the ordinary high, it can seep through the new outlet to the original storage wetland at Fairy Lake Park as opposed to the County 11 culvert. This occurs without additional cause for field erosion and impacts to downstream waters or landowners.

The Fairy Lake Lions Club also assisted the DNR in bringing the original inlet back up to grade by offering free sand, rock, and other construction material offered by the park.



Photo: The inlet to Fairy Lake was stabilized at the culvert under County 11 using tuff reinforcement mat and an erosion control blanket.

While years in the making, a fourth habitat restoration project still in the planning stages addresses the park wetland. Because the original outlet wetland stopped receiving overflow waters with the impediment of the beachfront, the native habitat within the wetland was altered. Invasive hybrid cattails have taken over much of the slough area changing the macroinvertebrate species, fauna and flora. The Fairy Lakes Lions Club will continue to work with John Riens of the USFWS to eventually restore the wetland back to its native condition. Together with the Sauk Centre Lions, the club hopes to create a nature trail dotted with educational signage and stop points

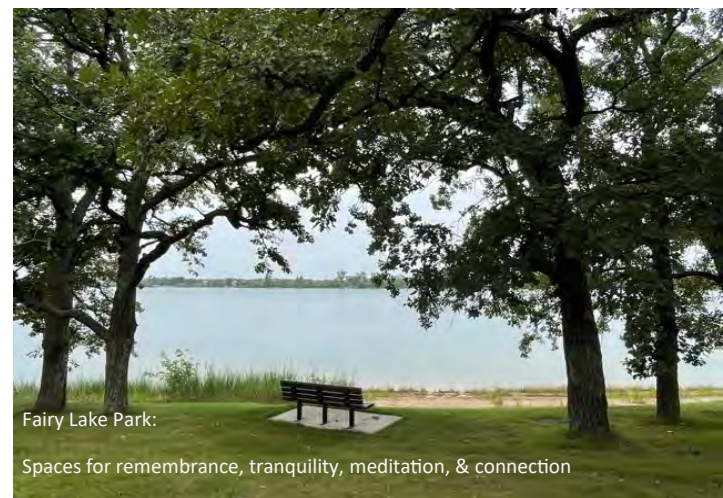


for curious children and adults to learn more about the wildlife native to beautiful Fairy Lake. Fairy Lake is a high quality Lake of Biological Significance for the State of Minnesota for several native species of plants and fish.

At a time when native shoreland is disappearing faster than programs can install restoration projects, the Fairy Lakes Lions Club is role modeling how leadership and civic organizations can step up to the plate to serve the people, future generations, and the environment all together. Todd SWCD is proud to recognize the Fairy Lakes Lions Club for their continued efforts to do what is right and good for communities of all types, wild and civilized, and for families and citizens of all ages and backgrounds. Todd SWCD formally awards the Fairy Lakes Lions Club the Todd County Land Stewardship Award for 2024!



The Fairy Lake Lions Club appreciates the joint efforts of the Sauk Centre Conservation Club and the DNR in installing the public landing at Fairy Lakes Park.



Fairy Lake Park:

Spaces for remembrance, tranquility, meditation, & connection



Ken Meier, left, has served on the Lions Club for 38 years and counting. "You have to be asked to join the club. It's an honor", he says. The Lions Club is one of the largest clubs, worldwide. The club's motto is "We Serve". "We care for those less blessed." The club, as example, provides hearing aids and eye glasses for those in need and collects shoes for the Soles4Souls organization, shipping over 28,000 pairs of much needed shoes to Africa and other parts of the world. The Fairy Lake Lions Club, an offshoot of the Sauk Centre Lions, created a board a decade ago to help make decisions for the future of Fairy Lake Park. "It's a great board", says Meier. He worries there may be less interest to carry on after the board ages out. He encourages others to take the first step. The point of the park is to create a space for community. "People come from all over the state to enjoy the beach and the park", says Meier. He commends the public for how well they have taken care of the park over the years. He hopes the next generation sees the rewards of caring for the park, the lake, each other, and the environment.



2024 Partnership Reports



NRCS Staff: Luke Thoma, Darlene Drayna, Sunnie, and Dan Scheve

2024 EQIP contracts:

- ◇ High tunnel systems -2 contracts --\$47,599
- ◇ Ag waste – 2 contracts --\$824,024
- ◇ Grazing systems - 7 contracts--\$351,276 638 ac
- ◇ Forestry – 3 contracts --\$11633 44 ac
- ◇ Cover Crop/Tillage – 6 contracts --\$153,381 1725 ac

FY 25 EQIP: Round 1 = 56 applications

CSP, 2024, funded:

- ◇ 5 forestry contracts for \$100,042
- ◇ 1 cropland contract

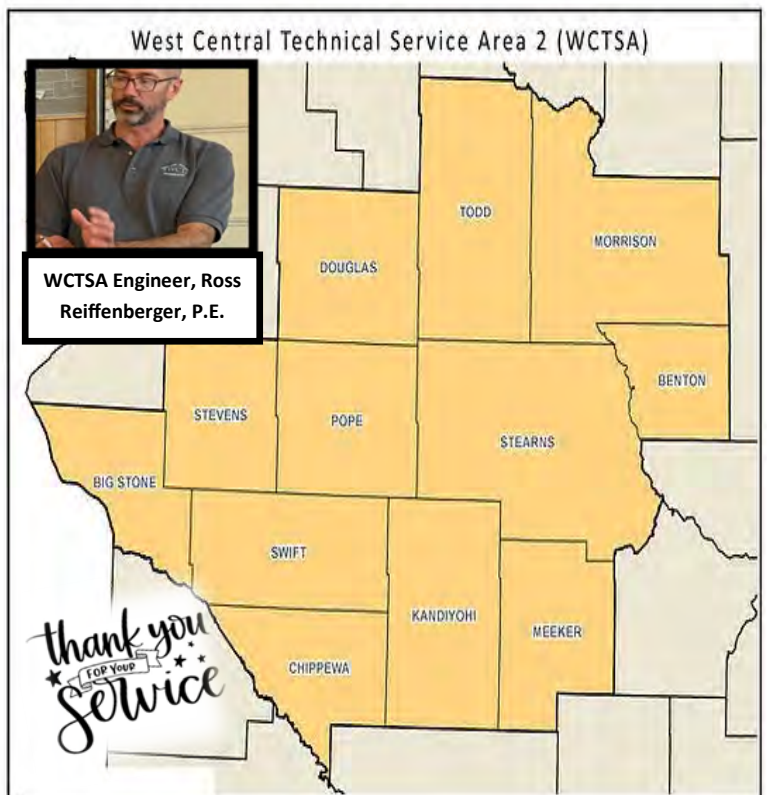
*Data reported as of
November 2024*

Have you thanked your engineer today?

The West Central Technical Service Area (WCTSA) provides free engineering services for those landowners working with the district on cost-shared projects. They cover 12 counties as a whole (*see image, right*) with a current staff of four. In 2024, WCTSA engineering staff conducted 270 site visits and surveys, developed 193 preliminary and 131 final design plans, while overseeing the construction of 73 completed projects. In Todd County alone, they are currently working on 10 feedlot projects, 16 field erosion sites, 14 shoreline projects, and 5 nonclassified projects. Five projects were installed to certification in Todd County in 2024, with several others in mid-construction.

NRCS Program Accomplishments in 2024:

Project Type	Sum of Practice Obligation in \$	Count of Code
TODD	1387913.99	140
Access Road	6845	1
Annual Forages for Grazing Systems	1521	3
Brush Management	8743	11
Conservation Cover	1710	1
Cover Crop	36800	4
Critical Area Planting	2162	2
Diversification	13640	3
Fence	132253.22	13
Forest Stand Improvement	2890	1
Heavy Use Area Protection	177514	9
High Tunnel System	47599	4
Irrigation Water Management	7194	4
Livestock Pipeline	44847	12
Nutrient Management	2424	1
Obstruction Removal	9063.5	3
Pasture and Hay Planting	44289.27	5
Pond Sealing or Lining, Geomembrane or Geosynthetic Clay Liner	149086	2
Prescribed Grazing	75122	28
Pumping Plant	5021	2
Residue and Tillage Management, No Till	64482	6
Roofs and Covers	122453	1
Sprinkler System	44905	1
Waste Separation Facility	51050	4
Waste Storage Facility	228642	3
Waste Transfer	83347	4
Water Well	5572	1
Watering Facility	15066	10
Windbreak/Shelterbelt Establishment and Renovation	3673	1
Grand Total	1387913.99	140



You Ag Water Quality
Certified yet?

Partner Reports, Continued



What is holding you back?

Forty-six (46) farms in Todd County have completed their Ag Water Quality Assessments covering 14,374 acres of ground. Across the State of Minnesota, 1,569 farms are Ag Water Quality Certified covering 1,137,314 acres.

What does it mean to be AG Water Quality certified?

To become "Ag Water Quality certified" means a farmer or landowner has been recognized by the Minnesota Agricultural Water Quality Certification Program (MAWQCP) for actively implementing conservation practices on their land that protect water quality.

By becoming MAWQCP certified, a farm is demonstrating a commitment to managing their farm in a way that minimizes environmental impact on nearby waterways; essentially signifying they are actively working to safeguard water quality through their agricultural practices. In the certification process, a farmer's land is scored of regarding conservation management, and is given a variety of viable solutions in areas where a lower score is assigned, often with economic benefits. In addition to this certification, farms qualify for both mini grants and some larger scale grants as priority ranking to help cover the cost of a project. It might cover fencing, or installing a more stable tile outlet, for example. This program has no cost, and no farmer is obligated to make the changes required to become AG Water quality certified. However, many farmers discover that minimal changes are needed to become certified, and that is a measure of confidence, right there. Call Alyssa, Scheve at **320-732-6618, x3** to join the gang of Ag Water Quality certified farms across Todd County!



Wetland Conservation Act Updates

As of August 1st, 2024, the Minnesota State Legislature implemented new statute changes to the Wetland Conservation Act (WCA) which regulates wetland impacts. Relevant statute changes that could affect Todd County landowners regarding WCA exemptions are briefly summarized below.

Agricultural activities – The exemptions regarding wetlands on agricultural lands that were cropped in six of the last ten years prior to January 1, 1991 and wetlands located on pasture land meeting certain wetland type and acreage requirements was removed. New update – for wetland impacts on agricultural land authorized by the United States Department of Agriculture (USDA) and Natural Resources Conservation Service (NRCS), a Certified Wetland Determination is required for the use of the Agricultural Exemption.

Drainage – The exemption regarding wetlands on agricultural lands that were annually seeded or in a crop rotation with pasture grass, cover crop, or legumes for eight out of the ten most recent years prior to the impact was removed.

De minimis (Wetland Fill) – Impactable wetland amounts (prior to requiring a replacement plan) were updated. New update – A replacement plan is not required for wetlands: located outside the shoreland protection zone up to one-tenth acre (4,356 square feet), wetlands located within the shoreland wetland protection zone, but beyond the shoreland building setback zone up to 100 square feet, and wetlands within the shoreland building setback zone (as defined in the local shoreland management ordinance) up to 20 square feet.

2024 WCA Report

- 124** – Wetland related phone calls
- 109** – Wetland site visits
- 24** – In office landowner meetings
- 5** – Cost share projects
- 3** – WCA project surveys
- 103** – Notice of applications (NOA)
- 38** – No Loss
- 5** – Boundary Type
- 2** – Replacement
- 93** – WCA notice of decision (NOD)
- 35** – No Loss
- 12** – Agriculture
- 22** – Drainage
- 22** – De minimis
- 2** – Wildlife
- 5** – Wetland Violations-Resolved

Note, the above statute updates are highlighted for relevancy, but are brief and summarized. Additional updates to the WCA were not included within this article. If you have any questions, need additional information regarding WCA updates, or have potential projects that could impact wetlands (fill, excavation, or drainage) please call the Todd County Soil and Water at **320-732-2644**.

Your Water is Our Priority Concern

Well Sealing and Cost Share Funds Available to Help with the Cost

Information cited from: <https://www.health.state.mn.us/communities/environment/water/wells/sealing/abandwel.html>

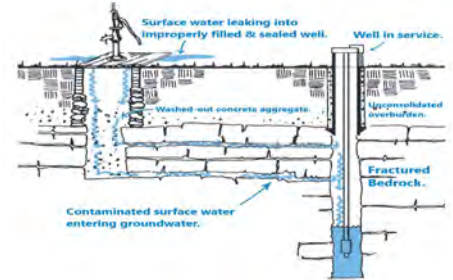
Wherever you live in Minnesota – northwoods, farm country, small town, or big city – you could have one or more wells on your property. A well may have been your home's main water source before city water became available, or it was installed to serve secondary buildings and barns, or used to water lawns or gardens.

Wells are no longer used for a variety of reasons:

- Not enough water.
- Needed repairs.
- Became contaminated.
- Simply “lost” or abandoned when property changed hands.
- Land use changed.

Connected to a community water system.

Every unused well that is not properly sealed poses a safety, health, and environmental threat to your family and community as well as a potential legal risk to the homeowner.



Physical safety

Children and small animals can easily fall into an unprotected, open well. Also, accidents can occur when equipment is unsuspectingly driven over a crumbling well or well pit.

Health and environment

An unused well can act like a drain, allowing surface water runoff, contaminated water, or improperly disposed waste a direct pathway into drinking water sources. When this occurs, the quality of everyone's water is threatened – city water wells, neighbor's wells, even your current well. Therefore, it is recommended that homeowners test their water annually. Your local Soil and Water Conservation offices have cost share funds available to help cost share between 50-75% of the cost to seal the well. You must contact your local Soil and Water office prior to any work being completed if your interested in the cost share funds to help with the cost to seal the well. If you live in Todd County, you can contact **Todd County Soil and Water** at 320-732-2644 to learn more about the well sealing cost share program.

Keep Contaminants out of Your Drinking Water!

As an individual water system owner, it is up to you to make sure that your water is safe to drink



Todd County
SWCD
Contact Todd SWCD for
at 320-732-2644:

Well Water Testing
Well Sealing
Other practices to protect
your water



2024 Watercraft Inspection Summary



Watercraft
Inspected

10,372 inspections performed
4,449 hours of inspections performed
22 accesses covered by inspectors
19 water bodies covered by inspectors
98% of watercraft recorded as arriving with drain plugs out
2 decontaminations performed
7 water bodies with cleaning tool stations maintained at 9 water accesses



Canine vs. Human. DNR Trained AIS Detection dogs were able to find AUS missed by human eyes. Todd County sixth graders had a chance to experience the challenging task of locating AIS on watercraft at the 2024 Envirofest hosted by Todd SWCD at Dale and Marie Katterhagen's Farm in Browerville, MN

SWCD Farm Conservation Report

RAISING THE ROOF!!



Stowe Prairie



Moran

A total of four “Roof—Over Structures” went up in Todd County in 2024 with a fifth scheduled for 2025. More and more producers are looking to raise their livestock under roof. At this year’s **Feedlot Meeting & Producer Appreciation Buffet on March 20** (see adjacent page) learn why producers are making this choice, the pros and the cons, and how to best ventilate to keep cattle healthy. Also get updates on the Avian flu effecting cattle, Carcass Composting Disposal solutions, Farming Equipment Safety Around Utilities, Cover Crops, and Grazing Annuals.

⇒ On **June 18**, join us for our **60th Anniversary and Local Work Group Tour** to see these and other interesting conservation practices going in around Todd County!



2024 Farm Feedlot Report

58 Feedlot Inspections **4** Workshops/events for the public **92** Assistance Visits **4** complaints
8 Air Quality Exemptions **7** Non-compliance **362** Registration Notices were sent out (1/4 of the County)

DEADLINE

register **NOW**

Registrations Updates DUE from the NW sections of the County: in 2025: Stowe Prairie, Bertha, Wykeham, Eagle Valley, and Burleene Townships.

WANTED DEAD OR ALIVE

SAVE THE DATE

When: March 20,2025

10:00 a.m. – 2:30 p.m.

Where: Central Lakes College – Staples

TODD COUNTY SWCD ANNUAL FEEDLOT MEETING



320-732-2644



Join Brady Wulf and a handful of Todd County farmers as they share their experiences, trials, and errors of sewing cover crops and grazing annual forages in Central Minnesota



The Silent Killers: Pneumonia Bandits and How to Keep Them at Bay

Dr. Steve Baldwin is a large animal veterinarian, specializing in dairy and beef medicine. He is an owner of Freeport Veterinary Service in central Minnesota, which strives to provide area producers with the most up-to-date practices to keep their operations moving forward. Steve specializes in ventilation and facility

**KEYNOTE
SPEAKERS**



WANTED DEAD OR ALIVE

NUTRIENT WRANGLERS!

Cowboy Dan: *They told me my nutrients were escaping. I collaborated. Now I have no lost nutrients. I think they stole'em!*

\$ 4000 REWARD

 Todd County MINNESOTA • NOV. 1858		Todd Soil & Water Conservation District 2025 Tree & Plant Order Form 215 1st Avenue South, Suite 104, Long Prairie, MN 56347 Phone: 320-732-2644 E-mail: sarah.katterhagen@co.todd.mn.us					
Name:		Phone:					
Street Address:		E-mail:					
City:		State:	ZIP:				
**** Bare Root Nursery Stock: 12-24 inches (average) **** 25 TREES IN A BUNDLE ****							
	Species	Drought Tolerance	Mature Height	Growth Rate	# of Bundles	Price/Bundle	Cost
Conifers	Balsam Fir	Fair	40-60'	Moderate/Rapid		\$ 50.00	Sold Out
	Black Spruce	Fair	30-60'	Slow/Moderate		\$ 50.00	Sold Out
	Black Hills Spruce	Fair	20-40'	Slow		\$ 50.00	Sold Out
	White Pine	Fair/Good	50-80'	Rapid		\$ 50.00	
	Norway Pine	Good	60-80'	Moderate/Rapid		\$ 50.00	
	Norway Spruce	Fair	40-60'	Rapid		\$ 50.00	Sold Out
	Tamarack	Poor	40-70'	Moderate/Rapid		\$ 50.00	Sold Out
	White Cedar	Good	50-60'	Slow/Moderate		\$ 50.00	Sold Out
Tall Trees	White Spruce	Fair	40-60'	Moderate/Rapid		\$ 50.00	
	Paper Birch	Fair	50-70'	Moderate/Rapid		\$ 50.00	
	Red Maple	Good	40-60'	Rapid		\$ 50.00	
	Red Oak	Poor	40-60'	Rapid		\$ 50.00	
	Silver Maple	Fair	100' +	Rapid		\$ 50.00	
Short Trees / Shrubs	Sugar Maple	Poor	80' +	Slow/Moderate		\$ 50.00	Sold Out
	American Plum	Fair	20-30'	Rapid		\$ 50.00	
	Chokecherry	Good	10-15'	Moderate/Rapid		\$ 50.00	
	Common Lilac	Good	8-15'	Moderate		\$ 50.00	
	American Hazelnut	Fair/Good	up to 12'	Moderate		\$ 50.00	
	Elderberry	Poor	6-8'	Moderate		\$ 50.00	
	High Bush Cranberry	Fair	10-15'	Moderate		\$ 50.00	
	Lunberry (serviceberry)	Good	6-15'	Moderate		\$ 50.00	Sold Out
	Nanking Cherry	Fair/Good	6-10'	Moderate		\$ 50.00	Sold Out
	False Indigo (New in 2025)	Good	6-12'	Moderate		\$ 50.00	
	Common Ninebark (New in 2025)	Good	up to 10'	Moderate		\$ 50.00	
	Red Splendor Flowering Crab	Fair	15-20'	Moderate/Rapid		\$ 50.00	
	Gray Dogwood	Good	6-10'	Slow/Moderate		\$ 50.00	Sold Out
Redosier Dogwood	Poor	7-10'	Moderate		\$ 50.00		
**** ONE GALLON POTTED STOCK ****							
Potted	15-18" 1 Gallon Potted White Spruce					\$ 15.00	
	15-18" 1 Gallon Potted Norway Pine					\$ 15.00	
	15-18" 1 Gallon Potted Norway Spruce					\$ 15.00	
****Kits include 36 plant plugs--6 of each species. Each kit covers 50-80 square feet (1.5 foot spacing)****							
Kits will be comprised of 6 of the following 8 species****You will be notified if plant selection is changed due to what is available in the Spring							
KITS	Pollinator Kit	Wild Bergamot, Showy Milkweed, Blanket Flower, Smooth Periwinkle, Golden Alexanders, Narrow Leaved Coneflower, Meadow Blazingstar, Showy Goldenrod				\$ 70.00	
	Lakeshore/Rain Garden Kit	Swamp Milkweed, Obedient Plant, New England Aster, Culvers root, Sweet Eyed Susans, Great Blue Lobelia, Brown Fox Sedge, Polished Broom Sedge				\$ 70.00	
Tree Tubes - Sold in Packs of 5							
Tubes	4 Feet Regular (5 per packet)	Perfect tree tube for trees protected by shelter				\$ 17.50	
	4 Feet Vented (5 per packet)	The Tubex Comb tube is designed for more exposed/windy sites where there is a greater contrast between growing conditions within the shelter and those without.				\$ 20.25	
Spiral Guards - Sold in Packets of 5							
Guard	3 foot Guard (5 per packet)	Spiral Treemaster Tree Protectors with Holes - White Plastic Prevents Sun Scald & Rodent Damage Annual Adjustment of Guard Recommended				\$ 15.00	
THANK YOU FOR YOUR ORDER! Tree Pick up will be end of April or beginning of May in Long Prairie at the fairgrounds. We will notify you by postcard of the date for pick up.					Subtotal		
					Sales Tax: 7.375 %		
Quantities are limited in some species and are sold on a first come basis. After planting stock is picked up by the customer, the SWCD is no longer responsible for its condition. SWCD does not guarantee survival, or replace any plant stock for free. SWCD does not provide tree delivery services.					Grand Total w/ Tax		

5.4 2025 SWCD Legislative Briefing & Day at the Capitol- March 4 & March 5

MARCH 4 - BRIEFING & RECEPTION

4:00 - 6:00 pm Legislative Briefing

Hear from key legislators, state agency leaders, and the latest on SWCD aid and other issues and updates pending before the legislature before you meet with them the next day.

6:00 - 8:00 pm Networking Reception & Buffet

Enjoy a cash bar and complimentary appetizer buffet. Visit with your legislators and agency leaders in a casual setting.

MARCH 5 - SWCD DAY AT THE CAPITOL

Meetings on your own with Legislators.

RSVP by Friday, February 21, 2025 to Deja
5.5 Red Eye Policy Committee Meeting, Monday, March 10, 2025- 500 Birch Ave NW
Wadena, MN- Sheriff's Office Building- Wayne; Alternate- Barb

6. Adjourn SWCD Portion of the Meeting

Wendel

SWCD Board. Please convene in the hallway for a group photo immediately following the meeting.

The next regularly scheduled Board Meeting of the SWCD Board of Supervisors is Thursday, March 13, 2025, beginning at 8:30 am at the Long Prairie Historic Courthouse, 3rd Floor in the Commissioners' Room.

MEMORANDUM OF AGREEMENT

This agreement (Agreement) is made and entered into between:

The Counties of Becker, Cass, Crow Wing, Hubbard, Todd, and Wadena by and through their respective County Board of Commissioners, and
The Becker, Cass, Crow Wing, Hubbard, Todd, and Wadena Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors
Collectively referred to as the “Parties.”

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water Conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the White Earth Nation is a federally recognized Indian Tribe with both inherent authority and delegated federal authority to carry out environmental programs and land use controls, and with statutory authority, pursuant to Minnesota Statutes Section 471.59, to enter into joint powers agreements with other state governmental units; and

WHEREAS, the Parties to this Agreement have a common interest and statutory authority to assure implementation of a comprehensive watershed management plan in the Crow Wing River Watershed to conserve soil and water resources through the practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to preserve natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to the coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapters 103E, this Agreement does not change the rights or obligations of the public drainage system authorities.

WHEREAS, the Parties have formed this Agreement for the specific goal of implementing the Crow Wing River Comprehensive Watershed Management Plan, which was developed pursuant to Minnesota Statutes § 103B.801, Comprehensive Watershed Management Planning, also known as *One Watershed, One Plan*.

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Crow Wing River Watershed (*See Attachment A: Implementation Area Map*). The purpose of this Agreement is to collectively implement, as local government units, the Crow Wing River Comprehensive Watershed Management Plan. Parties signing this agreement will be collectively referred to as the Crow Wing River Watershed Collaboration, partnering together in this Agreement as an exercise of joint powers under Minn. Stat. Section 471.59.
2. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Participation Requirements for participation in Watershed Based Implementation Funding; and will remain in effect until cancelled according to the provisions of this Agreement, unless

earlier terminated by law. This Agreement end date will run concurrent with the BWSR grant agreement end date of December 2033. Parties may revisit the grant agreement end date and make extensions to the term of the grant agreement if agreed upon by the Policy Committee (the structure, membership, and governing provisions of the Policy Committee are described in a later paragraph in this Agreement).

3. **Adding Additional Parties:** A qualifying party within the Crow Wing River Comprehensive Watershed Management Plan Area that is responsible for water planning and resource management according to Minnesota State Statutes desiring to become a member of this Agreement shall indicate its intent by adoption of a governing board resolution. The Resolution shall be mailed to the existing Policy Committee, and upon receipt by the Policy Committee, the qualifying party shall become a member of the Policy Committee. The qualifying party agrees to abide by the terms and conditions of this Agreement, including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.
4. **Withdrawal of Parties:** A party desiring to leave this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 30 days in advance of leaving the Agreement.
5. **General Provisions:**
 - a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible. All Parties to this Agreement will be given the option to opt out within 30 days after new federal, state or local laws, statutes, ordinances, rules, and regulations are adopted and become effective, which increase or decrease the responsibilities of the Parties pertaining to this Agreement.
 - b. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees, or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466, and other applicable laws govern the liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees and agents, pursuant to this Agreement, are intended to be and shall be construed as a "cooperative activity". It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.
 - c. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes §138.17. The Parties further agree that records prepared or maintained in furtherance of the Agreement shall be subject to the Minnesota Government Data Practices Act. At the time this Agreement expires, all records will be turned over to the Fiscal Agent.
 - d. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
 - e. **Termination:** The Parties anticipate that this Agreement will remain in full force and effect through the term of the grant agreement with BWSR, unless otherwise terminated in accordance with law or other provisions of this Agreement. The Parties acknowledge their respective and applicable

obligations, if any, under Minnesota Statute §471.59, Subd. 5 after the purpose of the Agreement has been completed.

- f. **Extension:** The Parties may extend the termination date of this Agreement for the purposes of implementation the plan beyond the BWSR grant planning phase identified in Section 2 as agreed upon unanimously by the Parties to this Agreement.

6. Administration:

- a. **Establishment of a Policy Committee and Advisory Committee for Implementation of the Crow Wing River Comprehensive Water Management Plan.** The Parties hereto agree to designate one representative, who must be an elected or appointed member of their governing board, to a Policy Committee for implementation of the Crow Wing River Comprehensive Water Management Plan. The Policy Committee will meet as needed to implement and decide on the content of the work plan.
 - i. Each representative shall have one vote and shall have the authority to act on behalf of their Board regarding mentioned items, grant agreement(s) and amendment(s), interim report review and approval, payments under the grant, professional contracts, and voting on the recommended work plan.
 - ii. The Policy Committee member will serve as a liaison to their respective boards. Each governing board may choose one alternate to serve on the Policy Committee as needed in the absence of the designated member.
 - iii. An Advisory Committee will be established to provide technical support on the plan content and implementation to the Policy Committee, including identification of priorities. The Advisory Committee will be comprised of the Steering Committee, stakeholders, the state's main water agencies, and/or plan review agencies. The Advisory Committee will meet as needed.
 - iv. A Steering Committee will be established consisting of local staff, county staff, and SWCD staff for the purposes of logistical and day-to-day decision-making in the Implementation process. The Steering Committee will meet as needed.

Commented [JS1]: update from Bryan's Comments

Commented [JS2]: Update From Bryans Comments

7. Fiscal Agent agrees to:

- a. Accept all responsibilities associated with implementing the BWSR grant agreement for developing a watershed-based implementation workplan and sign the grant agreement on behalf of the Parties listed within.
- b. Perform financial transactions as part of the grant agreement and contract implementation.
- c. Pursuant to Minn. Stat. Section 471.59, Subd. 3, strict accountability of all funds and report of all receipts and disbursements and annually provide a full and complete audit report.
- d. Responsible for fiscal records retention consistent with the agent's records retention schedule.

8. Grant Administrator agrees to provide the following services:

- a. Accept all day-to-day responsibilities associated with implementing the BWSR grant agreement for watershed-based implementation grant funds.
- b. Provide the Policy Committee with the records necessary to describe the financial condition of the

BWSR grant agreement.

- c. Be the Day-to-Day Contact for the Crow Wing River Comprehensive Water Management Implementation Plan.
- d. Responsible for the BWSR reporting requirements (E-link).

9. The Plan Coordinator agrees to:

- a. Host the Crow Wing River Comprehensive Watershed Management Plan
- b. Provide a note-taker for all Policy, Advisory, and Steering Committee meetings. Prepare and distribute those notes to the appropriate committees.
- c. Assist the Chair of the Policy Committee with providing an agenda for upcoming meetings.
- d. Notify all committees of upcoming meetings through email and/or phone calls.
- e. May, with the Agreement and consent of the Fiscal Agent, assign any of the foregoing services to the Fiscal Agent who shall perform the services it accepts.

In the event of a vacancy in the above-listed roles, the party responsible for the role will determine if there is adequate capacity within the organization to fulfill the listed role. If the partner agency determines they no longer have capacity and would like to relinquish their duties, they must inform the Policy Committee. The Policy Committee will then reassign the service to another party with the capacity to fulfill the grant agreement.

10. Authorized Representatives: The following persons will be the primary contacts for all matters concerning this Agreement:

Becker County
Kyle Vareberg or Successor
Planning and Zoning Administrator
915 Lake Ave
Detroit Lakes, MN 56501
218-846-7314

Cass County
Jeff Woodford or Successor
Environmental Services Director
PO Box 3000
Walker, MN 56484
218-547-7428

Crow Wing County
Chris Pence or Successor
Environmental Services Manager
322 Laurel St., Suite 15
Brainerd MN 56401

Hubbard County
Eric Buitenwerf or Successor
Government Center - 2nd Floor
301 Court Avenue
Park Rapids, MN 56470

Wadena County
Deana Malone or Successor
Planning and Zoning Administrator
415 Jefferson Street S
Room 234 Courthouse
Wadena, MN 56482

Todd County
Adam Ossefoort or Successor
SWCD/Planning & Zoning Division
Director
215 1st Ave. S Suite 103
Long Prairie MN
320-732-4420

Becker SWCD
Bryan Malone or Successor
District Administrator
809 8th St SE
Detroit Lakes, MN 56501
218-846-7360

Cass SWCD
Dana Gutzmann or Successor
Conservation Manager
PO Box 3000
Walker, MN 56484
218-547-7246

Crow Wing SWCD
Melissa Barrick or Successor
District Manager
322 Laurel St., Suite 22
Brainerd MN 56401
218-828-6197

Hubbard SWCD
Crystal Mathisrud or Successor
District Manager
603 North Central Ave, Suite 100
Park Rapids MN, 56470

Wadena SWCD
Darren Newville or Successor
District Manager
4 Alfred St NE
Wadena, MN 56482

Todd SWCD
Deja Anton or Successor
District Manger
215 1st Ave. S Suite 104,
Long Prairie, MN
320-732-2644

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Becker County

APPROVED:

BY: _____
Board Chair Date

BY: _____
Environmental Services Director/Administrator Date

APPROVED AS TO FORM

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Becker Soil and Water Conservation District

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Crow Wing County

APPROVED:

BY: _____
Board Chair Date

BY: _____
Environmental Services Manager/Administrator Date

APPROVED AS TO FORM

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Crow Wing Soil and Water Conservation District

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Hubbard SWCD

APPROVED:

BY: _____
Board Chair Date

BY: _____
SWCD/Planning & Zoning Division Director/Administrator Date

APPROVED AS TO FORM

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Hubbard County

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Cass County

APPROVED:

BY: _____
Board Chair Date

BY: _____
Director of Land Services/Administrator Date

APPROVED AS TO FORM

BY: _____
County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Cass Soil and Water Conservation District

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Todd Soil and Water Conservation District

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Todd Soil and Water Conservation District

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Wadena Soil and Water Conservation District

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Wadena County

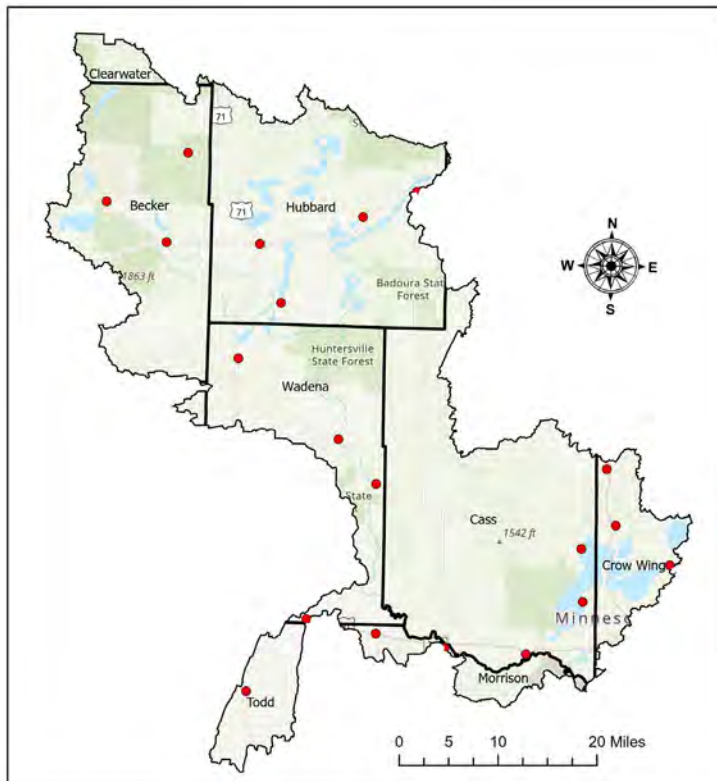
APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

Attachment A

Implementation Area Map for Crow Wing River Watershed





We cordially ask for your presence at an upcoming lunch where we will be receiving our MN Water Quality Certification.

It is an honor to receive this certification, we would like to thank you all as Landowners/Renters for your continued support.

Location of the Event:

Wadena VFW

Time & Date:

11:30 February 28th, 2025

Please RSVP by February 20th so we can accommodate accordingly.

Call/text: Heather 218-639-1860 or Jonathan 320-760-2791



WANTED

9:30- Coffee & Baked Good Social—Check out the Todd Wadena Electrical Display and the other financial and educational booths!

9:55- Early Bird Door Prize and Basic Housekeeping

10:00- Welcome



**10:10- The Feedlot Bandits: Why am I the One Hunted Down by the Feedlot Program?
Dylan Pratt, Todd SWCD**

**10:25- Nutrient Robbers: Land Application and Groundwater, Deja Anton, Todd SWCD
Water Planner and Alyssa Scheve, Soil Health Practitioner for Todd, Wadena, and
East Ottertail**

10:55- ToddTalks: The Under Cover Posse

Catered By:

11:25- The Great Escape: Modified Equipment on Site



11:50- Roadkill Café—Free Meal

**12:40- To H3LL in a Handbasket: Electrical safety- what not to do when operating
machinery near utility lines, Allison Frederickson, Todd Wadena Electric**

**1:00- The Silent Killers: Pneumonia Bandits and How to Keep Them at Bay,
Dr. Steve Baldwin, Freeport Veterinary Services**

**2:05- Dead Meat! Carcass Disposal Management and Composting, Terry Sistad,
Board of Animal Health, and Kourtney Frank, MPCA**

REWARD

Adam Ossefoort

From: employees <employees-bounces@maswcd.org> on behalf of Sheila Vanney <sheila.vanney@maswcd.org>
Sent: Wednesday, January 15, 2025 4:01 PM
To: Sheila Vanney
Subject: MASWCD 2025 Legislative Priorities
Attachments: ATT00001.txt

TODD COUNTY SECURITY NOTICE :

This email originated from an external sender. Please exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact MIS.



MASWCD 2025 Legislative Priorities

SWCD Supervisors and Employees,

Thank you for your commitment to advocate on behalf of SWCD funding and policy issues. Here's what you need to know about 2025 legislative priorities set out by the MASWCD board of directors. Additional information and our annual advocacy toolkit will be shared during a **February 4 webinar** (*more details to follow*), and we strongly encourage all SWCDs to attend our [March 4 legislative briefing and March 5 SWCD Day at the Capitol](#).

We will be pursuing these priorities in the context of a busy, somewhat chaotic session. There will be many issues on the table for legislative consideration, so it's important for members to engage and lift up these issues!

SWCD AID

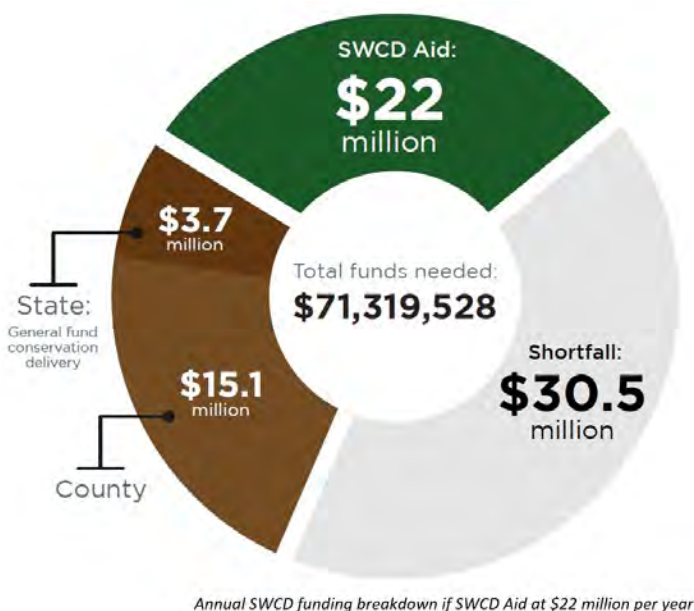
During the 2025 session, state lawmakers will work to pass a budget for the next two years. Together, the House, Senate and Governor will decide how State General Funds will be spent. The General Fund consists of proceeds from income taxes, sales taxes, corporate and other taxes.

While tax issues, including state aids, are not an automatic or necessary component of the state budgeting process, the House and Senate Taxes Committees will be meeting and considering these issues in 2025. **The biggest piece of General Fund spending impacting districts is SWCD Aid through the Department of Revenue.**

MASWCD worked to get SWCD Aid established during the 2023 legislative session. That year, we sought \$22 million per year in state aid for SWCDs. **The end result was \$15 million per year for the first two years, but because budget projections at the time showed a decline in forecasted revenue in future years, this statutory appropriation is set to drop to \$12 million per year for aids payable starting this July 2025.**

MASWCD Position. This year, we are again seeking \$22 million per year for SWCD aid. A statewide assessment shows that even at that level, districts statewide experience a shortfall in delivering the services essential to an SWCD (as shown in the above diagram). While \$22 million per year is unlikely to be the amount agreed to by lawmakers due to ongoing concerns about budget projections, we need to continue to bring awareness to our real and chronically unmet funding needs.

What's at risk. SWCD workload with implementing comprehensive watershed management plans and addressing local resource concerns, along with leveraging federal conservation funding opportunities depend on a strong funding commitment from the state. **A decrease in SWCD Aid would result in a potential loss of SWCD technical expertise, a reduction in services to private landowners and our natural resources and would put at risk our ability to leverage federal funding for Minnesotans.**



CLEAN WATER FUNDS

Lawmakers will take up recommendations from the [Clean Water Council](#) on how to appropriate the next two years of Clean Water Funds for the FY26-27 biennium, totaling over \$310 million.

Two Clean Water Fund items are of particular significance to SWCDs and our local implementation efforts. One is Watershed Based Implementation Funding (WBIF), and another is Enhancing Soil Health Practice Adoption.

MASWCD Position. A minimum of \$90 million is needed for Watershed Based Implementation Funding, and \$12 million for Enhancing Soil Health Practice Adoption.

WBIF. SWCDs and other local partners invested time and energy in developing science-based plans for addressing resource concerns on the watershed scale. Once those thoroughly vetted plans are approved by the state, implementation dollars are needed to get voluntary conservation projects on the ground that make progress toward our water quality goals. As additional plans are approved, additional Clean Water Funds are needed to cooperate with private landowners on projects.

- **What's at risk. A funding level less than \$90 million will result in current SWCD implementation efforts with private landowners to be scaled back and/or will result in recently approved plans not receiving implementation funding.**

Soil Health. Clean Water Funds have been a crucial source of supplemental funding for Soil Health efforts.

- **What's at risk.** Combined with state general fund dollars, these monies leverage federal Regional Conservation Partnership Program funds to help SWCDs accelerate technical expertise and financial assistance for agricultural producers with practices such as cover crops. These are especially important for drinking water and groundwater protection efforts. **A funding level less than \$12 million will significantly set back these collective SWCD implementation efforts right at a time they are ramping up and gaining momentum.**

CAPITAL INVESTMENT/BONDING

Minnesota has a tradition of selling bonds to pay for some of our long-term investments. Things like roads, bridges, state buildings, and permanent Reinvest in Minnesota (RIM) Reserve Easements all receive bonding as a source of funding. Discussions around bonding investments took place last legislative session, with particular focus on the preservation of existing state assets. However, a final bill was not adopted. It's expected that this session legislators will resume consideration of bonding proposals.

MASWCD Position. Bonding dollars are needed for the Reinvest in Minnesota (RIM) Reserve conservation easement program, administered at the state level by BWSR, and implemented at the local level by SWCDs. **A strong bonding appropriation for RIM Reserve should include up to 10% of the appropriation being focused on preserving the state assets in existing RIM easements.**

As part of a recently updated agreement, RIM continues to leverage federal Conservation Reserve Program (CRP) funding through the Conservation Reserve Enhancement Program (CREP). Additional acres, practice elements, and eligible SWCDs are part of the updated agreement.



- **What's at risk. Interested landowners are waiting to work with SWCDs in this voluntary easement program that has numerous benefits for water quality, soil health, habitat, and climate resilience. Federal leveraging dollars are at risk of going untapped.**

Minnesota Association of Soil and Water Conservation Districts
maswcd.org

Sheila Vanney
Assistant Director
Minnesota Association of Soil and Water Conservation Districts
cell: 651-485-1229
sheila.vanney@maswcd.org, www.maswcd.org



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-33
Agenda Topic Title for Publication:	Schedule the 2025 CBAE Date & Time	
Date of Meeting: 02/18/2025	Agenda Time Requested: 5 min	☐ Consent Agenda
Organization / Department Requesting Action: Assessor's Office		
Person Presenting Topic at Meeting: Chris Odden		
Background: Supporting Documentation enclosed ☐		
MN Statute 274.14 states that the County Board of Appeal and Equalization must meet after the second Friday in June and may not meet after June 30 th . This must be an evening meeting and cannot end prior to 7:00pm.		
Options:		
Set the 2025 County Board of Appeal and Equalization meeting for one of the following dates: June 16th, 17th, 18th, 23rd, 24th, 25th or 26th		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: The Todd County Board hereby schedules the 2025 Todd County Board of Appeal and Equalization meeting for June____; commencing at 6:00pm and not ending before 7:00pm.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ NA Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-34
Agenda Topic Title for Publication:		Authorization to Purchase Plow Truck
Date of Meeting: 02/18/2025		Agenda Time Requested: 5 minutes ☐ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, Todd County Engineer		
Background: Supporting Documentation enclosed ☒		
The 2025 Road and Bridge Budget contains funds for the replacement of Public Works Unit #24, which is a 2005 Sterling Plow Truck with approximately 241,000 miles.		
Public Works Unit #24 is scheduled for replacement in FY 2025 and is included in the current Todd County Public Works Equipment Replacement Plan.		
Options:		
#1 Approve the attached state bid plowtruck purchase agreements below that includes trading in Unit #24: a. Boyer Truck (New Plow Truck Chassis) for \$159,285.24 b. Towmaster Truck and Equipment (New Snow Plow Equipment) for \$162,151.00		
#2 Approve the attached state bid plowtruck purchase agreements below and approve Unit #24 to be sold on auction: a. Boyer Truck (New Plow Truck Chassis) for \$172,110.24 b. Towmaster Truck and Equipment (New Snow Plow Equipment) for \$162,151.00		
#3 Do not approve any equipment purchases at this time.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the purchase of a new equipped plow truck (includes trade-in) per the attached purchase agreements for \$321,436.24		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 321,436.24 Funding Source(s): Fund 3 - Road & Bridge	☒ Yes ☐ No	The trade-in value has increased from \$10,000 to \$12,000.
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



Boyer Ford Trucks, Inc.
A Transwest Company
4631 Odessa Ave. NE
St. Michael MN 55376

Bill of Sale

Contract Date: 11/07/2024

Deal #: DE-17613

Customer #: 25515

Salesperson: Brian Sutlief

Bill To: **25515**

TODD COUNTY HWY

44 RIVERSIDE DR

LONG PRAIRIE MN 56347-1852

Ship To:

TODD COUNTY HWY

44 RIVERSIDE DR

LONG PRAIRIE, MN 56347-1852

REMIT TO: Boyer Trucks | PO Box 512 | St Michael | MN | 55376

Stock#: 93WSWG0263 VIN:5KKHBDV7TPWG0263 Mileage: 0

OMAHA ORANGE ELITE E New 2026 WST 47X

Trade-In: 2005 STERLING TRUCK

2FZHAZDE55AU09247

Price: \$160,709.00

Less Trade Allowance: \$12,000.00

Documentation Fee \$275.00

License Fee \$47.50

Transfer Fee \$10.00

6.875% State Tax \$10223.74

Transit Tax \$20.00

Per Unit: \$159,285.24

Net Total \$159,285.24

This agreement and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into or will be recognized. I have read and accept all of the terms and conditions of this Agreement, and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Dealership Representative.

Purchaser's Signature

11/07/2024
Date

Brian Sutlief
Sales Representative

Co-Purchaser's Signature

Date

Manager's Signature

11/07/2024
Date

TERMS AND CONDITIONS OF SALE

- 1. TRADE-INS.** The Purchaser agrees to deliver the trucks being traded-in in the same condition as they were in at the time of inspection by the Seller. Reasonable wear and tear excepted, and the Purchaser represents that each truck is free and clear of all liens and encumbrances and that it is of the type described elsewhere in this order.
- 2. TERMS OF PAYMENT.** The terms, unless otherwise agreed are cash on delivery. Any payment which is not made when due shall bear interest thereafter at the rate of prime plus 4% per annum or the maximum permitted under any applicable state law, whichever is less. If shipments are delayed by the Purchaser, payment shall become due on the date when the Seller is prepared to make shipment. If the financial condition of the purchaser at any time does not, in the judgment of the Seller, justify continuance of the work to be performed by the Seller hereunder on the terms of payment as agreed upon, the Seller may suspend such work and deliveries and require such assurances of Purchaser's performance as Seller deems adequate, including full or partial payment in advance or Seller may cancel this order and shall receive reimbursement for its reasonable and proper cancellation charges. In the event of bankruptcy or insolvency of the Purchaser or in the event any proceeding is brought against the Purchaser; voluntary or involuntarily; under the bankruptcy or any insolvency laws, the Seller shall be entitled to cancel any order then outstanding at any time during the period allowed for filing claims against the estate and shall receive reimbursement for its reasonable and proper cancellation charges.
- 3. CANCELLATION.** The Purchaser may cancel this order up to within 30 days of the date of manufacture and only upon written notice. Upon any cancellation or failure to accept delivery, the Purchaser shall pay Seller reasonable and proper cancellation charges.
- 4. SALES AND OTHER TAXES.** The Seller's prices includes Federal Excise Tax but do not include sales, use, or similar taxes. Consequently, in addition to the price specified herein, the amount of any present or future sales, use or other similar tax applicable to the sale or use of the truck(s) purchased hereunder shall be paid by the Purchaser, or in lieu thereof, the Purchaser shall provide the Seller with a tax exemption certificate acceptable to the taxing authorities.
- 5. DELIVERY.** All trucks furnished hereunder shall be delivered to the Purchaser at the factory or other point of shipment. Unless provided to the contrary, deliveries will be made via carriers and routes selected by the Seller with freight charges to be assumed by the Purchaser. The risk of loss or damage, latent or otherwise, shall pass to the Purchaser upon delivery to the carrier. If shipments are delayed by the Purchaser, trucks held for the Purchaser shall be at its risk and expense. Delivery dates are approximate and are based upon receipt of all necessary information from the Purchaser. The Seller shall not be liable for delays in delivery or failure to manufacture or deliver due to: (1) causes beyond its reasonable control; (2) acts of God, acts of the Purchaser, acts of civil or military authorities, priorities, fire, strikes, floods, epidemics, war, riot, delays in transportation; (3) inability due to causes beyond its reasonable control to obtain necessary labor, materials, components, or manufacturing facilities. In the event of any such delay, the date of delivery shall be extended for a period equal to the time lost by reason of the delay.
- 6. TECHNICAL CHANGES.** The Seller reserves the right to change the design or specifications of the truck(s) at any time with no obligation to make such changes in similar trucks previously delivered to the Purchaser. In addition, Seller reserves the right, subsequent to the receipt of this order, to make design changes and substitution of materials which, in the Seller's opinion, are necessary to improve the truck. The Purchaser agrees to accept any such changed truck in full settlement of the Seller's obligations under this order for such truck.
- 7. EQUIPMENT.** This order shall be deemed to include, whether or not specified herein, all equipment or accessories required by law or regulation in effect at the time of delivery. It is agreed that any additional or different equipment not specified that is required to meet Federal, State or local standards at the time of delivery will be added at additional cost to Purchaser. Purchaser understands that certain optional safety enhancement devices, collision mitigation systems and/or other optional equipment may be available on certain new trucks for an additional cost. The availability of additional options may vary by vehicle make and model. Unless such options are expressly included in the description of the truck on this Bill of Sale and Invoice, the Purchaser understands and agrees that the truck is being purchased without any such options.
- 8. CREDIT DEDUCTIONS.** Purchaser agrees that in making payments to Seller, no deductions of any credits for warranty claims or otherwise shall be made unless Purchaser has received written notice from Seller approving such credit.
- 9. TITLE AND REMEDIES.** Until full payment of all obligations of the Purchaser hereunder, the Seller reserves the title to all equipment furnished hereunder. If the Purchaser defaults in payment or performance hereunder or becomes subject to insolvency, receivership, or bankruptcy proceedings or makes an assignment for the benefit of creditors or without the consent of the Seller voluntarily or involuntarily sells, transfers, leases, or permits any lien or attachment on the equipment delivered hereunder, the Seller may treat all amounts then or thereafter owing hereunder by the Purchaser to be immediately due and payable (subject only to credits required by law) and the Seller may repossess said equipment by any means available by law. Purchaser shall execute and deliver to Seller such financing statements and other writings as Seller may deem appropriate to evidence, perfect and protect its security interest in the trucks subject to this order and the priority thereof.
- 10. GENERAL.** Any assignment of this order, or any rights hereunder, by the Purchaser without written consent of the Seller shall be void.

Clerical errors of this order shall be automatically corrected upon giving written notice thereof to the Purchaser by a duly authorized representative of the Seller.

No waiver, alteration, or modification of any of the provisions hereof shall be binding unless in writing and signed by a duly authorized representative of the Seller.

This writing (including by reference the provisions set out in the Owner's Warranty Information Book) shall constitute the entire agreement between the Purchaser and Seller and no understanding or obligations not herein or in the Owner's Warranty Information Book expressly set forth are binding upon the Purchaser and Seller.

Purchaser's order is subject to acceptance by an authorized officer of TRANSWEST TRUCK TRAILER RV.

Page 2 of 3

THIS AMOUNT IS DUE AND PAYABLE ON _____ AFTER THIS DATE AS PER OUR AGREEMENT, A DAILY INTEREST OF _____ WILL BE CHARGED.	TRADE-IN INFORMATION YEAR _____ MAKE & MODEL _____ SERIAL NO. _____ MILEAGE _____ LICENSE # _____ I AGREE THAT MY TRADE-IN WILL REMAIN IN THE SAME CONDITION AND WILL RETAIN THE SAME EQUIPMENT AS APPRAISED THIS DATE
I have been presented the option of an Extended Service Plan: Accept _____ Decline _____	X _____ BUYER'S SIGNATURE
UNLESS OTHERWISE STATED, ALL INCENTIVES TO DEALER	LIMITED WARRANTY NEW VEHICLE OR USED VEHICLE WITH REMAINING FACTORY WARRANTY Any warranties on the products sold hereby are those of the manufacturer. As between this retail seller and buyer, the product is to be sold "AS IS" and the entire risk as to the quality and performance of the product is with the buyer. The seller expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. This disclaimer by this seller in no way affects the terms of the manufacturer's warranty. The buyer acknowledges being so informed prior to the sale.
☐ TRADE-IN TITLE	X _____ BUYER'S SIGNATURE
X _____ BUYER'S SIGNATURE	
INSURANCE INFORMATION POLICY NUMBER: _____ COMPANY: _____ AGENT: _____ ADDRESS: _____ _____ PHONE NUMBER: _____	

The following statement is to be signed when the above new truck(s) is (are) under 33,000 # G.V.W. and equipped with air brakes: "I certify that the air brake-equipped truck(s) above will not be completed as a tractor, but will be completed as a straight truck." X _____ BUYER'S SIGNATURE	☐ NO DEALER WARRANTY USED VEHICLES No guarantee or warranty, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. This vehicle is being sold on an "As is Basis with All Faults." The Buyer hereby acknowledges that the entire risk as to the quality and performance of this vehicle is with the Buyer. The Buyer assumes full responsibility for making inspections and repairs as may be necessary before putting this vehicle to use. The above warranty information was explained to me prior to the sale. X _____ BUYER'S SIGNATURE
---	--

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter on the back hereof and agree to it as a part of this order the same as if it were, printed above my signature. I certify that I am 18 years of age, or older, and hereby acknowledged receipt of a copy of this order.	
The terms of this contract of sale were, agreed upon and the contract signed in this dealership on the date noted at top of form. If credit is involved, this order is not valid in conjunction with a credit sale until I credit disclosure is made as described in regulation "Z", and the buyer accepts the credit extended.	IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS. UNLESS OTHERWISE STATE, ALL INCENTIVES TO DEALER.
NOTICE OF SALESMAN'S LIMITED AUTHORITY Accepted X _____	X _____ BUYER'S SIGNATURE
<i>This order is not valid unless signed and accepted by Sales Manager or Officer of Company.</i>	
BUYER'S ORDER	

ADDITIONAL TERMS AND CONDITIONS

1. **Definitions:** As used in this CONTRACT: "I", "ME", or "MY" means the buyer and co-buyer. "YOU" OR "YOUR" means the seller or dealer. "VEHICLE" means the car, truck, or other VEHICLE described on the front of this CONTRACT including all the options listed. "Manufacturer" means the company which makes the VEHICLE. "Trade-In" means the car, truck, motorcycle or other VEHICLE which I trade to YOU in partial payment for the vehicle.
2. **Purpose:** By signing the CONTRACT, I agree to buy the VEHICLE from YOU. By accepting this CONTRACT, YOU agree to deliver the VEHICLE to ME if the VEHICLE is in your inventory. If the VEHICLE is not in YOUR inventory, YOU agree to order the VEHICLE from the manufacturer, and after receiving the VEHICLE from the manufacturer, to deliver the VEHICLE to ME.
3. **Price Changes by the Manufacturer:** I understand that the VEHICLE price stated on the other side of this CONTRACT is based on the current prices the manufacturer charges YOU, and that at any time before YOU receive the VEHICLE from the manufacturer, the manufacturer has the right to raise the price it charges to YOU. I also understand that if the manufacturer does raise the price, YOU may raise the price to ME by the same amount, and that if YOU do raise YOUR price, I may cancel the CONTRACT and get back any down payment I have made. If YOU have not already sold the Trade-In (See Paragraph 4), I may have the Trade-In back by paying YOU the reasonable cost of storage and any repair work or reconditioning YOU may have done.
4. **Trade-In:** I understand that if I am using a Trade-In to partially pay for the VEHICLE, I may deliver the Trade-In to YOU either when I sign this CONTRACT or when the VEHICLE is ready for ME to pick up. If I do not deliver the Trade-In to You when I sign this CONTRACT, I agree that at the time I deliver the Trade-In, YOU may reinspect the Trade-In and lower the allowance I may cancel this CONTRACT and get back my cash down payment.

I also understand that if I deliver the Trade-In when I sign this CONTRACT, YOU may sell the Trade-In at any time and at any price YOU think proper. If I use paragraph 3 to cancel this CONTRACT and YOU have already sold the Trade-In, YOU will pay ME the price YOU received for the Trade-In minus 15% commission, minus any money YOU spent repairing, storing, insuring, or advertising the Trade-In.
5. **Trade-In-MY Responsibilities:** At the time I deliver the Trade-In to YOU, I agree to guarantee that I own the Trade-In free and clear and to furnish proper proof of ownership, including the Certificate of Title or other evidence of ownership.
6. **MY Refusal to Take Delivery:** Unless this CONTRACT is non-binding because YOU are arranging credit for ME, or unless I have cancelled this CONTRACT pursuant to paragraphs 3 and 4, I understand that YOU may retain the cash down payment I have given YOU as an offset to YOUR damages if I refuse to complete MY purchase. I also understand that I may be responsible for any other damages which YOU may incur as a result of MY failure to perform my obligations under the terms of this CONTRACT. If I have delivered the Trade-In to YOU at the time I signed this contract, YOU may retain the Trade-In and sell it to reimburse YOURSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses YOU may incur as a result of MY failure to perform MY obligations under this CONTRACT.
7. **Design Changes by the Manufacturer:** I understand that the manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without notice to YOU or to ME: In the event of a change in design, YOU have no duty to ME except to deliver the VEHICLE as made by the manufacturer.
8. **Delays in Delivery:** I understand that YOU are not responsible for delays in delivery caused by the manufacturer, or by accidents, fires, or other causes beyond YOUR control. I also understand that YOU do not control the manufacturer and are not part of the manufacturer and do not work for the manufacturer.
9. **Taxes:** I understand that the price of the VEHICLE does not include State Sales or Federal Excise Taxes or any other tax or governmental fee. I also understand that I must pay YOU the proper amount of any sales or federal excise tax or other governmental fee which applies to this sale.
10. **New VEHICLE Disclaimer of Warranties:** I understand that if I am buying a new VEHICLE, the VEHICLE will come with a manufacturer's warranty which is a promise from the manufacturer directly to ME and that YOU expressly disclaim any and all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I also understand that YOU make no guarantees of any kind about the VEHICLE'S condition or performance and that once I take delivery, I have complete responsibility and all the risk for any problems with the VEHICLE.
11. **Used VEHICLE Disclaimer of Warranties:** I understand that if I am purchasing a used VEHICLE, YOU expressly disclaim any warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I also understand that YOU make no guarantees of any kind about the VEHICLE'S condition or performance and that once I take delivery, I have complete responsibility and all the risk for any problems with the VEHICLE.
12. **Dealer Warranty or Service Contract:** I understand that if YOU offer a limited warranty on a used VEHICLE or I purchase an extended service contract on a new or used VEHICLE, YOU may not disclaim any implied warranties of merchantability or fitness for a particular purpose and the disclaimer on the front side of this ORDER will not apply.
13. **Used Vehicle Window Sticker Form:** I understand that if I am purchasing a used VEHICLE or a demonstrator, the information I see on the window form for this VEHICLE is part of this CONTRACT. Information of the window form overrides any contrary provisions in the CONTRACT of sale.



Boyer Ford Trucks, Inc.
A Transwest Company
4631 Odessa Ave. NE
St. Michael MN 55376

Bill of Sale

Contract Date: 11/07/2024

Deal #: DE-17613

Customer #: 25515

Salesperson: Brian Sutlief

Bill To: **25515**

TODD COUNTY HWY

44 RIVERSIDE DR

LONG PRAIRIE MN 56347-1852

Ship To:

TODD COUNTY HWY

44 RIVERSIDE DR

LONG PRAIRIE, MN 56347-1852

REMIT TO: Boyer Trucks | PO Box 512 | St Michael | MN | 55376

Stock#: 93WSWG0263 VIN:5KKHBDV7TPWG0263 Mileage: 0
OMAHA ORANGE ELITE E New 2026 WST 47X

Price:	\$160,709.00
Documentation Fee	\$275.00
License Fee	\$47.50
Transfer Fee	\$10.00
6.875% State Tax	\$11048.74
Transit Tax	\$20.00
Per Unit:	\$172,110.24

Net Total **\$172,110.24**

This agreement and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into or will be recognized. I have read and accept all of the terms and conditions of this Agreement, and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Dealership Representative.

Purchaser's Signature

11/07/2024
Date

Brian Sutlief
Sales Representative

Co-Purchaser's Signature

Date

Manager's Signature

11/07/2024
Date

TERMS AND CONDITIONS OF SALE

- 1. TRADE-INS.** The Purchaser agrees to deliver the trucks being traded-in in the same condition as they were in at the time of inspection by the Seller. Reasonable wear and tear excepted, and the Purchaser represents that each truck is free and clear of all liens and encumbrances and that it is of the type described elsewhere in this order.
- 2. TERMS OF PAYMENT.** The terms, unless otherwise agreed are cash on delivery. Any payment which is not made when due shall bear interest thereafter at the rate of prime plus 4% per annum or the maximum permitted under any applicable state law, whichever is less. If shipments are delayed by the Purchaser, payment shall become due on the date when the Seller is prepared to make shipment. If the financial condition of the purchaser at any time does not, in the judgment of the Seller, justify continuance of the work to be performed by the Seller hereunder on the terms of payment as agreed upon, the Seller may suspend such work and deliveries and require such assurances of Purchaser's performance as Seller deems adequate, including full or partial payment in advance or Seller may cancel this order and shall receive reimbursement for its reasonable and proper cancellation charges. In the event of bankruptcy or insolvency of the Purchaser or in the event any proceeding is brought against the Purchaser; voluntary or involuntarily; under the bankruptcy or any insolvency laws, the Seller shall be entitled to cancel any order then outstanding at any time during the period allowed for filing claims against the estate and shall receive reimbursement for its reasonable and proper cancellation charges.
- 3. CANCELLATION.** The Purchaser may cancel this order up to within 30 days of the date of manufacture and only upon written notice. Upon any cancellation or failure to accept delivery, the Purchaser shall pay Seller reasonable and proper cancellation charges.
- 4. SALES AND OTHER TAXES.** The Seller's prices includes Federal Excise Tax but do not include sales, use, or similar taxes. Consequently, in addition to the price specified herein, the amount of any present or future sales, use or other similar tax applicable to the sale or use of the truck(s) purchased hereunder shall be paid by the Purchaser, or in lieu thereof, the Purchaser shall provide the Seller with a tax exemption certificate acceptable to the taxing authorities.
- 5. DELIVERY.** All trucks furnished hereunder shall be delivered to the Purchaser at the factory or other point of shipment. Unless provided to the contrary, deliveries will be made via carriers and routes selected by the Seller with freight charges to be assumed by the Purchaser. The risk of loss or damage, latent or otherwise, shall pass to the Purchaser upon delivery to the carrier. If shipments are delayed by the Purchaser, trucks held for the Purchaser shall be at its risk and expense. Delivery dates are approximate and are based upon receipt of all necessary information from the Purchaser. The Seller shall not be liable for delays in delivery or failure to manufacture or deliver due to: (1) causes beyond its reasonable control; (2) acts of God, acts of the Purchaser, acts of civil or military authorities, priorities, fire, strikes, floods, epidemics, war, riot, delays in transportation; (3) inability due to causes beyond its reasonable control to obtain necessary labor, materials, components, or manufacturing facilities. In the event of any such delay, the date of delivery shall be extended for a period equal to the time lost by reason of the delay.
- 6. TECHNICAL CHANGES.** The Seller reserves the right to change the design or specifications of the truck(s) at any time with no obligation to make such changes in similar trucks previously delivered to the Purchaser. In addition, Seller reserves the right, subsequent to the receipt of this order, to make design changes and substitution of materials which, in the Seller's opinion, are necessary to improve the truck. The Purchaser agrees to accept any such changed truck in full settlement of the Seller's obligations under this order for such truck.
- 7. EQUIPMENT.** This order shall be deemed to include, whether or not specified herein, all equipment or accessories required by law or regulation in effect at the time of delivery. It is agreed that any additional or different equipment not specified that is required to meet Federal, State or local standards at the time of delivery will be added at additional cost to Purchaser. Purchaser understands that certain optional safety enhancement devices, collision mitigation systems and/or other optional equipment may be available on certain new trucks for an additional cost. The availability of additional options may vary by vehicle make and model. Unless such options are expressly included in the description of the truck on this Bill of Sale and Invoice, the Purchaser understands and agrees that the truck is being purchased without any such options.
- 8. CREDIT DEDUCTIONS.** Purchaser agrees that in making payments to Seller, no deductions of any credits for warranty claims or otherwise shall be made unless Purchaser has received written notice from Seller approving such credit.
- 9. TITLE AND REMEDIES.** Until full payment of all obligations of the Purchaser hereunder, the Seller reserves the title to all equipment furnished hereunder. If the Purchaser defaults in payment or performance hereunder or becomes subject to insolvency, receivership, or bankruptcy proceedings or makes an assignment for the benefit of creditors or without the consent of the Seller voluntarily or involuntarily sells, transfers, leases, or permits any lien or attachment on the equipment delivered hereunder, the Seller may treat all amounts then or thereafter owing hereunder by the Purchaser to be immediately due and payable (subject only to credits required by law) and the Seller may repossess said equipment by any means available by law. Purchaser shall execute and deliver to Seller such financing statements and other writings as Seller may deem appropriate to evidence, perfect and protect its security interest in the trucks subject to this order and the priority thereof.
- 10. GENERAL.** Any assignment of this order, or any rights hereunder, by the Purchaser without written consent of the Seller shall be void.

Clerical errors of this order shall be automatically corrected upon giving written notice thereof to the Purchaser by a duly authorized representative of the Seller.

No waiver, alteration, or modification of any of the provisions hereof shall be binding unless in writing and signed by a duly authorized representative of the Seller.

This writing (including by reference the provisions set out in the Owner's Warranty Information Book) shall constitute the entire agreement between the Purchaser and Seller and no understanding or obligations not herein or in the Owner's Warranty Information Book expressly set forth are binding upon the Purchaser and Seller.

Purchaser's order is subject to acceptance by an authorized officer of TRANSWEST TRUCK TRAILER RV.

THIS AMOUNT IS DUE AND PAYABLE ON _____ AFTER THIS DATE AS PER OUR AGREEMENT, A DAILY INTEREST OF _____ WILL BE CHARGED.	TRADE-IN INFORMATION YEAR _____ MAKE & MODEL _____ SERIAL NO. _____ MILEAGE _____ LICENSE # _____ I AGREE THAT MY TRADE-IN WILL REMAIN IN THE SAME CONDITION AND WILL RETAIN THE SAME EQUIPMENT AS APPRAISED THIS DATE
I have been presented the option of an Extended Service Plan: Accept _____ Decline _____	X _____ BUYER'S SIGNATURE
UNLESS OTHERWISE STATED, ALL INCENTIVES TO DEALER	LIMITED WARRANTY NEW VEHICLE OR USED VEHICLE WITH REMAINING FACTORY WARRANTY Any warranties on the products sold hereby are those of the manufacturer. As between this retail seller and buyer, the product is to be sold "AS IS" and the entire risk as to the quality and performance of the product is with the buyer. The seller expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. This disclaimer by this seller in no way affects the terms of the manufacturer's warranty. The buyer acknowledges being so informed prior to the sale.
☐ TRADE-IN TITLE	X _____ BUYER'S SIGNATURE
X _____ BUYER'S SIGNATURE	
INSURANCE INFORMATION POLICY NUMBER: _____ COMPANY: _____ AGENT: _____ ADDRESS: _____ _____ PHONE NUMBER: _____	

The following statement is to be signed when the above new truck(s) is (are) under 33,000 # G.V.W. and equipped with air brakes: "I certify that the air brake-equipped truck(s) above will not be completed as a tractor, but will be completed as a straight truck." X _____ BUYER'S SIGNATURE	☐ NO DEALER WARRANTY USED VEHICLES No guarantee or warranty, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. This vehicle is being sold on an "As is Basis with All Faults." The Buyer hereby acknowledges that the entire risk as to the quality and performance of this vehicle is with the Buyer. The Buyer assumes full responsibility for making inspections and repairs as may be necessary before putting this vehicle to use. The above warranty information was explained to me prior to the sale. X _____ BUYER'S SIGNATURE
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The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter on the back hereof and agree to it as a part of this order the same as if it were, printed above my signature. I certify that I am 18 years of age, or older, and hereby acknowledged receipt of a copy of this order.	
The terms of this contract of sale were, agreed upon and the contract signed in this dealership on the date noted at top of form. If credit is involved, this order is not valid in conjunction with a credit sale until I credit disclosure is made as described in regulation "Z", and the buyer accepts the credit extended.	IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS. UNLESS OTHERWISE STATE, ALL INCENTIVES TO DEALER.
NOTICE OF SALESMAN'S LIMITED AUTHORITY Accepted X _____	X _____ BUYER'S SIGNATURE
<i>This order is not valid unless signed and accepted by Sales Manager or Officer of Company.</i>	
BUYER'S ORDER	

ADDITIONAL TERMS AND CONDITIONS

1. **Definitions:** As used in this CONTRACT: "I", "ME", or "MY" means the buyer and co-buyer. "YOU" OR "YOUR" means the seller or dealer. "VEHICLE" means the car, truck, or other VEHICLE described on the front of this CONTRACT including all the options listed. "Manufacturer" means the company which makes the VEHICLE. "Trade-In" means the car, truck, motorcycle or other VEHICLE which I trade to YOU in partial payment for the vehicle.
2. **Purpose:** By signing the CONTRACT, I agree to buy the VEHICLE from YOU. By accepting this CONTRACT, YOU agree to deliver the VEHICLE to ME if the VEHICLE is in your inventory. If the VEHICLE is not in YOUR inventory, YOU agree to order the VEHICLE from the manufacturer, and after receiving the VEHICLE from the manufacturer, to deliver the VEHICLE to ME.
3. **Price Changes by the Manufacturer:** I understand that the VEHICLE price stated on the other side of this CONTRACT is based on the current prices the manufacturer charges YOU, and that at any time before YOU receive the VEHICLE from the manufacturer, the manufacturer has the right to raise the price it charges to YOU. I also understand that if the manufacturer does raise the price, YOU may raise the price to ME by the same amount, and that if YOU do raise YOUR price, I may cancel the CONTRACT and get back any down payment I have made. If YOU have not already sold the Trade-In (See Paragraph 4), I may have the Trade-In back by paying YOU the reasonable cost of storage and any repair work or reconditioning YOU may have done.
4. **Trade-In:** I understand that if I am using a Trade-In to partially pay for the VEHICLE, I may deliver the Trade-In to YOU either when I sign this CONTRACT or when the VEHICLE is ready for ME to pick up. If I do not deliver the Trade-In to You when I sign this CONTRACT, I agree that at the time I deliver the Trade-In, YOU may reinspect the Trade-In and lower the allowance I may cancel this CONTRACT and get back my cash down payment.

I also understand that if I deliver the Trade-In when I sign this CONTRACT, YOU may sell the Trade-In at any time and at any price YOU think proper. If I use paragraph 3 to cancel this CONTRACT and YOU have already sold the Trade-In, YOU will pay ME the price YOU received for the Trade-In minus 15% commission, minus any money YOU spent repairing, storing, insuring, or advertising the Trade-In.
5. **Trade-In-MY Responsibilities:** At the time I deliver the Trade-In to YOU, I agree to guarantee that I own the Trade-In free and clear and to furnish proper proof of ownership, including the Certificate of Title or other evidence of ownership.
6. **MY Refusal to Take Delivery:** Unless this CONTRACT is non-binding because YOU are arranging credit for ME, or unless I have cancelled this CONTRACT pursuant to paragraphs 3 and 4, I understand that YOU may retain the cash down payment I have given YOU as an offset to YOUR damages if I refuse to complete MY purchase. I also understand that I may be responsible for any other damages which YOU may incur as a result of MY failure to perform my obligations under the terms of this CONTRACT. If I have delivered the Trade-In to YOU at the time I signed this contract, YOU may retain the Trade-In and sell it to reimburse YOURSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses YOU may incur as a result of MY failure to perform MY obligations under this CONTRACT.
7. **Design Changes by the Manufacturer:** I understand that the manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without notice to YOU or to ME: In the event of a change in design, YOU have no duty to ME except to deliver the VEHICLE as made by the manufacturer.
8. **Delays in Delivery:** I understand that YOU are not responsible for delays in delivery caused by the manufacturer, or by accidents, fires, or other causes beyond YOUR control. I also understand that YOU do not control the manufacturer and are not part of the manufacturer and do not work for the manufacturer.
9. **Taxes:** I understand that the price of the VEHICLE does not include State Sales or Federal Excise Taxes or any other tax or governmental fee. I also understand that I must pay YOU the proper amount of any sales or federal excise tax or other governmental fee which applies to this sale.
10. **New VEHICLE Disclaimer of Warranties:** I understand that if I am buying a new VEHICLE, the VEHICLE will come with a manufacturer's warranty which is a promise from the manufacturer directly to ME and that YOU expressly disclaim any and all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I also understand that YOU make no guarantees of any kind about the VEHICLE'S condition or performance and that once I take delivery, I have complete responsibility and all the risk for any problems with the VEHICLE.
11. **Used VEHICLE Disclaimer of Warranties:** I understand that if I am purchasing a used VEHICLE, YOU expressly disclaim any warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I also understand that YOU make no guarantees of any kind about the VEHICLE'S condition or performance and that once I take delivery, I have complete responsibility and all the risk for any problems with the VEHICLE.
12. **Dealer Warranty or Service Contract:** I understand that if YOU offer a limited warranty on a used VEHICLE or I purchase an extended service contract on a new or used VEHICLE, YOU may not disclaim any implied warranties of merchantability or fitness for a particular purpose and the disclaimer on the front side of this ORDER will not apply.
13. **Used Vehicle Window Sticker Form:** I understand that if I am purchasing a used VEHICLE or a demonstrator, the information I see on the window form for this VEHICLE is part of this CONTRACT. Information of the window form overrides any contrary provisions in the CONTRACT of sale.



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.
QT 92423

**** QUOTATION ****

Ship To: TODD COUNTY HIGHWAY DEPT 44 RIVERSIDE DR LONG PRAIRIE MN 56347 USA	Cust: 3026 Phone: LONG PRAIRIE MN 56347	Bill To: TODD COUNTY PUBLIC WORKS 44 RIVERSIDE DR LONG PRAIRIE MN 56347	Phone: MN 56347
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ATTN: LOREN FELLBAUM

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	12/11/24	12/11/24	0/00/00

Serial No.	
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Order Comments: STATE OF MN CONTRACT #
222949 AMENDED

Build Instructions VALID THRU 02/28/2025

Other Instructions F.O.B. LITCHFIELD, MN -OR- CUSTOMERS W/FUEL CHARGES ONLY

Qty	Part No.	Description	Price Ea.	Net Amt.
1	9900068	- Body 14'6" EDGE-RC/CS-56-46-46 - - 56" 3/16" Hardox 450 Front w/CS hoist doghouse, 46" 3/16" Hardox 450 radius sides (no pockets), 46" 3/16" Hardox 450 Tailgate, 1/4" Hardox-450 Floor, 8" I-Beam Longs ills, Air-trip ready linkage, unpainted.	\$17,507.00	\$17,507.00
1	9901704	- Painting of Dump Body; includes media blasting of entire exterior & understructure, Urethane Primed, & Urethane Top Coat s applied. CAB MATCH (ORANGE)Understructure is seam sealed, and painted Gloss Black.	\$4,522.00	\$4,522.00
1	9901701	- Installation of Dump Body to hoist	\$2,262.00	\$2,262.00
1	9900145	- Body acc'y TMTE Air trip kit, w/solenoid valve,	\$399.00	\$399.00
1	9901702	- Installation of air operated tailgate latch kit, with solenoid valve in hydraulic valve enclosure.	\$425.00	\$425.00
1	9900147	- Body acc Box Vibrator - Cougar model DC3200	\$796.00	\$796.00
1	9901703	- Installation of Box Vibrator, with solenoid located in hydraulic valve enclosure.	\$496.00	\$496.00
1	9900155	- Cabshield, 1/2 type Stationary Free-Standing style, w/painted CARBON STEEL canopy, Hot-Dipped Galvanized tubing tion support stand, (2) shovel holders, & reservior mounts, Installed.	\$2,918.00	\$2,918.00
1	9900206	- Ladder Flip-A-Way Access ladder Pkg (Carbon Steel), Including Grab Handle above, and Interior Step, ea, Installed	\$558.00	\$558.00

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Accepted by

Date

Price:

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Freight

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Serial No.

LOCATED LH FRONT

1 9900211 - Body acc'y Dual "split" sander manifolds in rear corner posts	\$534.00	\$534.00
1 9904963 - Light Warning TMTE1SSM-3 PKG: 1/2 A 1/2 B, (2) SS 23H 3-light LED Micro-Edge, 2) 5M-400 Super-LED, (2) Side TIR3 LED, (2) 400 Max B-T-T LED, & (2) 400 LED BU Lights, in Stainless M Housings, (1) TIR3 LED Wing light, and (2) 4" LED work lights Installed. NOTE: Blue Lights positioned on RH Front & LH Rear, with flash pattern set to WIG-WAG.	\$5,111.00	\$5,111.00
1 9905778 - Light Mirror Mounted ABL 3800 LED HEAD LAMP PLOW LIGHTS W/ICE MELTING TECHNOLOGY Installed	\$1,506.00	\$1,506.00
1 9900259 - Light acc'y LED work light with disconnect Installed **NOTE: WING LIGHT MOUNT OFF TOE CHAIN RESTRAINT TO SHINE OFF BACK SIDE OF WING, SWITCH SEPARATELY IN CAB	\$589.00	\$589.00
1 9900267 - Fender set Minimizer M400, for Tandem Axle, black Poly, Installed	\$1,811.00	\$1,811.00
1 9904080 - Fender Option, Quick Remove Fender Mounts in lieu of Std	\$853.00	\$853.00
1 2060688 - Minimizer Floor Mat Set for Western Star 47X/49X, supercedes previous models	\$249.00	\$249.00
1 9900292 - Tool Box PRO-TECH Alum 22" x 20" x 12" tool box & Brackets Installed (no step)	\$1,381.00	\$1,381.00
1 9904691 - INSTALLATION of (Initial) Single camera system or relocation of OEM	\$426.00	\$426.00

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Serial No.

TO BE MOUNTED ON RH STROBE TUBE FOR WING VIEWING ACTIVITIES

2	9904692 - Camera System option, NORTECH 9100-2HC 120 degree night vision CCD weather-proof HEATED camera, only GEN 5 6100	\$182.00	\$364.00
2	9904693 - Camera System option, Harness, 65' Waterproof GEN 5 6100	\$118.00	\$236.00
1	9904694 - INSTALLATION of Extra Camera, & Harness GEN 5 6100 MOUNTED ON RH REAR CORNER POST FOR REVERSING ACTIVITIES QUED BY REVERSE SIGNAL	\$213.00	\$213.00
1	1941405 - Camera Guard, SS, Bolt-On	\$43.00	\$43.00
1	9900317 - Hoist Towmaster/MAILHOT CS130-5.5-3 DOUBLE ACTING	\$5,034.00	\$5,034.00
1	9901711 - Installation of Telescopic DOUBLE acting hoist	\$1,335.00	\$1,335.00
1	9900311 - Hoist TMTE 48" Stabilizer	\$2,619.00	\$2,619.00
1	9902503 - Installation of TMTE Stabilizer & Safety Props	\$675.00	\$675.00
1	9902920 - Scraper FALLS IB-11A 1" MB, w/single lift cylinder, LESS CUTTING EDGES	\$8,795.00	\$8,795.00
1	9901705 - Installation of underbody fixed angle scraper w/single lift cylinder	\$3,546.00	\$3,546.00
1	9904232 - Scraper FORCE Electric pressure transmitter to read on LCD screen, installed	\$429.00	\$429.00
1	9900351 - Scraper FORCE reverse/Auto-Lift system, ADD-A-FOLD valve, installed	\$966.00	\$966.00

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Serial No.					

1 9902948 - Wing Falls RHSDL10A-HYDPB Primed LESS CUTTING EDGES	\$14,542.00	\$14,542.00
2 9902871 - VBL 3/4" x 6" - 3' w/25° Tungsten Carbide Insert, Std Punch, Flat Blade	\$242.00	\$484.00
1 9902872 - VBL 3/4" x 6" - 4' w/25° Tungsten Carbide Insert, Std Punch, Flat Blade	\$323.00	\$323.00
1 9900388 - Installation Falls SDL Series Wing - w/Bulkhead Couplers	\$6,426.00	\$6,426.00
1 9901431 - Wing Falls RL (REAR LIFT) up charge SDL WING	\$626.00	\$626.00
1 9904688 - Wing Falls POST-LESS Toe Lift in lieu of Std Front post/slide system		
1 9900477 - Wing Falls Hwy Orange - Paint Moldboard	\$447.00	\$447.00
1 9900555 - Plow Hitch Falls 44XB2/STD/STD/SA/SPR-RET/HITCH	\$4,319.00	\$4,319.00
1 9900589 - Installation Falls Plow Hitch - 40 Series 3Line/STDBLKHD	\$2,532.00	\$2,532.00
1 9903030 - Plow Falls FX312/RIG-BAR/NOSHU/PRIME7GA LESS CUTTING EDGES	\$6,973.00	\$6,973.00
1 9900643 - Plow Falls Hwy Orange Paint, Fixed Plow, w/installation	\$594.00	\$594.00
1 9900625 - Plow Push Unit Falls 24/44 Series Std	\$1,265.00	\$1,265.00
1 9900629 - Plow Falls SCR-ADJ/SHOE/FIXED-PLW/STD	\$865.00	\$865.00
1 9900639 - Plow Falls Rubber Belt Deflector Kit - Installed	\$489.00	\$489.00
1 9902856 - VBL 3/4" x 6" - 10' Carbon Steel Snow Blade	\$248.00	\$248.00
--- Continued ---		

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NOTE; USED FOR COVER PLATE FOR WING

1 9900757 - Hitch TMTE Heavy Duty plate assembly,	\$723.00	\$723.00
1 9901716 - Hitch Installation of Pup Hitch (weld in style) & Mn Dot Predrilled **NOTE: HITCH PLATE FACE TO BE LOCATED: SEE PREVIOUS EXAMPLES	\$1,132.00	\$1,132.00
1 9900764 - Hitch PREMIER 2300 Air Cushion Pintle, installed **NOTE: 24 " Ground to saddle of hook.	\$1,235.00	\$1,235.00
1 9900800 - Sander Falls 1ASD9SS-6P-1D-1S, Std 9" x 6" Auger, Stainless Steel Unit, LH (or RH) Discharge, Berm Chute, Single Poly Sp inner Ass'y, Complete	\$6,316.00	\$6,316.00
1 9901718 - Sander Install & dual manifold RH & LH rear	\$1,361.00	\$1,361.00
1 9901348 - Sander TMTE Exterior Bolt-On Sander/Tailgate Spill Plates, Stainless Steel, Mill Finish	\$1,057.00	\$1,057.00
1 9900850 - Valve System, Force Add-A-Fold MCV-ISO Valve 8 Functions, INSTALLED HOIST, PLOW, WING TOE, WING HEEL, WING PUSHBAR, SCRAPER, SANDER SPINNER, SANDER AUGER	\$16,093.00	\$16,093.00
1 9902497 - Control System Force ULTRA-4-6100 Commander control, Installed	\$15,168.00	\$15,168.00
1 9900882 - Reservoir TMTE 31 Gal Cabshield mt (stainless steel) w/intank filter for system, installed	\$4,641.00	\$4,641.00
1 9900888 - Pump Force FASD45L LS (6 ci) 3750 psi, installed	\$6,015.00	\$6,015.00

* - - Continued - - *

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Serial No.	
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1 9900893 - Valve Force Cable pull-off (for use w/telescopic hoist) installed	\$715.00	\$715.00
1 9900871 - Switch TMTE BODY UP Installed (electric controls only)	\$258.00	\$258.00
1 9900884 - Sensor Force Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab, installed	\$317.00	\$317.00
1 9905014 - Hydraulic Valve Hose Guard installed	\$389.00	\$389.00
1 WARRANTY - TOWMASTER EXCLUSIVE WARRANTY: 5 yr Steel/Stainless Steel Body Structure; 5 yr Whelen LED Light Systems; 3 yr Palfinger Hoists; 4 yr SwapLoader Hoists; 1 year Swenson Spreaders, 2 yr Hyd, FALLS Snow Equip, Tele Hoists, and all other items.		

Accepted by

Date

Price: \$162,151.00

Total Discounts:

Net Cost: \$162,151.00

Freight

Total: \$162,151.00

General Terms and Conditions for the Sale of Goods by Subsidiaries of ASH North America, Inc

1. SCOPE AND VALIDITY

1.1. These General Terms and Conditions for the Sale of Goods (these "Terms") govern the sale and delivery of all goods and products (the "Products"), and all transactions incidental thereto, by such subsidiary of ASH North America, Inc. identified on the respective Confirmed Order (as defined below) as the seller or supplier ("Seller") to any of its customers (each a "Customer"). The liability of each such subsidiary under these Terms or any Confirmed Order shall be several and not joint. Customer acknowledges and agrees that nothing in these Terms or any Confirmed Order shall be construed as implying joint liability in any case of ASH North America, Inc. or any of its subsidiaries. Each Seller shall be solely responsible for its own acts or omissions under the respective agreement with Customer.

1.2. No other terms or conditions shall be of any force or effect unless otherwise specifically agreed upon by Seller in a writing duly executed by an authorized officer of Seller. These Terms supersede any and all prior oral quotations, communications, agreements, or understandings of the parties in respect to the sale and delivery of the Products. The Seller may issue additional Terms and Conditions of Sale for certain products. These shall apply in addition to the present Terms. Any additional or different terms or conditions contained in Customer's Order (as defined below), response to Seller's confirmation, or any other form or document supplied by Customer are hereby expressly rejected and are rendered null, void, and of no effect. These Terms may not be modified, amended, waived, superseded, or rescinded, except by written agreement signed by an authorized officer of Seller. Delivery of the Products by Seller does not constitute acceptance of any of Customer's terms and conditions and do not serve to modify or amend these Terms.

1.3. The issuance of an Order (as defined below) by Customer to Seller or any communication or conduct of Customer which confirms an agreement for the delivery of Products by Seller, as well as acceptance in whole or in part by Customer of any delivery of Products by Seller, shall be construed as Customer's acceptance of these Terms.

2. OFFERS, ORDERS AND CONFIRMATION

2.1. Unless otherwise specified by Seller in writing, all offers made by Seller are not binding and may be revoked by Seller at any time without any liability to Customer.

2.2. Customer shall issue to Seller orders for the purchase of Products, in written form via the order process determined by Seller from time to time (each, an "Order"). By issuing an Order to Seller, Customer makes an offer to purchase the Products pursuant to these Terms and the terms set forth on such Order. Provided that the Order contains the same terms as in Seller's corresponding offer, the Order shall be binding on Customer for six (6) weeks after Seller's receipt of such Order.

2.3. Seller may refuse an Order for any or no reason. No Order is binding upon Seller until Seller's acceptance of the Order in writing, the issuance of any governmental permit, license, or authority to Seller, as may be required under applicable laws, rules and regulations, and the receipt by Seller of a resale license to be provided by Customer (a "Confirmed Order").

2.4. Specifications and other information on drawings, data sheets, pictures, plans, brochures, catalogs, or Seller's website shall not be binding on Seller unless such specifications and information have been agreed to in writing by Seller in a Confirmed Order. Notwithstanding a Confirmed Order, Seller shall have no obligation to deliver Products to Customer or otherwise fulfill any of its obligations set forth in a Confirmed Order if Customer is in breach of any of its obligations hereunder or any Confirmed Order.

2.5. Customer may submit to Seller written requests to change the terms of a Confirmed Order (each such request, a "Change Order Request"). Seller may, at its sole discretion, consider such Change Order Request, provided that Seller will have no obligation to perform any Change Order Request unless and until Seller has agreed in writing to adopt such Change Order Request. If Seller elects to consider such a Change Order Request, then Seller shall promptly notify Customer of any adjustment to the applicable purchase price for the Products.

2.6. In the event Customer cancels any Confirmed Order for any reason, Customer shall reimburse to Seller all of Seller's costs and

expenses associated with or incurred due to such cancellation, including but not limited to the cost of raw materials, labor, and storage if cancellation occurs before Seller's commencement of production. In the event Customer cancels any Confirmed Order for any reason and Seller has started the production of the Product on the respective Confirmed Order, Customer shall pay to Seller the full purchase price.

2.7. Each Confirmed Order shall be considered a separate agreement between the parties, and any failure to deliver the Products under any Confirmed Order shall have no consequences for other deliveries of Products.

3. PRICES

3.1. Unless otherwise agreed to by the parties in the applicable Confirmed Order, the prices of the Products shall be FCA (agreed delivery location on the applicable Confirmed Order), Incoterms 2022.

3.2. Unless otherwise agreed by the parties in a Confirmed Order, the price of the Products shall not include transportation, insurance, packaging, and Tooling (as defined below) and other materials used for the manufacturing and delivery, sales or Heavy Vehicle Use Tax (HVUT), other use tax or any other similar applicable federal, state or foreign taxes, duties, levies, or charges in any jurisdiction in connection with the sale or delivery of the Products ("Taxes"). Such Taxes shall be payable by Customer, and if Seller is responsible for the collection thereof, such Taxes shall either be added to the price invoiced or be separately invoiced by Seller to Customer. Any special requests concerning shipping, transportation, and insurance shall be communicated to Seller in a timely manner and subject to Seller's prior written approval. Customer shall bear all costs resulting from such requests. In case of lead delivery times of more than two (2) months, Customer hereby acknowledges and agrees that Seller, may, at its sole discretion, increase or decrease the agreed prices on any Confirmed Order in the event of material price changes in wages, materials, energy or raw material after the date of the Confirmed Order.

4. PAYMENT TERMS

4.1. Except as set forth in Section 4.2 or unless otherwise agreed in writing by Seller, the purchase price for the Products and all other amounts due under a Confirmed Order shall be due and payable in US dollars within thirty (30) days following the date of Seller's invoice for such Products without any discount, deduction or offset whatsoever. In no event shall any loss, damage, injury or destruction, Force Majeure (as defined below), or any other event beyond Customer's control release Customer from its obligation to make the payments required herein. Payment of all amounts due hereunder shall be made by bank transfer or in any other manner set forth on Seller's invoice. Customer shall be solely responsible for any bank fees, or other fees, incurred due to the wire transfer or any other selected payment method. If Seller agrees to payment by credit card, Seller shall charge an appropriate transaction fee, which the Customer shall also pay.

4.2. In the event Seller becomes aware of circumstances or has reason to believe that there are circumstances that may have an adverse effect on Customer's financial condition, Seller may require the Customer to pay the total amount of the purchase price or fees, or a portion thereof prior to the delivery of the Products. Seller may, without any liability to Customer, refuse the delivery of any Product in the event the Customer fails to make the payment as required under this Section 4.2.

4.3. Time is of the essence for the payment of all amounts due to Seller under any Confirmed Order. If Customer fails to make payments of any amount when due, Customer shall pay interest to Seller at the rate of one percent (1%) per month or such lesser amount as may be permitted by applicable law starting from the due date until payment to Seller of such amount in full. In addition to the interest, Seller may, at its sole discretion, charge the Customer a flat fee of \$40 for each reminder notice issued to Customer due to late payments. If Customer fails to comply with these Terms or a Confirmed Order, or if Customer becomes insolvent, all balances then due and owing to Seller shall become due immediately, notwithstanding any payment terms agreed by the parties. All costs and expenses incurred by Seller with respect to the collection of overdue payments (including, without limitation, reasonable attorney's fees, expert fees, and other expenses of litigation) shall be borne by Customer. Every payment by Customer shall first be

applied to pay for Seller's cost of collection, then interest owed by Customer, and then to the oldest outstanding claim.

4.4. Notwithstanding anything in the foregoing Section 4.3 or Section 5, if the parties agreed on installment payments in a Confirmed Order and Customer fails to make any installment payment when due, the remaining balance including accrued interest, and any expenses incurred by Seller shall be due and payable to Seller promptly upon Customer's receipt of written notice of delinquency from Seller.

5. SECURITY INTEREST

5.1. If Seller extends credit to Customer for the purchase price for any Products (including but not limited to pursuant to Section 4.1.), or any other amounts due to Seller, Customer hereby grants to Seller as security for the timely payment and performance of all Customer's payment obligations to Seller, a first priority security interest (the "Security Interest") in all Products heretofore or in the future delivered to Customer and in the proceeds thereof for as long as such Products shall not have been sold by Customer in the ordinary course of business (the "Collateral"). Seller shall be entitled to file any and all financing, continuation, or similar statements under the Uniform Commercial Code in any jurisdiction and take any and all other action necessary or desirable, in Seller's sole and absolute discretion, to perfect its Security Interest in the Collateral and to establish, continue, preserve, and protect Seller's Security Interest in the Collateral. Customer agrees to take any and all actions and provide Customer with all information necessary to enable Seller to perfect and enforce its Security Interest in all jurisdictions and vis-à-vis any of Customer's creditors, and hereby irrevocably grants to Seller a power of attorney to execute all necessary statements or documents in Customer's name for the perfection and enforcement of such Security Interest. The Security Interest shall remain in force until payment in full of the entire purchase price for such Products, and any other amounts due to Seller by Customer. Seller may, without notice, change or withdraw extensions of credit at any time.

6. OBLIGATIONS OF CUSTOMER

6.1. Customer shall use the Products solely for their intended purpose and pursuant to Seller's instructions, and agrees to use only qualified personnel for the handling of the Products. Customer shall ensure that its customers, employees, agents, and other representatives comply with this Section 6.1. and shall be responsible for their acts and omissions.

7. DELIVERY AND ACCEPTANCE

7.1. Unless otherwise agreed in writing by Seller, all deliveries of Products shall be made FCA (agreed delivery location) (Incoterms 2020) and title to and risk of loss for the Products shall pass to Customer upon delivery pursuant to this Section 7.1.

7.2. Any delivery and performance times or dates communicated by or on behalf of Seller are estimates and shall not be binding on Seller. Seller may make partial delivery of Products to be delivered under any Confirmed Order and invoice Customer separately for such partial deliveries or performance. If Customer has not received the Products after six (6) weeks from the estimated delivery date, Customer may make a written request to Seller for delivery. Customer hereby acknowledges and agrees that the actual delivery date of the Products is conditioned upon the complete, accurate and timely delivery of materials from Seller's vendors and suppliers. No delay in delivery of any Products shall relieve Customer of its obligation to accept the delivery or performance thereof and make payments of any amounts due in accordance with these Terms, including but not limited to delays caused governmental restrictions on exports or imports and similar measures.

7.3. Customer's failure to accept the delivery of Products pursuant to a Confirmed Order shall not release or excuse Customer from its obligation to timely pay all amounts due in connection with such Confirmed Order. The Products shall be deemed delivered at the time they have been made available to Customer. If Customer rejects or revokes acceptance of Products, or fails to pay any amounts when due, Seller, in its sole and absolute discretion, may extend the period of delivery of Products by such period as Seller may deem reasonable with such period not exceeding three (3) months from the agreed delivery date, or withhold or cancel delivery of any Products, or cancel any or all Confirmed Orders without any further obligations to Customer whatsoever.

In such event, Customer shall be responsible for any and all costs and expenses incurred, or damages or losses suffered by Seller in connection with any such delay notwithstanding any action or inaction by Seller with regard to such delay. Any remaining Products that have not been accepted by Customer within the extended delivery period determined by Seller will be delivered and invoiced by Seller to Customer and Customer agrees to accept such delivery and pay for the purchase price and other amounts payable for the delivered Products.

8. EXAMINATION AND CONFORMITY TO ORDER

8.1. Promptly upon receipt of any Products, Customer shall conduct a full and complete inspection of such Products as to any defects and to confirm compliance with all requirements of the applicable Confirmed Order. Customer shall notify Seller in writing of any packaging defects, apparent defects, or non-compliance of such Products with the applicable Confirmed Order that Customer has or could reasonably have discovered during such inspection within seven (7) days from the date of receipt of such Products, and Customer shall notify Seller in writing within three (3) days of the date on which Customer shall first have become aware of any hidden defect or non-compliance which could not reasonably have been discovered during Customer's initial inspection of the Products. Such notification shall include reasonable details (including images) on the alleged defects including lot, batch, or Order numbers.

8.2. If Customer fails to timely notify Seller of any defects or other non-compliance of any Products delivered or Customer (or its customers, employees, agents, or representatives) uses, destroys, or modifies any Products that Customer knows or should have known to be defective or non-compliant without Seller's prior written consent, Customer shall be deemed to have unconditionally accepted such Products and waived all of its claims for breach of warranty or otherwise in respect of such Products.

8.3. Customer may only return the Products to Seller with Seller's prior written approval. If the return has been approved by Seller, Customer shall return the Products to Seller at Customer's sole risk and expense to the destination directed by Seller.

8.4. Complaints of Customer in connection with the shipping or transport shall be directed to the carrier promptly upon receipt of the delivery or the freight documents.

9. LIMITED PRODUCT WARRANTY

9.1. Seller warrants to Customer that the Products will be free of defects in material and workmanship and conform with the requirements set forth in the applicable Confirmed Order for a period of twelve (12) months from the date of delivery for new business Products and ninety (90) days for after sales Products. (the "Limited Product Warranty").

9.2. Unless expressly agreed to in writing by Seller, Seller makes no warranty that the Products comply with applicable law, regulations, or specifications in any jurisdiction in which the Products may be used, integrated or incorporated. Any governmental or other approvals necessary in connection with the use, integration or incorporation of the Products shall be Customer's sole responsibility.

9.3. The Limited Product Warranty shall be void if the Defect (as defined below) resulted from (a) improper or inadequate use, storage, handling, operation, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following delivery of the Product, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

9.4. In the event of an alleged breach of the Limited Product Warranty (a "Defect"), Customer shall, at Customer's sole expense, send the Product to Seller. Seller shall conduct the necessary tests on such Product within a reasonable period. If Seller confirms the Defect, Sellershall, at its sole option and discretion, repair or replace the Defective Product. If the repair or replacement of the Defective Product is commercially unreasonable to Seller, Seller may, at its sole discretion, issue a refund to Customer in the amount Seller deems adequate. Such repair, replacement, or refund shall be the sole liability of Seller and the sole remedy of Customer with respect to a Defect. In no event shall any warranty claims for a Defect be made after twelve (12) months from the date of Customer's receipt of the Products. Any Products or parts returned to Seller for removal or repair under this Section 9.4 shall be the property of Seller. Any applicable Limited Product Warranty period shall not start anew with the repair or replacement of the Defective Product (or any portion thereof).

9.5. Except for Limited Product Warranty, SELLER HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. Seller makes no other warranties with respect to the Products, and no person is authorized to make any warranties on behalf of Seller that are inconsistent with the warranties set forth under this Section 9.

10. LIMITATION OF LIABILITY

10.1. IN NO EVENT SHALL SELLER BE LIABLE TO CUSTOMER, ITS CUSTOMERS, EMPLOYEES, AGENTS, AND OTHER REPRESENTATIVES FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, REVENUE, GOODWILL, OR USE, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY, OR IMPOSED BY STATUTE, OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANY OF THE TERMS CONTAINED HEREIN, SELLER'S LIABILITY FOR ANY CLAIM WHETHER BASED UPON CONTRACT, TORT, EQUITY, NEGLIGENCE, OR ANY OTHER LEGAL CONCEPT SHALL IN NO EVENT EXCEED THE PURCHASE PRICE PAID BY THE CUSTOMER FOR THE PRODUCTS, GIVING RISE TO SUCH CLAIM. CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THE PROVISIONS OF THESE TERMS FAIRLY ALLOCATE THE RISKS BETWEEN SELLER AND CUSTOMER, THAT SELLER'S PRICING REFLECTS THIS ALLOCATION OF RISK, AND BUT FOR THIS ALLOCATION AND LIMITATION OF LIABILITY, SELLER WOULD NOT HAVE ENTERED INTO AN AGREEMENT WITH CUSTOMER FOR THE SALE OF THE PRODUCTS.

10.2. Seller shall not be liable for, and Customer assumes responsibility and shall indemnify, defend, and hold Seller harmless for any and all claims, including without limitation claims for personal injury or property damages, resulting from (a) the improper or inadequate use, storage, handling, operation, assembly, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, or repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following the delivery of the Products, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, or (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

10.3. In jurisdictions that limit or preclude limitations or exclusion of remedies, damages, or liability, such as liability for gross negligence or willful misconduct or do not allow implied warranties to be excluded, the limitation or exclusion of warranties, remedies, damages, or liability set forth in these Terms are intended to apply to the maximum extent permitted by applicable law, and these Terms shall be deemed amended to comply with such limitations or exclusions. Customer may also have other rights that vary by state, country or other jurisdiction.

11. CONFIDENTIALITY

11.1. "Confidential Information" means: (i) any know-how, trade secrets, and other business or technical information of Seller that is confidential or proprietary or due to its nature or under the circumstances of its disclosure the Customer knows or has reason to know should be treated as confidential or proprietary, including but not limited to quotations, drawings, project documentation, samples and models.

11.2. Confidential Information does not include information that: (i) is or becomes generally known to the public through no fault or breach of these Terms by the Customer; (ii) is rightfully known by the Customer at the time of disclosure without an obligation of confidentiality; (iii) is independently developed by the Customer without use of Seller's Confidential Information; (iv) is rightfully received by the Customer from a third party without restriction on use or disclosure; or (v) is disclosed with Seller's prior written approval.

11.3. Customer shall not use Seller's Confidential Information except as necessary to use the Products and will not disclose such Confidential Information to any third party except to those of its employees, agents, subcontractors, or representatives who have a bona fide need to know such Confidential Information to enable Customer to use the Products; provided that each such employee, agent, subcontractor, and/or representative is/are bound by a written agreement that contains use and nondisclosure restrictions not less stringent than the terms set forth in this Section 11.3. The Customer will employ all reasonable steps to protect Seller's Confidential Information from unauthorized use or disclosure, including, but not limited to, all steps that it takes to protect its own information of like importance. The foregoing obligations will not restrict the Customer from disclosing Seller's Confidential Information: (i) pursuant to the order or requirement of a court, administrative agency, or other governmental body, provided that the Customer gives reasonable notice to Seller to contest such order or requirement; (ii) to its legal or financial advisors; and (iii) as required under applicable securities regulations.

11.4. In the event of a violation or threatened violation of Customer's obligations under this Section 11, Seller shall be entitled to seek equitable relief, including in the form of a restraining order, orders for preliminary or permanent injunction, specific performance and any other relief that may be available from any court, without the requirement to secure or post any bond, or show actual monetary damages in connection with such relief. These remedies shall not be deemed to be exclusive but in addition to all other remedies available under these Terms, at law, or in equity.

12. INTELLECTUAL PROPERTY

12.1 Seller reserves the sole and exclusive ownership of the intellectual property rights in the Products (including but not limited to the technology used to manufacture the Products) and any improvements thereof regardless of inventorship or authorship. Customer shall not (and shall cause its employees, agents, representatives and customers to not) reverse engineer, decompile, disassemble, or decode any of Seller's intellectual property embedded or used in any of the Product.

13. FORCE MAJEURE

13.1. Seller shall not be responsible for any failure or delay in its performance under these Terms due to causes beyond its reasonable control, including, but not limited to, disruptions of the public power supply, communications, and transportation infrastructure, governmental measures, malware or hacker attacks, fire, extraordinary weather events, epidemics, pandemics (or any government restrictions implemented as a result thereof), nuclear and chemical accidents, earthquakes, war, terrorist attacks, labor disputes, strikes, lockouts, shortages of or inability to obtain labor, energy, raw materials or supplies, or other acts of God.

14. MISCELLANEOUS

14.1. If any provision contained in these Terms or any Confirmed Order is held by final judgment of a court of competent jurisdiction to be invalid, illegal, or unenforceable, such invalid, illegal, or unenforceable

provision shall be severed from the remainder of these Terms or such Confirmed Order, and the remainder of these Terms or such Confirmed Order shall be enforced. In addition, the invalid, illegal, or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in these Terms, such modification being made to the minimum extent necessary to render such provision valid, legal, and enforceable.

14.2. Seller may assign its rights and/or delegate its liabilities under any Confirmed Order at any time. Customer may not assign its rights or delegate its responsibilities under a Confirmed Order without Seller's prior written consent.

14.3. Seller's waiver of any breach or violation of these Terms or the provisions of any Confirmed Order by Customer shall not be construed as a waiver of any other present or future breach or breaches by Customer.

14.4. The parties hereto are independent contractors and nothing in these Terms will be construed as creating a joint venture, partnership, employment, or agency relationship between the parties.

14.5. Notices by a party regarding the exercise of rights and obligations under these Terms must be signed by authorized representatives of such party, and delivered via courier, mail, or e-mail to the other party's address indicated in the applicable Confirmed Order, provided that a notice by e-mail shall only be validly given if receipt thereof is acknowledged in writing by the recipient.

15. ENTIRE AGREEMENT; CONFLICTS.

15.1. These Terms, including the applicable Confirmed Order, constitute the entire and exclusive agreement of the parties regarding the subject matter hereof and supersede any and all prior or contemporaneous agreements, communications, and understandings (both written and oral) regarding such subject matter. In the event of a conflict between the provisions of these Terms and the provisions of a Confirmed

Order, the provisions of the Confirmed Order will govern and control. Seller may amend or modify these Terms from time to time. Seller may, at its sole discretion, provide Customer with written notice of any such changes, revisions, amendments, or modifications, provided, however that any such changes, revisions, amendments, or modifications shall become effective without any further action by any party and that they shall not apply to any Confirmed Order prior to the effective date of such changes, revisions, amendments, or modifications.

16. APPLICABLE LAW AND JURISDICTION

16.1. These Terms and the Confirmed Orders shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would defer to or cause the application of the substantive laws of any jurisdiction other than Wisconsin. The parties hereby expressly exclude the application of the 1980 United Nations Convention on Contracts for the International Sale of Goods.

16.2. Any dispute, controversy, or claim arising out of or relating to these Terms and any Confirmed Order, including but not limited to the execution, performance, or termination thereof or to any issue of liability arising out of the performance of these Terms or any Confirmed Order, which the parties have not been able to settle amicably shall be submitted to the exclusive jurisdiction of the state or federal courts with jurisdiction in the County of Calumet, Wisconsin, provided that notwithstanding the foregoing, Seller shall be entitled to seek specific performance and injunctive relief in any court of competent jurisdiction. Each party hereby waives any and all claims, pleas, or defenses (including without limitation a plea for forum non conveniens) that would permit such party to seek the jurisdiction of any courts or arbitration tribunals other than those set forth in the preceding sentence.

16.3. EACH PARTY HEREBY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THESE TERMS.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-35
Agenda Topic Title for Publication:		Authorization to Purchase Tractor - Mower
Date of Meeting: 02/18/2025		Agenda Time Requested: 5 minutes ☐ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, Todd County Engineer		
Background: Supporting Documentation enclosed ☒		
The 2025 Road and Bridge Budget contains funds for the replacement of Public Works Unit #37 (tractor) & #46 (mower), which is a 2008 Challenger Tractor and Diamond Mower with approximately 4,723 hours.		
Public Works Units #37 & #46 are scheduled for replacement in FY 2025 and are included in the current Todd County Public Works Equipment Replacement Plan.		
Options:		
#1 Approve the attached state bid tractor - mower purchase agreement from Midwest Machinery Company for the purchase of a 2025 John Deere 6M 155 Tractor and a 2025 Diamond DDR-120 Mower for \$191,068.23.		
#2 Do not approve any equipment purchases at this time.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the attached state bid tractor - mower purchase agreement from Midwest Machinery Company for the purchase of a 2025 John Deere 6M 155 Tractor and a 2025 Diamond DDR-120 Mower for \$191,068.23.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 191,068.23 Funding Source(s): Fund 3 - Road & Bridge	☒ Yes ☐ No	The price includes a trade in value for Unit #37 & #46.
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Quote Id: 32177361

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
1140 Centre Street
Sauk Centre, MN 56378
320-352-6511
sales@mmcjd.com

Prepared For:

TODD COUNTY HIGHWAY DEPARTMENT



**MIDWEST
MACHINERY CO**

Proposal For:

Delivering Dealer:

Klaphake Paul

Midwest Machinery Co.
1140 Centre Street
Sauk Centre, MN 56378

sales@mmcjd.com

Quote Prepared By:

Klaphake Paul
pklaphake@mmcjd.com

Date: 06 January 2025

Offer Expires: 31 January 2025

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
1140 Centre Street
Sauk Centre, MN 56378
320-352-6511
sales@mmcj.com

Quote Summary
Prepared For:

TODD COUNTY HIGHWAY DEPARTMENT
44 RIVERSIDE DR
LONG PRAIRIE, MN 56347

Delivering Dealer:

Midwest Machinery Co.
Klaphake Paul
1140 Centre Street
Sauk Centre, MN 56378
Phone: 320-352-6511
pklaphake@mmcj.com

Quote ID: 32177361
Created On: 06 January 2025
Last Modified On: 15 January 2025
Expiration Date: 31 January 2025

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 6M 155 Cab Tractor	\$ 167,550.23 X	1 =	\$ 167,550.23
Contract: MN Ag Tractors and OEM Attachments 244289 (PG 12 CG 22)			
Price Effective Date: January 5, 2025			
DIAMOND MOWERS Diamon Mower - 000	\$ 57,518.00 X	1 =	\$ 57,518.00
Contract: MN Ag Tractors and OEM Attachments 244289 (PG 12 CG 22)			
Price Effective Date:			
Equipment Total			\$ 225,068.23

Trade In Summary	Qty	Each	Extended
2008 CATERPILLAR MT465B - 000	1	\$ 34,000.00	\$ 34,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 34,000.00
Trade In Total			\$ 34,000.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 225,068.23
Trade In	\$ (34,000.00)
SubTotal	\$ 191,068.23

Salesperson : X _____

Accepted By : X _____

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
1140 Centre Street
Sauk Centre, MN 56378
320-352-6511
sales@mmcjd.com

Total	\$ 191,068.23
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 191,068.23

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 32177361

Customer Name: TODD COUNTY HIGHWAY DEPARTMENT

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
32980 Northfield Blvd.
Northfield, MN 55057
507-645-4886
sales@mmcj.com

JOHN DEERE 6M 155 Cab Tractor

Hours:
Stock Number:

Contract: MN Ag Tractors and OEM Attachments 244289
(PG 12 CG 22)

Selling Price *
\$ 167,550.23
Price Effective Date: January 5, 2025

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
6081L	6M 155 Cab Tractor	1	\$ 213,462.00	23.00	\$ 49,096.26	\$ 164,365.74	\$ 164,365.74
Standard Options - Per Unit							
183N	JDLINK™ Modem – not MachineSync capable	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0606	Recommended Loader Boom	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0660	Less Loader Package	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0700	Less Loader Equipment	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
873F	Light Package - Economy	1	\$ 735.00	23.00	\$ 169.05	\$ 565.95	\$ 565.95
874C	Alternator 14 V/250 A	1	\$ 507.00	23.00	\$ 116.61	\$ 390.39	\$ 390.39
878M	Cooling Package Screen	1	\$ 41.00	23.00	\$ 9.43	\$ 31.57	\$ 31.57
1435	20F/20R PowrQuad™ Plus Transmission - 40 km/h (25 mph)	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1757	ISOBUS Ready / GreenStar™ Ready	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1950	Less Application	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2031	Standard Cab Package	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2142	Standard Seat	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2203	Less Cab Suspension	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2511	Mirrors - Manual Telescopic	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2665	Standard Radio	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2710	Right Hand Console	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
3223	Hydraulic Pump - 114 l/min	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00

Selling Equipment

Quote Id: 32177361

Customer Name: TODD COUNTY HIGHWAY DEPARTMENT

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
32980 Northfield Blvd.
Northfield, MN 55057
507-645-4886
sales@mmcj.com

3340	3 Electronic SCVs (450 Series)	1	\$ 5,345.00	23.00	\$ 1,229.35	\$ 4,115.65	\$ 4,115.65
3400	No Midstack SCV	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
3820	Rear PTO - 540/1000 rpm	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4113	Draft Links with Hook End - Category 3N/3	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4213	Center Link with Ball End - Category 3	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4410	Sway Control Blocks	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5010	Flange-Type Rear Axle	1	\$ -5,011.00	23.00	\$ -1,152.53	\$ -3,858.47	\$ -3,858.47
5090	Adjustable Steel Wheels	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5234	Rear Wheel Size 460/85R38 (18.4R - 38)	1	\$ -2,178.00	23.00	\$ -500.94	\$ -1,677.06	\$ -1,677.06
5903	Rear and Front Tire Brand - Michelin	1	\$ 1,753.00	23.00	\$ 403.19	\$ 1,349.81	\$ 1,349.81
6045	4WD Front Axle - Unsuspended	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
6092	Adjustable Steel Wheels	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
6236	Front Wheel Size 380/85R28 (14.9R28)	1	\$ -1,013.00	23.00	\$ -232.99	\$ -780.01	\$ -780.01
7717	Shipping Preparation with conservation	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
8301	Cold Start Package II	1	\$ 705.00	23.00	\$ 162.15	\$ 542.85	\$ 542.85
8307	Fuel Tank Bottom Guard	1	\$ 646.00	23.00	\$ 148.58	\$ 497.42	\$ 497.42
8725	Beacon Light	1	\$ 324.00	23.00	\$ 74.52	\$ 249.48	\$ 249.48
8747	Battery 12 V/174 Ah	1	\$ 182.00	23.00	\$ 41.86	\$ 140.14	\$ 140.14
Standard Options Total			\$ 2,036.00		\$ 468.28	\$ 1,567.72	\$ 1,567.72
Technology Options/Non-Contract/Open Market							
1900	Less Display	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1880	Less Receiver	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
Technology Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
R517237	Bushing, washer	1	\$ 38.01	0.00	\$ 0.00	\$ 38.01	\$ 38.01
R515311	Cap screw, fl hd m20x2,5-6gx70	1	\$ 13.54	0.00	\$ 0.00	\$ 13.54	\$ 13.54
DZ121299	Pulley, 188 mm cast ductile iron	1	\$ 407.28	0.00	\$ 0.00	\$ 407.28	\$ 407.28
L214824	Weight, rear wheel/ ballast/ 250 kg	1	\$ 1,157.94	0.00	\$ 0.00	\$ 1,157.94	\$ 1,157.94
Dealer Attachments Total			\$ 1,616.77		\$ 0.00	\$ 1,616.77	\$ 1,616.77



Selling Equipment

Quote Id: 32177361 Customer Name: TODD COUNTY HIGHWAY DEPARTMENT

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Midwest Machinery Co.
32980 Northfield Blvd.
Northfield, MN 55057
507-645-4886
sales@mmcj.com

Value Added Services		\$ 0.00	\$ 0.00	\$ 0.00
Total				
Additional Discounts				
Additional Discount Total		\$ 0.00	\$ -0.00	\$ -0.00
Total Selling Price		\$ 217,114.77	\$ 49,564.54	\$ 167,550.23
				167,550.23



Selling Equipment



Quote Id: 32212052

Customer: TODD COUNTY HIGHWAY DEPARTMENT

2025 DIAMOND MOWERS (State Contract Price Itemized) - 000

Hours: 0

Stock Number:

				Selling Price
				\$ 57,518.00
Code	Description	Qty	Unit	Extended
000	DDR-120-CO DIAMOND MOWER	1	\$ 0.00	\$ 0.00
Dealer Attachments				
A	DDR120-CO	1	\$ 47,673.00	\$ 47,673.00
A	Less Fluid in Tires (Discount)	1	\$ -300.00	\$ -300.00
A	Factory Authorized Mounting	1	\$ 6,268.00	\$ 6,268.00
A	Hydraulic Quick Coupler Boom Head	1	\$ 1,643.00	\$ 1,643.00
A	Rear Rotary Mower Chain Guard	1	\$ 1,034.00	\$ 1,034.00
A	Freight Estimate	1	\$ 1,200.00	\$ 1,200.00
Dealer Attachments Total				\$ 57,518.00
Suggested Price				\$ 57,518.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 57,518.00



Trade-in

Quote Id: 32177361

Customer Name: TODD COUNTY HIGHWAY DEPARTMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

2008 CATERPILLAR MT465B	
SN# 000	
Machine Details	
Description	Net Trade Value
2008 CATERPILLAR MT465B	\$ 34,000.00
SN# 000	
Your Trade In Description	
Additional Options	
Hour Meter Reading	4723
Total	\$ 34,000.00



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☐ Action/Motion ☐ Discussion ☒ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-36
Agenda Topic Title for Publication:		FY 2029 Federal Transportation Block Grant - CSAH 51 Project
Date of Meeting: 02/18/2025	Agenda Time Requested: 5 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, Todd County Engineer		
Background: Supporting Documentation enclosed ☒		
See attached announcement from Region 5 Development Commission regarding a 2029 Federal Surface Transportation Block Grant Program Award for Todd County's State Aid Highway #51 Project.		
Options:		
N/A		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: N/A		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 1,820,050.00 Funding Source(s): Federal STBGP	☒ Yes ☐ No	N/A
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



Kevin Behrens
Transportation Planner
Region Five Development Commission
(218) 884-0998

February 6, 2025

Loren Fellbaum
Public Works Director
Todd County Public Works

Subject: Todd County STBGP FY2029 Application – TAC Committee Recommendation

Dear Mr. Fellbaum,

I am pleased to inform you that the Todd County Surface Transportation Block Grant Program (STBGP) FY2029 application has been selected by the Technical Advisory Committee (TAC) to be recommended for funding to the Region Five Development Commission (R5DC) Commissioners at their upcoming meeting on February 27, 2025. The recommended award amount for Todd County is \$1,820,050.00, allocated from the total regional funding of \$3,820,050.00 for the year 2029.

Please note that this recommendation is not final at this stage. The R5DC Commissioners must first review and approve the funding recommendation. If approved, the project will then be forwarded to the Area Transportation Partnership (ATP) Council for final funding approval.

We appreciate your efforts in developing this application and your commitment to enhancing transportation infrastructure in Todd County. Should you have any questions or require further information regarding the process, please feel free to contact me.

Best regards,

Kevin Behrens
Transportation Planner
Region Five Development Commission

Bridging Relationships & Resources

200 1st Street NE Suite 2, Staples, MN 56479 | 218.894.3233 | regionfive.org



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Fax (320) 732-4525



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250218-37
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Splunk Purchase
--	------------------------

Date of Meeting: 2/18/25	Agenda Time Requested: 5 minutes	☐ Consent Agenda
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Organization / Department Requesting Action: MIS
--

Person Presenting Topic at Meeting: Lisa Parteka
--

Background: Supporting Documentation enclosed ☒
--

The FBI CJIS Security Policy requires that any agency on the Criminal Justice Data Network (CJDN) have a System Information and Event Monitoring (SIEM) solution in place. The Sheriff's Office, County Attorney and Corrections offices are on this network. Since this does affect Dispatch, some 911 funding can be used. This is also a benefit to the rest of the County offices. Currently any software that touches the CJDN, needs to be vetted by the BCA. This process takes quite some time by the BCA. Currently Splunk on premise is one of the very limited software solutions that are approved by the BCA.

Options:

1. To approve the purchase of Splunk for our SIEM solution for \$10,100.

2. To not approve the purchase of Splunk as our SIEM solution.s

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

The recommendation is to approve the purchase of Splunk for the County SIEM solution.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 10,100 Funding Source(s): 911 Funds County Attorney Fund Corrections Fund Sheriff's Office fund MIS Fund	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

GOVERNMENT - PRICE QUOTATION

CARAHSOFT TECHNOLOGY CORP

carahsoft.

11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
WWW.CARAHSOFT.COM | SPLUNK@CARAHSOFT.COM

splunk>

TO: Lisa Parteka
MIS Director
Todd County
212 2nd Ave S
Long Prairie, MN 56347 USA

FROM: Robert Mendoza
Carahsoft Technology Corp.
Splunk Government Team
11493 Sunset Hills Road
Suite 100
Reston, Virginia 20190

EMAIL: lisa.parteka@co.todd.mn.us

EMAIL: Robert.Mendoza@carahsoft.com

PHONE: (320) 732-0977

PHONE: (703) 673-3542

TERMS: FTIN: 52-2189693
Shipping Point: FOB Destination
Remit To: Same as Above
Payment Terms: Net 30 (On Approved Credit)
Cage Code: 1P3C5
DUNS No: 088365767
UEI: DT8KJHZXVJH5
Credit Cards: VISA/MasterCard/AMEX
Sales Tax May Apply

QUOTE NO:	52390882
QUOTE DATE:	01/28/2025
QUOTE EXPIRES:	03/14/2025
RFQ NO:	
SHIPPING:	ESD
TOTAL PRICE:	\$10,100.00
TOTAL QUOTE:	\$10,100.00

Per Splunk's Partner Program Proof of Sell Through is required
End User PO Number needed at time of purchase < 100K
End User Redacted PO needed at time of purchase > 100K

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
1	SE-T-LIC-ST	Splunk Enterprise - Term License with Standard Success Plan - 10 GB/day Includes - Support as described at https://www.splunk.com/en_us/support-and-services/support-programs.html and the terms in any other agreement do not apply. *On Delivery* Splunk, LLC	\$10,100.00	OM 1	\$10,100.00
SUBTOTAL:					\$10,100.00
TOTAL PRICE:					\$10,100.00
TOTAL QUOTE:					\$10,100.00

GOVERNMENT - PRICE QUOTATION

CARAHSOFT TECHNOLOGY CORP



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
WWW.CARAHSOFT.COM | SPLUNK@CARAHSOFT.COM



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Unless stated otherwise above, all prepaid Education and Professional Services must be consumed within 12 months from the date of purchase/invoice. At the end of the 12 month term, any remaining prepaid unused Education and Professional Services will expire. No refunds will be provided for any remaining prepaid unused Education and Professional Services.

Effective September 23, 2024, any reference to "Splunk Inc.", will be deemed to refer to "Splunk LLC".

On September 26, 2019 support ended for Splunk Enterprise version 7.0. Additionally, with the release of Enterprise version 8.0 support for 6.0.x through 6.6.x will end. Once a software version reaches the End of Support (or, if offered, Limited Support), you will no longer have access to any Splunk technical assistance, product fixes or product maintenance for that version, even if you have an active Support Subscription. Upgrading to the latest Splunk Enterprise version provides uninterrupted Support access. You can find Splunk's Software Support Policy at the following link, https://www.splunk.com/en_us/legal/splunk-software-support-policy.html

Unless otherwise agreed to in an applicable Order, the term license product(s) and/or subscription service(s) purchased herein may be renewed for multiple annual option periods, up to a maximum of 3 option periods. Each annual option period shall commence immediately upon expiration of the preceding term. The pricing for each annual option period shall increase by 9% compounding annually over the annualized pricing derived from the pricing, exclusive of any one-time discounts, active on the last day of the most recent previous term. Customer may purchase each option period if, and only if, it purchased the immediately preceding option period. The license products and/or subscription services purchased must be renewed as a bundle and may not be subdivided. Any such option period(s) will be subject to general product availability and must be executed on or before the last day of the expiring term or preceding option period.

All purchases of Splunk Professional Services and Splunk Customer Success Manager Services are subject to and governed by the Splunk Agreement for Professional Services at https://www.splunk.com/en_us/legal/professional-services-agreement.html. Splunk Customer Success Manager Services are also subject to and governed by the Customer Success Manager Data Sheet at https://www.splunk.com/en_us/legal/splunk-customer-success-managers.html. By purchasing any of the foregoing, you hereby consent to the applicable agreement listed above. However, an agreement above does not apply to the extent there is a separate mutually signed agreement for the relevant Splunk product or service.

Disclaimer: Your quote only shows the estimated tax. After your order is placed, the invoice will be sent with the order total, including the verified tax.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250218-38
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	911 Address Sign Change
--	--------------------------------

Date of Meeting: 2/18/2025	Agenda Time Requested: 3	☐ Consent Agenda
----------------------------	--------------------------	---

Organization / Department Requesting Action: GIS
--

Person Presenting Topic at Meeting: Adam Ossefoort
--

Background: Supporting Documentation enclosed ☐

The 911 Committee met on 1/21/2025 to discuss changing the 911 address signs to a horizontal sign from the current vertical signs. The recommendation from the 911 Committee was to make the change to horizontal signs and to bring the topic to work session. This topic was further discussed during the 2/4/2025 County Board Work Session.

Options:

1. a motion to adopt the horizontal signs.

2. make no changes

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
to adopt the change to horizontal 911 address signs effective immediately.

Additional Information:	Budgeted:	Comments
Financial Implications: \$	☐ Yes ☐ No	
Funding Source(s):		
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250218-39
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Mosher Request for Rezoning
--	------------------------------------

Date of Meeting: 2/18/2025	Agenda Time Requested: 3	☐ Consent Agenda
----------------------------	--------------------------	---

Organization / Department Requesting Action: Planning and Zoning
--

Person Presenting Topic at Meeting: Adam Ossefoort
--

Background: Supporting Documentation enclosed ☒
--

An application for rezoning of the NE1/4 of the SE1/4, Section 2, Burleene Township from R-10 to AF-2 was submitted on January 8th, 2025. Parcel #05-0001300. The application was reviewed by the Planning Commission during the February 6th public hearing. The final recommendation from the Planning Commission was to grant the rezone with no conditions.

Options:

1. Grant the rezone
2. Deny the rezone
3. Remand back to the Planning Commission

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Grant the rezoning of the NE1/4 of the SE1/4, Section 2, Burleene Township from R-10 to AF-2 with no conditions.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

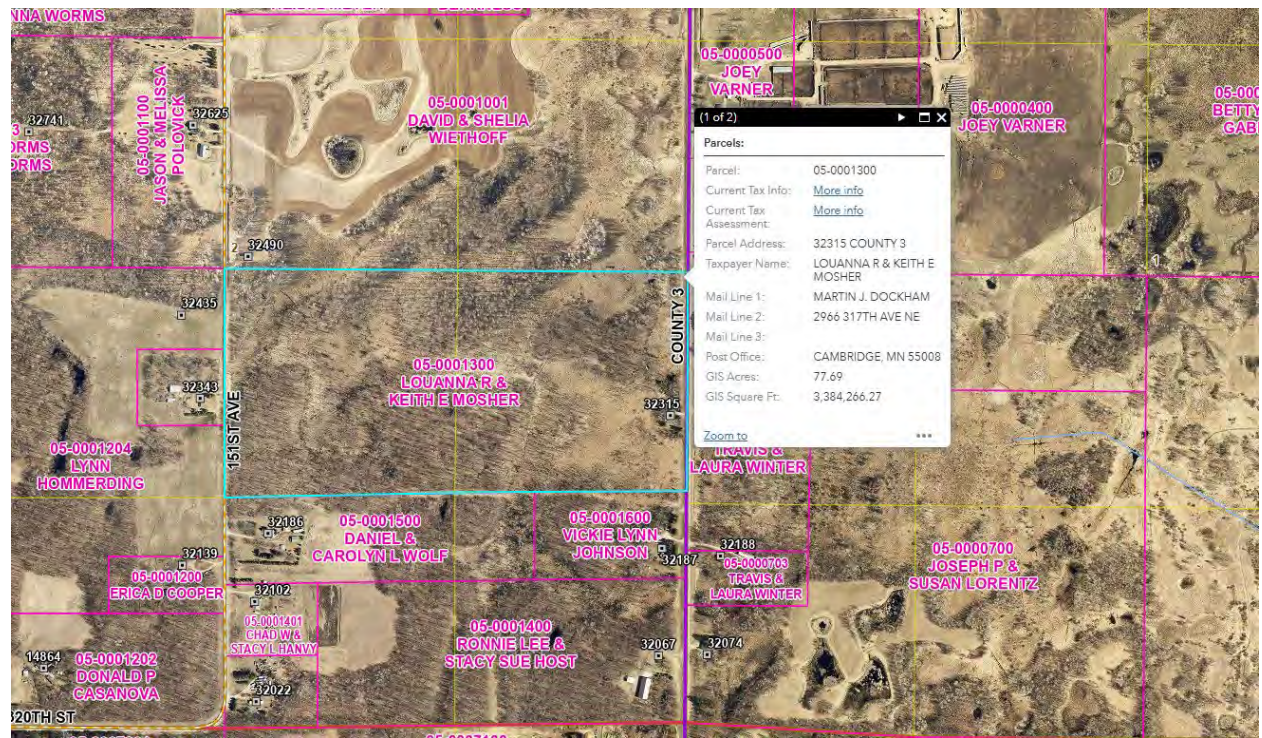
Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



ZONING AMENDMENT PROCEEDINGS

(REZONE)

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: LouAnna R. & Keith E. Mosher, and Martin J. Dockham
Mailing Address: 2966 317th Ave. NE
Cambridge, MN 55008

Site Address: 32315 County 3, Eagle Bend, MN 56446

Parcel Number: 05-0001300

REQUEST: Request for rezoning of the NE ¼ of the SE ¼, Section 2, Burleene Township from R-10 Zoning to AF-2 Zoning for the creation of a 5-acre lot in the future.

The above entitled matter was heard before the Todd County Planning Commission on the 6th day of February, 2025, on a petition for Zoning Amendment pursuant to the Todd County Zoning Ordinance, for the following described property/properties:

The North One-Half of the Southeast Quarter (N ½ of SE ¼) of Section Two (2), Township One Hundred Thirty (130), Range Thirty-five (35).

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Rezoning request # ReZone-2025-01 be (granted, ~~denied~~) as upon the following conditions, changes or reasons:

None

Todd County Board of Commissioners
Bob Byers, Chairperson

Date

**STATE OF MINNESOTA
COUNTY OF TODD**

**OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE**

I, Adam R. Ossefoort, Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, ~~denying~~) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN, in the County of Todd on the _____ day of _____, _____.

Adam R. Ossefoort, Todd County Planning and Zoning Director

Drafted by: Sue Bertrand
Planning and Zoning Specialist

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-40
Agenda Topic Title for Publication:		Approve Opioid Settlement Community Requests for Funding
Date of Meeting: 2/18/2025	Agenda Time Requested: 5 min	☐ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och/Katherine Mackedanz		
Background: <i>Supporting Documentation enclosed</i> ☐		
The Todd County Opioid Settlement Advisory Committee provided a community request for funding applications from October-December, 2024. After review of the applications, two applicants: Better Days Treatment Center for \$10,000 and First Baptist Church of Long Prairie for \$3,225 were approved for funding.		
Options:		
1. Approve the two opioid settlement community requests for funding.		
2. Not approve		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the two opioid settlement community requests for funding.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 13,225 Funding Source(s): Opioid Settlement	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-41
Agenda Topic Title for Publication:		Todd County Public Health Advisory Committee Member List
Date of Meeting: 2/18/2025	Agenda Time Requested: 5 min	☐ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och		
Background: Supporting Documentation enclosed ☐		
The Todd County Public Health Advisory Committee provides input into public health issues that affect Todd County. The committee members include: Rona Bleess, Faith Community Nurse/Community Member; Cindy Denning, Staples/Motley ISD 2170; Kristen Defoe, CentraCare Health RN; Callista Lehner, CentraCare Health; Megan Kruse, Todd Wadena Community Corrections; Amber Rasinski, Community Member; Bernice Desotell, Community Member; Dr Alex Harsha, Lakewood Health System; Tanja Levin, LPGE ISD 2753; Jason Polovick, Central Todd County Care Center; Barb Becker, County Commissioner-District 1; Randy Neumann, County Commissioner-District 5; Jackie Och, Todd County Health & Human Services Director.		
Options:		
1. Approve members serving on the Todd County Public Health Advisory Committee		
2. Not approve		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve members serving on the Todd County Public Health Advisory Committee		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s): 21-Public Health	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
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☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250218-42
Agenda Topic Title for Publication:		Todd County Public Health Advisory Committee Policy/Job Description
Date of Meeting: 2/18/2025	Agenda Time Requested: 5 min	☐ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och		
Background: Supporting Documentation enclosed ☒		
The Todd County Public Health Advisory Committee meets quarterly and provides input into public health issues that affect Todd County. The Public Health Advisory Committee Policy/job description has been reviewed by the committee.		
Options:		
1. Approve the Todd County Public Health Advisory policy/job description as reviewed by the committee.		
2. Not Approve		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the Todd County Public Health Advisory policy/job description as reviewed by the committee.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s): 21-Public Health	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal

Todd County Public Health Advisory Committee

Policy

Title: Public Health Advisory Committee Policy	
Effective Date: 10/15/2019	Last Review: 2/2025

Purpose:

The Public Health Advisory Committee will provide ongoing and broad-based community input into public health issues that affect Todd County. The Committee shall advise, consult with and make recommendations to the Todd County Board of Commissioners on matters related to development, implementation, funding priorities, evaluations and public relations of Todd County HHS-Public Health.

I. Charge:

A. Development:

1. Community needs assessment
 - a. Participate in review of community needs and assessment data.
 - b. Represent your community and/or organization. Provide community input, perspective and feedback for development and/or maintenance of programs and services.
2. Recommend priority problems to be addressed in the Community Health Services Plan.

B. Implementation:

1. Provide input for establishing policies governing the services provided.
2. Assist the Agency to develop community wide coalitions to initiate needed services and address public health problems.
3. Review personnel qualification guidelines to implement services.

C. Funding Priorities:

1. Recommend program priorities based on available funding.

D. Evaluation:

1. Participate in the annual review of Agency policies.
2. Provide appraisal input to the Todd County Board of Commissioners for the evaluation of the Agency Director.

E. Public Relations:

1. Keep informed of the current trends and standard practices in Public Health.
2. Assist the Agency to develop and maintain liaison within health and community organizations.

3. Promote understanding and maintain communication about the various Public Health programs and trends with your community and/or organization.

II. Membership and Officers

A. Membership:

1. Candidates may be solicited from public notice of interested and affected organizations, community groups, constituencies and/or personal contacts.
2. 9-13 members shall be appointed by the Board of County Commissioners. The Committee shall be composed of at least four members as follows:
 - a. The medical consultant or physician.
 - b. A registered or public health nurse.
 - c. A county resident representative of the consumer sector.
 - d. A county commissioner
3. Other community and/or professional representatives will be appointed. Such representation may include, but not limited to:
 - a. Education
 - b. Mental Health
 - c. Minnesota Departments of Health and Human Services
 - d. Legal
 - e. Hospitals/Nursing Homes/Clinics
 - f. Media/Radio/Paper
 - g. Extension Service
 - h. Business Sector
 - i. Ministers
 - j. Senior Citizens
4. New members may be added as needed as members leave the board.
5. Membership policy to be reviewed in 3 years. (Next review 2028)
6. Members who miss two (2) consecutive meetings or a total of three (3) meetings during the year without adequate reason may be subject to replacement.
7. Committee members shall be allowed travel expense and per diem at the county rate. Necessary expense will be allowed to committee member when attending state conferences or special meetings.

B. Officers:

The Advisory Committee shall elect officers, including a Chair and Vice-Chair.

III. Meetings

- A. A minimum of four committee meetings shall be held annually.
- B. Special meetings of the Committee may be called as necessary by the Chair, the Director or upon the request of members of the committee.
- C. The order of business shall include:
 - 1. Roll call
 - 2. Minutes of previous meeting
 - 3. Old business
 - 4. New business
 - 5. Committee reports
 - 6. Time of next meeting
 - 7. Agenda items
- D. A majority of votes of the members present shall decide all issues.
- E. An agenda shall be prepared for each meeting by the Agency Director with consultation from the Chair. Notices shall be sent from Todd County HHS-Public Health no less than seven days before the meeting

IV. Sub Committees

- A. Subcommittees shall be appointed as needed.
 - 1. Operations Subcommittee:
 - a. To annually review and recommend revisions of the Agency policies.
 - b. To provide appraisal input of the Agency Director to the Todd County Board of Commissioners.
 - 2. Board Development:
 - a. Maintain and add to the prospect list potential individuals for committee appointment.
 - b. Identify, interview and recommend new committee members for those individuals whose term has expired.
 - c. Plan and assist with orientation of committee members and participate in the orientation of new Agency Director as needed.

TODD COUNTY HHS-PUBLIC HEALTH

PUBLIC HEALTH ADVISORY COMMITTEE MEMBER

Job Description

Length of Commitment:	New members are added as members leave the board. Membership policy to be reviewed in 3 years. (2028)
Estimated Time Involved:	A minimum of 4 meetings per year; 1-2 hours per meeting; Preparation/follow-up time - 1-2 hours per meeting; travel time - 20-40 minutes one way.
Desired Attributes:	1. Commitment to improving the health of the county. 2. Knowledgeable about the county. 3. Willingness to maintain a county-wide perspective. 4. Ability to represent an important perspective, organization, or sector of the county. 5. Willingness and ability to provide the required time.
Overall Roles:	1. Advise, consult with, and make recommendations to the Todd County Board of Commissioners. 2. Present the perspective you represent in discussions, balancing those views with a county-wide perspective.
Purpose:	The charge to the committee is to provide ongoing and broad based community input on public health issues that affect Todd County. The committee shall advise, consult with and make recommendations to the Todd County Board of Commissioners on the matters related to the development, implementation, funding priorities, evaluation and public relations of Todd County HHS-Public Health programs and services
Benefits:	Opportunity to improve the health of area residents; community service; personal and professional growth; opportunity to represent your organization of profession.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20250218-43
Agenda Topic Title for Publication:		Personnel Policy Section 7.24 Employee Recognition Service Awards
Date of Meeting: 02/18/2025	Agenda Time Requested: 10 Minutes	☐ Consent Agenda
Organization / Department Requesting Action: Policies Committee		
Person Presenting Topic at Meeting: Nellie Johnson		
Background: Supporting Documentation enclosed ☐		
Based on input from the policy committee and discussions at the county board work session, we are presenting Section 7.24 – Employee Recognition Service Awards – to the board for approval. The proposed changes include updating the dollar amounts for years 5, 10, and 25, as well as introducing new awards for years 35 and 40.		
Options:		
1. Approve the resolution		
2. Do not approve the resolution		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the attached resolution for the Adoption of Changes to the Todd County Personnel Policy, Section 7.24 Employee Recognition Service Awards.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

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Seal



ADOPTION OF CHANGES TO THE TODD COUNTY PERSONNEL POLICY

WHEREAS, the Todd County Board of Commissioners has recognized a need for a strong, up to date personnel policy, and;

WHEREAS, the Todd County Board of Commissioners and Policies Subcommittee have had an opportunity to review the policy revisions put forth in Section 7.24 Employee Recognition Service Awards, of the Personnel Policy and find the implementation to be in the best interest of the sound administration of the County.

NOW, THEREFORE BE IT RESOLVED, that Todd County Board of Commissioners adopts the attached changes to the Todd County Personnel Policy and directs the County Coordinator to begin administration of said policy as of February 18, 2025, and;

BE IT FURTHER RESOLVED, that it is understood that this Resolution replaces and supersedes all prior County Board actions, oral or written, relating to the subject matter hereof.

Section 7.22 Sick Hour Conversion

- (a) Employees who have accrued over 1040 of sick hours will have 50% of those hours converted to cash and deposited into their post-retirement health care savings account. The conversion will take place once a year at year-end.

Section 7.23 Todd County HCSP for Elected Officials

- (a) A plan for elected offices including the county attorney, auditor-treasurer, recorder, sheriff and county commissioners has been developed as they are ineligible to participate in the plan outlined under Section 7.17 since they do not accumulate sick leave severance benefits. In an effort to balance this, elected officials are afforded an opportunity to participate in the HCSP under this program:
 - (i) Elected officials who have completed at least one term shall contribute 1% (percent) of their annual salary into the HCSP plan.
 - (ii) The county of Todd shall contribute into the HCSP a lump sum payment of \$3,000 per term upon completion of their second term and subsequent terms thereafter.

Section 7.24 Employee Recognition Service Awards (Rev. 2/18/25)

- (a) The county believes that a program to recognize county employees who make significant contributions and demonstrate their commitment during the performance of their duties result in higher morale and productivity among all employees and permit the county to fulfill its statutory responsibilities in an efficient and cost-effective manner thereby serving a public purpose. Minnesota Statute 15.46 allows for County Boards to establish employee recognition and wellness programs.
- (b) Eligibility: All regular, full-time and regular, part-time employees. Seasonal and temporary employees are not eligible for bonus payments.

Years of Service Schedule	Award Amount
5 years	\$5025.00
10 years	\$7550.00
15 years	\$100.00
20 years	\$200.00
25 years	\$3400.00
30 years	\$400.00
<u>35 years</u>	<u>\$500.00</u>
<u>40 years</u>	<u>\$600.00</u>

- (c) Procedure. Employees who reach their 5th, 10th, 15th, 20th, 25th, and 30th anniversaries shall receive the above scheduled service award in December of the year



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250218-44
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Sourcewell Internship Program
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Date of Meeting: 02/18/2025	Agenda Time Requested: 5 Minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Administration

Person Presenting Topic at Meeting: Nellie Johnson
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Background: Supporting Documentation enclosed ☐

Sourcewell provides funding to support student interns hired by the County. The program allows for financial support of \$15 an hour, up to 640 hours for the duration of the internship. Todd County has participated in the program in previous years. Departments are requesting to utilize this program again. The Personnel Committee Supports this request for the departments requesting to take part in the program. For the purposes of the program, interns are considered county employees and the county is responsible for applicable employer taxes, ESST and workers compensation, etc.

Options:

1. Approve participation for the year 2025 in Sourcewell's Internship Program for the departments requesting to participate (Health and Human Services, Solid Waste, GIS, Planning and Zoning, Public Works, MIS, Sheriff and Administration)

2. Do Not Approve

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Approve participation for the year 2025 in Sourcewell's Internship Program for the departments requesting to participate (Health and Human Services, Solid Waste, GIS, Planning and Zoning, Public Works, MIS, Sheriff and Administration)

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal



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Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☒ Other Closed Session	20250218-45
Agenda Topic Title for Publication:		Closed Session - Performance Evaluation County Coordinator
Date of Meeting: 02/18/2025	Agenda Time Requested: 30 min	☐ Consent Agenda
Organization / Department Requesting Action: Commissioners		
Person Presenting Topic at Meeting:		
Background: Supporting Documentation enclosed ☐		
The Todd County Board of Commissioners will hold a closed session pursuant to Minnesota Statute 13D.05 Subd. 3(a) for the purpose of evaluating the performance of an individual subject to the Board's authority.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Enter into closed session pursuant to MN Statute 13D.05 Subd. 3(a).		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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WHERE THE FOREST MEETS THE PRAIRIE

Todd County
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Official Public Notice

Announcement of a Closed Meeting

This notice is to advise the public that the Todd County Board of Commissioners will be meeting in a closed session commencing at approximately 10:15 am on Tuesday, February 18th, 2025 in the Commissioner's Board Room.

The purpose of this closed portion of the meeting is for the purposes of evaluating the performance of an individual subject to the Board's authority pursuant to MN Statute 13D.05 Subd. 3(a).

Respectfully submitted,

Denise Gaida
Todd County Auditor-Treasurer Clerk to the Board

Posted: February 14th, 2025



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☒ Other Closed Session	20250218-46
Agenda Topic Title for Publication:		Closed Session - Allegations
Date of Meeting: February 18, 2025	Agenda Time Requested: 10 min	☐ Consent Agenda
Organization / Department Requesting Action: Administration		
Person Presenting Topic at Meeting:		
Background: Supporting Documentation enclosed ☐		
The Todd County Board of Commissioners will be meeting in a closed session commencing at approximately 10:30 a.m. on Tuesday February 18, 2025 regarding preliminary consideration of allegations or charges against an individual subject to its authority, pursuant to Minnesota Statute 13D.05, subd. 2(b).		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Enter into closed session pursuant to MN Statute §13D.05, subd. 2(b)		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Official Public Notice

Announcement of Closed Meeting

This notice is to advise the public that the Todd County Board of Commissioners will be meeting in a closed session commencing at approximately 10:30 a.m. on Tuesday, February 18th, 2025 in the Commissioners Board Room.

The purpose of this closed portion of the meeting is for the purpose to consider allegations or charges against an individual subject to its authority pursuant to MN Statute 13D.05 subd 2(b).

Respectfully submitted,

Denise Gaida

Todd County Auditor-Treasurer

Posted: February 14th, 2025